

STOCK PARISH COUNCIL

Clerk – Lorraine Green

Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.

Tel. No. 07757 114952

Website: www.stock.org.uk/council

MINUTES OF THE MEETING HELD ON MONDAY 21ST MAY 2007 AT STOCK VILLAGE HALL AT 7.30PM.

Present: *Cllrs. Elliott, Watling, Phillips, Millernas, Finch, Otter and Cottey*
In The Chair: *Cllr. Johnson*
Minute Secretary: *Lorraine Green*
Also Present: *6 Members of the Public, Chelmsford Borough Cllr. Grundy, Sgt. Neil Marshall, P.C. Tony DeVries and PCSO Dave Rogers*

		ACTION
1675.	<p>DISTRIBUTION OF DECLARATION OF ACCEPTANCE OF OFFICE FORMS, REGISTER OF MEMBERS' INTERESTS, STANDING ORDERS, FINANCIAL REGULATIONS AND MODEL CODE OF CONDUCT.</p> <p>The Clerk distributed the documents to the new Council pointing out that the Councillors had 28 days to return the Register of Members' Interests form to her. Some Councillors had already completed and signed their Declaration of Acceptance of Office forms and the remaining Councillors completed and signed their forms and handed to the Clerk.</p> <p>The Clerk advised that the Model Code of Conduct adopted on 29th April 2002 is currently still in force until the new Code is adopted. The Clerk reminded the Councillors that on signing their Declaration of Acceptance of Office they agree to be bound by the Model Code of Conduct and that a member must treat others with respect, i.e. the Clerk, fellow Councillors and parishioners and must not in his official capacity, or any other circumstance, conduct himself in a manner which could reasonably be regarded as bringing his office or authority into disrepute. If a member becomes aware of any conduct by another member, which he believes involves a failure to comply with the Authority's Code of Conduct, they must report it to the Standards Board for England as soon as possible.</p>	
1676.	<p>ELECTION OF CHAIRMAN</p> <p>Cllr. Johnson took the chair and asked for nominations for Chairman. Cllr. Watling proposed Cllr. Johnson, which was seconded by Cllr. Phillips. Cllr. Johnson accepted the proposal and signed the Declaration of Acceptance of Office form. The Chairman stated that there is now a very heavy workload for both the Chairman and the Clerk and she will do her best to do a good job.</p> <p>The Chairman welcomed the Parish Council and then welcomed the two new Councillors, Chris Finch and John Millernas, who told the Parish Council a bit about themselves. The Chairman congratulated Chelmsford Borough Cllr. Ian Grundy on his re-appointment and advised that he was now in the Cabinet at Chelmsford Borough Council.</p>	
1677.	<p>ELECTION OF VICE-CHAIRMAN</p> <p>The Chairman asked for nominations for Vice-Chairman. Cllr. Elliott proposed Cllr. Millernas, which was seconded by Cllr. Phillips. Cllr. Millernas was therefore nominated and he signed the Declaration of Acceptance of Office form.</p>	
1678.	<p>APPOINTMENT OF INTERNAL AUDITOR.</p> <p>The Clerk reported that she had already spoken to Peter Bentley who was happy to be re-appointed as Internal Auditor. All agreed. The Chairman thanked Peter Bentley in his absence and the Clerk suggested a letter of thanks be sent which was agreed by the Parish Council.</p>	CLERK
1679.	<p>APPOINTMENT OF PARISH PASSENGER TRANSPORT REPRESENTATIVE.</p> <p>Cllr. Otter agreed to carry on as Parish Passenger Transport Representative. The Chairman thanked Cllr. Otter and said that she had carried out the job very efficiently over the last four years.</p>	

1680.	<p>APPOINTMENT OF P3 FOOTPATH REPRESENTATIVE.</p> <p>The Chairman advised that Bob Hale had previously been the P3 Footpath Representative but as he was no longer a Councillor it was felt that somebody else should be appointed. Cllr. Finch agreed to be appointed as the P3 Footpath Representative. The Chairman asked Cllr. Finch to liaise with Bob Hale over the matter.</p>	CF
1681.	<p>APPOINTMENT OF TREE WARDEN.</p> <p>The Chairman thanked Cllr. Phillips and said he had carried out the job of Tree Warden with great enthusiasm and asked him to continue. Cllr. Phillips was therefore re-appointed as Tree Warden.</p>	
1682.	<p>ADOPTION OF REVISED MODEL CODE OF CONDUCT AS OF 3RD MAY 2007.</p> <p>The Clerk advised that a revised Model Code of Conduct had come into force on the 3rd May 2007. As not all parts of the Model Code are relevant to Parish and Town Councils, The Standards Board for England have produced a Model Code for Parish Councils. The Clerk gave each Councillor a copy of this Code at the meeting. A letter had been received from Susan De Val, Legal and Democratic Services Manager and Monitoring Officer, at Chelmsford Borough Council advising that under S54 of the Local Government Act 2000, the Code cannot be adopted until after the Standards Committee has considered the new code and made recommendations to the Parish Council concerning its adoption. The first meeting of the Standards Committee will be in June 2007. There is a discretionary paragraph in the new code applicable to Parish Councils, which is paragraph 12(2) which permits Councillors who have a prejudicial interest in a matter to address the Council on that matter before withdrawing from the meeting. This is a new provision in the Code, enacted in response to complaints that members were prevented from acting effectively as local advocates. The paragraph may only be adopted if the Council has in its Standing Orders provision for members of the public to address the Committee (a Public Question Time). If the Council does not have such a provision in Standing Orders, then it cannot adopt this paragraph and members with a prejudicial interest must continue to leave the meeting after declaring that interest.</p> <p>Until the Code is adopted, the Standards Board have advised that the current Code will continue in force. This means that all Councillors will on signing their Declaration of Acceptance of Office agree to be bound by the current Code, and then, within 2 months of adoption of the new Code, make a fresh declaration of compliance with the new Code, failing which their Council seat will automatically vacate.</p> <p>The Chairman reiterated what the Clerk had said at the beginning of the meeting regarding the Model Code of Conduct.</p>	
1683.	<p>APOLOGIES FOR ABSENCE.</p> <p>None.</p>	
1684.	<p>MINUTES OF THE MEETING HELD ON 30TH APRIL 2007.</p> <p>Cllr. Otter asked that the words ‘non-concession’ were put in front of the word ‘person’ in the second sentence of Minute 1660, Matters Arising, Park and Ride Bus Fare Increase.</p> <p>Cllr. Otter asked that the word ‘Forum’ be inserted after Council in the first line of Minute 1660, Matters Arising, Parish Council Meeting Held on 18th April 2007.</p> <p>Cllr. Otter asked that the sixth sentence be deleted from Minute 1660, Matters Arising, Parish Council Meeting Held on 18th April 2007.</p> <p>The Minutes of the Meetings, having been previously circulated, were then duly signed as a true record of events. All agreed.</p>	
1685.	<p>PARISH COUNCIL ELECTIONS 2007/CO-OPTION OF TWO PARISH COUNCILLORS.</p> <p>The Chairman advised that one parishioner, Miss Laura-Jayne Cottey, had shown interest in the Parish Councillor vacancies. Cllr. Otter thought the Parish Council should advertise the positions. The Chairman advised that the Clerk had taken advice from Mr Battley at Chelmsford Borough Council who advised that as the vacancies were not casual vacancies the Parish Council did not have to advertise and could co-opt at the meeting. A vote was taken and it was agreed that Miss Cottey should be co-opted onto the Parish Council. The Chairman welcomed Cllr. Cottey onto the Parish Council. Cllr. Cottey then signed the</p>	

	<p>Declaration of Acceptance of Office form and told the Parish Council a bit about herself. The Chairman asked the Councillors to see if they can think of anybody who could be co-opted at the next meeting.</p>	
<p>1686.</p>	<p>POLICE MATTERS.</p> <p>P.C. DeVries reported that there had been two criminal damage incidents in the village recently. As regards the thefts at Crondon Park, the thieves had been caught and had admitted to several offences. As regards the speeding problems in the village, Adam Pipe will be attending the next Parish Council meeting.</p> <p>Cllr. Elliott reported that the Beer Festival has started at The Hoop and that parking is going to be a problem. Cllr. Watling stated that people are parking everywhere. It was reported that weekends are more of a problem than during the week and especially with a Bank Holiday Weekend coming up. P.C. DeVries said that he would arrange for the area to be patrolled and tickets will be issued to cars causing unnecessary obstruction.</p> <p>Cllr. Millernas reported that cars are using Back Lane as a race track. It is a 30mph lane and people are doing 60mph. P.C. DeVries advised that the PCSO's are being trained to use speed guns and if someone is speeding they are taking down the car registration number and then writing to the offenders. P.C. DeVries agreed to have the speed gun or Speed Indicator Device used in Back Lane.</p> <p>Sgt Neil Marshall advised that Adam Pipe is a good liaison point between Highways and the Police. He is employed by the Police but is not a Police Officer.</p> <p>Cllr. Elliott reported that a resident in Mill Lane consistently parks his lorry on the grass verge opposite his house, near the football pitch. Cllr. Finch stated that it was also on a bend. P.C. DeVries agreed to send someone to have a look at the situation and speak to the owner.</p> <p>A parishioner advised that she had met two policeman with regarding to carrying out a speed check in Smallgains Lane. Unfortunately, the test could not be carried out as the overhead wires interfered with the speed gun. The parishioner reported that Adam Pipe does not think there is a speeding problem in Smallgains Lane but it is a problem as there are no footpaths and it is dangerous. The Chairman agreed with the parishioner's comments and said that the Parish Council are aware of the matter and that the Parish Council have pushed for a change in the speed limit and will carry on battling. It was agreed that something is needed to slow the traffic down. The Parish Council are all aware of the speeding in Smallgains Lane and agreed that it was incredibly dangerous.</p>	<p>P.C. DEVRIES</p> <p>P.C. DEVRIES</p> <p>P.C. DEVRIES</p>
<p>1687.</p>	<p>MATTERS ARISING FROM THE MINUTES.</p> <p>Tree Warden Scheme – Cllr. Phillips had got the trees on the Common checked by a Tree Surgeon. It was agreed that the matter would be discussed under Closed Tenders. Cllr. Phillips advised that the Horse Chestnut tree in Back Lane had been felled on Saturday.</p> <p>Doctor's Surgery – Phil Hope advised that as the Parish Council are aware the works are currently being carried out. It is anticipated that the work will be completed within the next week.</p> <p>Stock United Football Club – Cllr. Grundy advised that there would probably be no more developments until later in the year. It was therefore agreed that the item would be taken off the Agenda.</p> <p>Black and White Posts on the corner of the right hand bend of Smallgains Lane – Phil Hope advised the Clerk that further to his meeting with Mrs Henderson a Variation Order has been issued and work should be completed within the next two weeks. (In accordance with Health and Safety policy Mr Hope had to request further information from the Utility Companies to cover the extra area and this has delayed the work a little).</p> <p>Speed Indicator Device – Sgt Marshall had attended the meeting and advised that Adam Pipe would be attending the next Parish Council meeting.</p> <p>Bollard Outside Serge Pervez' in Swan Lane – Phil Hope had advised the Clerk that this is scheduled to be replaced today. It was reported that the work had not been carried out.</p>	<p>CLERK</p>

<p>Parish Paths Partnership (P3) – Tim Gardiner had sent the Clerk an E-mail to arrange a couple of work parties in Crondon Park Golf course installing waymark posts, a safety rail and doing some light vegetation clearance. In all 11 locations have been identified that need waymark posts both for the safety of users and to make the footpaths across the course easier to follow. This will take at least two mornings or afternoons to put in, as you can reasonably dig four holes in 2-3 hours with 4-5 people without getting too tired. Mr Gardiner can bring some digging tools and the posts in a van and can also do the Risk Assessment so that everything is done according to the book. Hard hats, high visibility jackets, first aid kit etc will all be provided by Mr Gardiner. Mr Fox has also agreed to take down the off putting signs. Wednesday 20th June or Thursday 21st June seem to be good dates for the first work party, starting at 10am. Volunteers to meet at the Swan Lane end of Footpath 7 where the large sign is still on the caravan. Another day could then be arranged for July to finish off the works, either 24th or 25th July, start at 10am and meet at the Clubhouse. Bob Hale advised that the first date had been set for 21st June 2007. Bob Hale, Chelmsford Borough Cllr. Grundy and Cllrs. Watling and Finch had agreed to form the work party.</p>	<p>CF/RW/IG</p>
<p>Footpath Map for Stock – Bob Hale advised that the map looks very good. Cllr. Millernas advised that the Committee have a lot of things to put on the map. Cllr. Millernas agreed to circulate a copy of the map to the Councillors.</p> <p>Downham Road Retexturing – Phil Hope advised the Clerk that one of his colleagues has had a site meeting recently with the Contractor and Mr Hope has been advised that the work is being programmed for June. Mr Hope will let the Clerk know once a more precise start date is known.</p>	<p>JM</p>
<p>Post knocked to the ground by the new noticeboard in Swan Lane – Nothing further to report.</p>	
<p>Proposal for Allotment Site Development – The Clerk had written to the Allotment Officer at Chelmsford Borough Council advising her that both sites that had been approached were not in agreement. The Allotment Officer had asked whether there are any other sites a bit further away from the village that the Parish Council could consider. After discussion, it was agreed that there were no other sites. Clerk to notify Allotment Officer.</p>	<p>CLERK</p>
<p>Erection of a Small Timber Plaque by Memorial Bench on Green in front of the Almshouses and the Track – Nothing further to report from Maple Landscapes. A parishioner, Gary Stringer, has sent the Clerk an E-mail asking the Parish Council to get a sack of grass seed spread on the soil by the Almshouses. Mr Stringer offered to spread the seed when the weather is best if the Parish Council had nobody to do it. Marriages charge £50.00 for 20kg or £34.55 for 10kg. The Chairman advised that she had a sack of grass seed at home and would speak to Mrs Stringer after the meeting.</p>	<p>SJ</p>
<p>Resurfacing of Common Lane - Nothing further to report.</p>	
<p>Erection of Guardrails Outside Stock Primary School - Phil Hope advised the Clerk that drawings and estimates are currently being produced which will be forwarded to Liz Powell (ECC Traffic and Road Safety Section) and she will be in contact with the Parish in due course.</p>	
<p>Broken Kissing Gate on Footpath at the back of The Catholic Church where Footpaths 28,29 & 30 meet - Bob Hale advised the Clerk that he was picking up the gate tomorrow and would then erect it.</p>	
<p>Keep Clear Sign Outside The Hoop and Post that has been knocked down outside The Paddocks – Phil Hope had advised the Clerk that the Keep Clear markings and post erection at the Paddocks is to be carried out imminently.</p>	
<p>Wicksteed Leisure Annual Safety Inspection - The Clerk had sent the relevant forms to Wicksteed Leisure and an order acknowledgement had been received.</p>	
<p>Ditch on Footpath 26 - Cllr. Elliott agreed to look to see if the work had been carried out.</p>	<p>WE</p>
<p>Tree fallen down on Footpath 26 – The Chairman agreed to look to see if the tree had been removed.</p>	<p>SJ</p>

Piece of Wood by Boundary House That Needs Removing – Cllr. Watling advised that he had spoken to the Tree Surgeon but the work had not been carried out. Cllr. Watling to chase matter.

RW

Smoke Free Legislation – Cllr. Grundy asked Chelmsford Borough Council for a file that could be passed to the Parish Council. A copy was given to the Clerk to circulate to Councillors. Cllr. Grundy advised that signs need to be put in all bus shelters. Cllr. Grundy told the Clerk to contact Jane Smith at Chelmsford Borough Council to speak about the signs. Cllr. Otter agreed to raise the matter at the Passenger Information Meeting on the 19th June.

CLERK/MO

Barbed Wire on Footpath 28 From All Saints Church to Catholic Church – The Clerk had reported the matter to the Public Rights of Way Officer.

Damaged Street Nameplate at Junction of Mill Road/Downham Road - The Clerk had written to Jane Howard at Chelmsford Borough Council who advised that she had requested that one of the Engineers visits the site and arranges for the nameplate to be replaced. This may take up to six weeks to complete. Cllr. Elliott advised that the sign had been straightened.

Overgrown Hedge at Church Green Cottage – The Clerk had written to Mrs Woodward asking her to cut her hedge back to the boundary. A parishioner, Gary Stringer, thanked Mrs Woodward for trimming the hedge but asked that it be cut back to the boundary as over the years it has progressively reduced the pavement to a dangerous width that could still result in pedestrians being hit by wing mirrors. As there is no pavement on the other side of the road on this stretch you have no choice but have your back to the traffic when walking to the village. The hedge is about a foot over the boundary. This must be the most dangerous stretch for pedestrians in the village. Two lorries passing on this narrow stretch at the wrong time would endanger any pedestrians on the pavement who would have no room to get out of their way. After discussion, the Chairman asked the Councillors to have a look at the site and report back at the next meeting.

ALL

Overgrown Hedgerow at Junction of Mill Road/Downham Road – The Clerk had reported the matter to Mr Fox at Essex County Council. Mr Fox advised that he has been to the location and trimmed back the remaining Cow Parsley on the highway verge of the junction, after the rural verge cutting was carried out here recently, and it now gives a clearer view when looking right. However, the vegetation is obscuring the visibility when looking left and Mr Fox will send a letter to Mr Nation again requesting the cutback of his vegetation. Mr Fox will inspect the location again.

Times of Meetings in Stock Press and the magazine produced by Mr Melleney – The Clerk had written to Pauline Collier and Michael Melleney advising of the incorrect times that were stated in the magazines. Mr Melleney advised that his source was Stock Press and said that he would ensure that future diary notes showed the correct time.

CBC Website - The Clerk had written to Elaine Peck regarding the computer system not working properly and the Parish Council's dissatisfaction with the service. Mrs Peck had replied advising that Chelmsford Borough Council does indeed have a sophisticated network of back-up servers and built-in resilience, however, on this occasion the fault lay with B.T, which was outside the control of Chelmsford Borough Council. The Corporate I.T. Manager, Leo Brennan, advised Mrs Peck that he is dealing with their third party supplier to ensure that this type of incident will not happen again as this has been an unacceptable level of service. Mrs Peck advised that this is definitely not a situation that they had expected or wanted however, she is pleased to see that all appears to be working correctly now.

Portaloo on Verge outside The Nook - The Clerk had written to Mr and Mrs Silvester asking them to remove the Portaloo from the common land. Mrs Silvester had telephoned the Clerk advising that she was upset to receive the letter as they had tried to conceal the portaloo the best they could and had not wanted to block their neighbour's drive with the delivery lorry. Mrs Silvester advised the Clerk that she cares a lot about the village and is always picking up litter. A couple of weeks ago some youths were on the Common and had a barbeque and singed the grass. The next day Mrs Silvester found broken glass trodden into the ground, which she spent ages picking up. The Clerk had given Mrs Silvester the various Police contact numbers in case she saw the youths causing a nuisance again.

Lights in Bus Shelters – Cllr. Grundy agreed to look into the matter.

The following letters were read out:-

- | | | |
|----|--|--------------|
| a) | A parishioner, Judy Williams, requesting that the Footpath at the end of Birch Lane is cleared (Mrs Williams thinks this is Footpath 16). It is getting completely overgrown again with stinging nettles and Mrs Williams can only just get through if she wears trousers and wellies. Also the other end of the footpath, where it reaches Downham Road, is getting overgrown but that is not so vital. Cllr. Finch agreed to deal with the matter. | CF |
| b) | Chelmsford Borough Council regarding the Mobile Skateboard Park coming to the village one day between 30 th July and 31 st August between 11am and 3pm. Cllr. Cottey agreed to talk to the school to see if the facility could be used there. | LJC |
| c) | Adrian Cannard, Head of Planning and Housing, of East of England Regional Assembly regarding Regional Gypsy and Traveller Public Engagement Event. The Issues and Options document was published on 8 th May 2007 for twelve weeks of public consultation. As part of the consultation, the Assembly is hosting a series of public engagement events across the region which are being held as part of an Issues and Options Consultation process. This process will inform the Regional Spatial Strategy single issue review to address the provision of Gypsy and Traveller caravan sites in the East of England. An event is being held on the 5 th June 2007 at 7pm at the Essex Records Office in Chelmsford. Cllr. Otter agreed to attend. | MO |
| d) | A parishioner, Mr Webb, asking the Parish Council to find out when the Tea Shop facility at Pierro's in the Village Square would be opened. The Tearoom aspect of the original usage was a focal point in the village and was well used. Mr Webb believes that planning permission was given for the change of use from Newsagents shop with Café facilities to Tea Shop and Restaurant. It is quite obvious that at the moment we have an upmarket Italian Restaurant with no sign whatever of a village Tea Shop. The Chairman advised that she had spoken to the owner who said that it was quite impossible to open as a tearoom as he could not get the staff. The owner was hoping to open for lunches soon. It was agreed that the Clerk should contact the Planning Department to find out what the conditions were and then send a copy to Mr Webb. | CLERK |
| e) | Cllr. Phillips thought it would be a good idea to invite Monsigneur David Manson, who is the Catholic Priest in charge of Stock, to one of the Parish Council meetings. The Chairman said that it was a nice idea but that the meetings go on too long as it is. | |
| f) | Mandi Tickner, Customer Services Supervisor, at Chelmsford Borough Council regarding an Information Service. Ms. Tickner advised that Chelmsford Borough Council are planning to offer a mobile information service to outlying areas of the Borough beginning this Summer. Their aim is to provide an easy way for residents of the more rural areas of the Borough to access information and services from their local Council. It will consist of a trained member of the Customer Services team visiting a local Parish Hall or room at a regular time each month and setting up a small display stand and some information resources. The team will also have a laptop computer with wireless internet access to be able to find answers to enquiries online as well as access to information sources within Chelmsford Borough Council, Essex County Council and other agencies. Customers will be able to apply for free bus passes and/or buy a discounted Senior Railcard, view local planning applications via the laptop, get replacement recycling sacks and dog waste bags, pick up an application form for the Housing Register or to apply for Housing or Council Benefit and much more. The Clerk had provide Ms. Tickner with the telephone numbers for the Village Hall and Rectory Hall. The Parish Council thought this was a good idea. | |
| g) | Janet Alderman, Head of Mayoralty Officer, inviting the Parish Council to attend the Civil Service at Chelmsford Cathedral at 11.15am on Sunday 17 th June 2007. Nobody was able to attend the service. | |

	<p>h) Karen Plumridge, Chairman of Association of Chelmsford District Parish Councils, advising that the Association had been asked to name the Parish Representatives on the Standards Committee. Chelmsford Borough Council had asked for names by the 15th May which Ms. Plumridge stated is clearly not possible as all Councils will not have held their first meeting after the Election by this date. If there is no contest for the seats Ms. Plumridge will pass the names to Chelmsford Borough Council immediately, but if there has to be an Election it will take place at the ACDPC AGM in June.</p> <p>i) David Archer, Community Services and Play Manager, at Chelmsford Borough Council regarding Summer Play Activity Days for 2007. The Chairman asked Cllr. Cottey to organise.</p> <p>j) Claire Cornwell, Community Sports Development Officer, at Chelmsford Borough Council regarding Parish Sports Programme. The Clerk had passed the relevant forms to Ann Tully to discuss with the school. The Chairman asked Cllr. Cottey to organise.</p> <p>k) Tim Davis of Stock Press enclosing a copy of the accounts for 2006. It was agreed that these should be circulated to the Councillors.</p> <p>l) Peter Bentley had approached the Clerk and Chairman regarding a donation for Stock Cares. When auditing the accounts he saw that the Parish Council made donations to The Almshouses, Churches and Essex Air Ambulance but nothing was done for Stock Cares. Stock Cares are currently not in a good financial position and their insurance is extraordinarily high. It was agreed that Stock Cares do a lot for the village and is a voluntary service so therefore a donation of £100.00 would be made on receipt of a letter from Terry Monahan requesting the donation.</p>	<p>LJC</p> <p>LJC</p> <p>CLERK</p> <p>CLERK</p>
<p>1687.</p>	<p>CHELMSFORD BOROUGH COUNCIL – NOTICE OF PRE-EXAMINATION MEETING FOR: THE CORE STRATEGY & DEVELOPMENT CONTROL & THE CHELMSFORD TOWN CENTRE AREA ACTION DEVELOPMENT PLAN DOCUMENTS (DPDs).</p> <p>The Clerk had sent an E-mail to all Councillors with the website link to obtain a copy of the questionnaire. The Clerk had subsequently sent a further E-mail to all Councillors with a copy of the questionnaire together with a copy of the comments that the Parish Council originally submitted. A questionnaire was then completed for each representation made which the Clerk agreed to return to Andrea Copsey. It was agreed that the Parish Council would not attend the Pre-Examination Meeting on Tuesday 5 June 2007 at 10.00am in the Council Chamber at Chelmsford Borough Council. The Inspector has asked Andrea Copsey, Programme Officer, at Chelmsford Borough Council to send a copy of the Local Planning Authority’s reply to a question he raised on the background documents sent to him concerning the options that were explored in reaching the preferred option set out in the Authority’s Core Strategy. The Inspector asked whether the Authority whether in its background documents it had considered the option of developing in the Green Belt, a point made by a number of representors. It was agreed that the document would be circulated amongst the Councillors.</p>	<p>CLERK</p>
<p>1688.</p>	<p>PLANNING MATTERS.</p> <p>38A High Street - Cllr. Otter said that she noticed another planning application had been submitted and thought the Planning Officer should be made aware that the Parish Council would try to get the building listed. The Clerk advised she was going to try and get the date for comments deferred to the next meeting and would mention the point made by Cllr. Otter at the same time. Cllr. Phillips agreed to speak to English Heritage to get an up-date on the current situation regarding getting the building listed.</p> <p>Clerk’s Delegated Powers in Planning - Following the resignation of Cllr. Tully the Clerk advised that she needed another Councillor who she could discuss plans with under her delegated power.. Cllr. Otter said that planning meetings should be held every fortnight. A discussion was held followed by a vote with the majority against Cllr. Otter’s idea. It was therefore agreed that Cllr. Millernas would be the other Councillor the Clerk could discuss plans with under her delegated power.</p> <p>18 The Square, Stock - Nothing further to report.</p>	<p>CLERK/CP</p>

Temple Farm - The Clerk at West Hanningfield Parish Council advised the Clerk that at their meeting on 9th May a Temple Farm Working Party was formed. The group would be interested to meet with Stock Parish Council Councillors to discuss their respective concerns. It was agreed that Cllrs. Millernas, Phillips, Watling and Otter would form the working party for Stock. The Clerk advised that Miss Jeffries, a parishioner from West Hanningfield, had contacted her several times regarding the Temple Farm development. Miss Jeffries had lots of information and was keen to speak to the Parish Council and be involved with the working group. The Clerk advised that Miss Jeffries was very informative.

Cllr. Otter left the room while the following Tree Preservation Orders were discussed. The following Tree Preservation Orders were confirmed without modification on the 8th May 2007:-

- Tree Preservation Order No. 2007/072 – 7 The Lindens**
- Tree Preservation Order No. 2007/073 – 8 The Lindens**
- Tree Preservation Order No. 2007/076 – 3 The Lindens**
- Tree Preservation Order No. 2007/071 – Cracknels, White Hill**
- Tree Preservation Order No. 2007/075 – 19 Well Lane**
- Tree Preservation Order No. 2007/074 – 17 Well Lane**
- Tree Preservation Order No. 2007/070 – Landry, Whites Hill**

Essex County Council – Online Consultations For The Minerals and Waste Development Framework – A letter had been received from Roy Leavitt, Head of Development Control, at Essex County Council advising that the Planning Development Control Service of Essex County Council will be contacting all consultees shortly on a number of documents relating to the Minerals and Waste Development Framework. The consultation period for the 3rd Issue and Options Paper of the Minerals Development Documents for proposed sites in Braintree, Tendring and Uttlesford Districts only would be from Mid May for eight weeks. The consultation period for 1st Issues and Options Paper on the Core Strategy of the Waste Development Documents would be from Mid May for eight weeks. The consultation period for the Submission version of the Statement of Community Involvement would be from Late May for eight weeks.

Tree Preservation Order at New Build At 50 Mill Road – TPO/2007/080 - A Tree Preservation Order was made on 3rd May 2007. The reasons for the Order are that this Tree Preservation Order is aimed at protecting trees that are integral in the local landscape. The trees, a mixture of Oak, Beech, Ash, Horse Chestnut and Yew are located within the grounds of Mill Road, Stock. The trees add to the rural feel of the area, are valuable wildlife habitats and are visible from a Public Right of Way. A number of mature trees within the grounds of 50 Mill Road have been felled in recent years and this Order is aimed at protecting the remaining trees. The trees were assessed using TEMPO and as a group scored 15 points, therefore meriting a TPO.

Applications

Amendments to Application No. 07/00766/FUL. Two storey rear, first floor side and single storey side extensions.

Location: Ashdene Cottage, Stock Road, Stock.

Applicant: Ponsford Properties Ltd.

The Parish Council said that their previous comments still apply.

CLERK

Application No. 07/00838/FUL. Dormer window to front first floor bedroom and replacement window to study and lobby.

Location: 1 Little Farm Cottages, Buttsbury, Stock.

Applicant: Mr A. Whittle & Ms. N. Smethurst-Whittle

The Parish Council had no comments to make.

CLERK

Application No. 07/00835/FUL. Replacement dwelling house with garage and associated landscaping.

Location: 52 Well Lane, Stock.

Applicant: Dean Cooper.

The Parish Council made the following comments:-

This is a massive development. It is proposed to cover almost half of this 1265 sq m site with hard surface, a high proportion of this being built form.

CLERK

It is proposed to replace a bungalow with a house extending to three floors.

The proposed dwelling and garage (which is in front of and not to the side of the dwelling) exceeds the width of the two new next-door dwellings put together, including the space between them.

In the surrounding area the housing is small bungalows, extended semi-detached houses and two new dwellings. This proposal is totally out of character. Its sheer size and imposing presence would dwarf the other properties.

The enormous garage is too high and too close to the lane. It would detract from the rural environment. This is the last plot within the defined settlement and development along here is set back from the lane, "green frontages" reflecting the rural area.

The verge to the front of this site is currently enclosed within the site. The Parish Council does not consider it to be part of the site and as such should be open to the public.

The Design Statement discusses sustainability and the Parish Council are pleased to note the high levels of insulation proposed but note that no commitment to sustainability is given just a mention that research of heating methods will be undertaken.

Given the vast amount of hard surface proposed the Parish Council would expect proposals regarding water run off.

The Parish Council ask that you refuse this application.

Amendments to Application No. 07/00320/FUL. Demolition of existing dwelling and erection of 2 no. detached dwellings.

Location: 132 Mill Road, Stock.

Applicant: Mr & Mrs J. Arber.

The Clerk was asked to contact Lord Petre advising him that the Parish Council did not approve of another access. The Parish Council made the following comments:-

Firstly, the right of access has not been obtained and the Parish Council feel that this would be totally unacceptable.

Proposed property 132 remains virtually unchanged in size and whilst the Parish Council note the narrowing and slight elongation of proposed property 134, the slight repositioning of the proposed dwellings and the slight reduction in height of the houses as well as some design changes they continue to oppose this application.

The proposed dwellings still fill most of the width of the site and are a bulky built form close to the roadway when compared to other properties in the area, in particular to the East. The Parish Council refer to their previous comments and CBLP Page 201 Para 10.51.

Whilst the design changes simplify the design of each proposed dwelling the proposed houses still look like urban estate houses. This site is at the edge of a rural village. The two houses directly relate to each other in build form, design and materials. These features give the houses an urban estate character at odds with the surrounding area. The local scene is currently of individual dwellings in spacious settings.

The proposal does not reflect or suit the local area. It would detract from the sense of place. PPS1 Para 34 states, "Design which is inappropriate in its context should not be accepted". PPS 3 Para 13 reflects this statement.

The Parish Council ask that you refuse this application.

Application No. 07/00966/FUL. Part two storey, part single storey rear extension.

Location: 18 Cambridge Close, Stock.

Applicant: Mr & Mrs I. Wall.

The Parish Council had no comments to make.

CLERK

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Application No. 07/00817/FUL. Retention of outdoor Manege (Riding arena for horses).

Location: Imphy Hall, Back Lane, Stock.

Applicant: Eileen Ward.

Cllr. Cottey declared an interest and left the room. The Parish Council commented that they were very concerned about the access to this property and suggest an alternative access off Ingatestone Road rather than Back Lane which is a narrow single track lane. The Parish Council also consider this to be too large for domestic use.

Results

Application No. 07/00223/FUL. Two storey side and single storey front extensions, new pitched roof to existing front dormer and demolition of existing front single storey extension and single storey garage and workshop.

Location: 59 Well Lane, Stock.

Applicant: Mr & Mrs Misra. **Approved.**

Application No. 07/00325/FUL. Two storey front extension and enclosed front porch.

Location: 32 High Street, Stock.

Applicant: Mrs L. Perone. **Refused.**

Application No. 07/00053/FUL. Demolition of existing dwelling and erection of replacement dwelling (amended application 06/00979/FUL relocation of dwelling and addition of chimney).

Location: 50 Mill Road, Stock.

Applicant: Mr R. Hale. **Approved.**

Application No. 07/00251/FUL. Single storey rear/side extension to create a residential annexe.

Location: 43 Mill Road, Stock.

Applicant: Mr & Mrs D. Adams. **Approved.**

Application No. 07/00515/FUL. Erection of entrance gates and metal railings boundary fence.

Location: Kings Head Farm, Stock Road, Stock.

Applicant: Mr & Mrs Turner. **Refused.**

Application No. 07/00503/FUL. Single storey front extension.

Location: 6 Myln Meadow, Stock.

Applicant: Mr & Mrs Dossett. **Approved.**

Application No. 07/00469/CLOPUD. Use of store room to a physiotherapy clinic maximum use up to 10 hours per week.

Location: Whiteholme, Furze Lane, Stock.

Applicant: Mr P. Lovewell. **Approved.**

Application No. 07/00461/FUL. Two storey rear extension.

Location: 28 Myln Meadow, Stock.

Applicant: Mr & Mrs Ryan. **Approved.**

Application No. 07/00598/FUL. Extension and conversion of garage to provide an annexe to dwelling for applicants relatives in association with the horticultural nursery.

Location: 56 Well Lane, Stock.

Applicant: Mr & Mrs C. Whittaker. **Approved.**

Application No. 07/00522/SCOPE. Employment Development.

Location: Temple Farm, Ship Road, West Hanningfield.

Applicant: Peter Brett Associates on behalf of Wharf Land Investments Limited. **Agreed.**

Application No. 07/00541/CLEUD. Change of use from agricultural barn to equestrian riding school.

Location: Imphy Hall, Back Lane, Stock.

Applicant: Mrs E.M. Ward. **Approved.**

Application No. 07/00439/FUL. Formation of room in roof by raising roof and insertion of dormer windows.

Location: 17 The Square, Stock.

Applicant: Mr J. Payne. **Approved.** The Clerk advised that there had been an amended plan submitted that the Parish Council had not received. The Planning Officer advised that she had forgotten that she had agreed a deferral on the date for comments to be submitted and as she had not heard from the Parish Council by the original comment date she had not sent out the amended plans to the Parish Council. Cllr. Otter thought this was appalling and that something should be done about it. After discussion, it was agreed that no further action would be taken.

Application No. 07/00781/FUL. Front bay window.

Location: 85 Mill Road, Stock.

Applicant: Mr. N. Mason. **Approved.**

Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.

Application No. 07/05531/CAT. 3 x Sycamore in rear garden – crown reduce by 4m, cutting to suitable growing points.

Location: 8 Mill Road, Stock.

Applicant: Four Vinteners Ltd C/o. Mark Stephens. The Tree Warden had no comments to make.

1689.

FINANCE.

Insurance - The Clerk advised that the insurance premium for this year was £1,911.71

Approval of Accounts for 2006/07 including Approval of Annual Return and Statement of Assurance for Accounts 2006/07.

The Clerk had prepared the accounts and circulated them to the Councillors. The Chairman and Clerk were authorised to sign the accounts. The Clerk advised that Peter Bentley had carried out the internal audit. The Chairman and Clerk were therefore authorised to sign the necessary documents in order that the Clerk could send them to Lubbock Fine for the external audit. The Chairman congratulated the Clerk on the excellent job she had carried out in preparing the accounts.

Audit of Accounts for 2006/07 – The Clerk advised that the accounts were available for inspection between 30th May and 27th June and that a notice advertising the audit had been placed on the noticeboard. The accounts had to be returned to Lubbock Fine by 29th June 2007.

Change of Bank Signatories – Following the Elections and the fact that Sally Easton had not re-stood the cheque signatories had to be amended. After discussion, it was agreed that Cllr. Millernas would become the new signatory. The Appointment of Bankers Form was therefore signed and completed. Personal details forms were given to the Chairman and Cllrs. Elliott and Millernas to complete. The Clerk advised that the signatories would have to give Barclays another letter of authority to allow the Clerk to continue to deal with the bank accounts on the Parish Council's behalf. Clerk to organise for documents to be returned to Barclays.

Cheques to be Signed - The following cheques were approved for payment and signed:

101241	£860.53	Mrs L.J.Green	Salary 1.05.07 – 31.05.07
101242	£396.12	Inland Revenue Only	PAYE and N.I.
101243	£129.10	Mrs L.J. Green	Expenses
101244	£571.00	Mr P.H. Williams	Grass Cutting April
101245	£100.00	Mr P.H. Williams	Grass Cutting Football Pitch March and April
101246	£180.00	Mr P.H. Williams	Grass Cutting All Saints Church April
101247	£61.00	The Steve Packham Election Account	Uncontested Parish Elections Fee
101248	£100.00	LTSB Commercial Finance Ltd	Skip Hire for Just Bin It Day
101249	£1,911.71	Zurich Insurance Company	Annual Insurance Premium

VAT – £577.09 had been received on the 18th May 2007.

CLERK

CLERK

	<p>Transfer of Funds – On the 2nd May 2007 £3,000.00 was transferred from the Current Account to the Base Rate Tracker Account and £4,000.00 was transferred on the 20th May.</p> <p>Clerk's Salary – The EALC had still not had confirmation of the new rates.</p> <p>Parish Council Elections - The Clerk read out a letter received from Alan Battley, Democracy Team Manager, at Chelmsford Borough Council advising that under the Council's adopted fee scale for local elections there is an uncontested fee payable to £61.00 per electoral area. It was agreed that the Clerk could send the cheque.</p>	CLERK
1690.	<p>VILLAGE HALL.</p> <p>Cllr. Elliott advised that a meeting had been held last week. The Village Hall is to be closed from 1st – 8th August whilst it is being redecorated. The AGM will be held on the 30th May at 8pm in the small hall.</p>	
1691.	<p>BEST KEPT VILLAGE COMPETITION AND VILLAGE IN BLOOM.</p> <p>The Chairman advised that the Village in Bloom Competition was going ahead and that posters had been printed, which Cllr. Watling had kindly laminated. A small pamphlet drop which will be put through all doors in the village is going to be carried out and then the posters will be put up. The donation will not be needed until later in the year.</p>	
1692.	<p>VILLAGE ENVIRONMENT – GRASS CUTTING, MAINTENANCE, OPEN SPACES, FOOTPATHS, BUS SHELTERS AND PLAY AREA.</p> <p>The Chairman advised that she had received complaints from several people who were concerned at the condition of The Old School which was looking very derelict and not being looked after. The Chairman said it appears that the property needs renovation. It was agreed that as the property was in the Conservation Area, and part of the village history, the Clerk should bring the matter to the attention of the Conservation Officer at Chelmsford Borough Council.</p> <p>Cllr. Finch reported that in Downham Road, opposite Tetlows Farm, there is a big iron gate up to the road. Cllr. Finch felt that the triangular area should be replaced where it was and put in line. Cllr. Finch to find out how owns the field.</p> <p>Cllr. Watling reported that the bench by the Bowling Green has a broken arm. The Chairman agreed to report the matter to the Chairman of the Gardening Society.</p>	<p>CLERK</p> <p>CF</p> <p>SJ</p>
1693.	<p>TRAFFIC, ROAD SIGNS AND PASSENGER TRANSPORT.</p> <p>Cllr. Otter had attended a Passenger Transport Meeting on the 5th May. Cllr. Otter advised that the telematics are not working properly. Cllr. Otter reported that the discussions on child fares are still ongoing and is a long process. Cllr. Otter advised that there is going to be an open public meeting being held in the Lower Atrium of County Hall.</p>	
1694.	<p>REPORT BY CHELMSFORD BOROUGH COUNCILLOR IAN GRUNDY.</p> <p>Cllr. Grundy advised that the Annual Council Meeting will be held on Wednesday when all the new appointments will be made and the new Mayor will be installed.</p> <p>Cllr. Grundy advised that the Chairman of Essex County Council would be coming to the meeting on the 30th July 2007.</p> <p>Cllr. Grundy had received complaints about the banners at Stock Lodge and there were queries as to who owns the walls. There was also a For Sale sign on a telegraph pole. The Enforcement Officers had written to Melleney Estates. Cllr. Grundy advised that some developments were quite likely regarding the planning application for Tetlows and it was highly probable that the application would be refused. Cllr. Grundy had asked that the application was put to Committee for a decision.</p>	
1695.	<p>ESSEX RURAL HOUSING TRUST.</p> <p>Nothing further to report.</p>	

1696.	<p>STOCK VILLAGE ACTION PLAN/VILLAGE DESIGN STATEMENT.</p> <p>Cllr. Phillips advised that one person had attended the photographic workshop on Saturday. The next meeting is to be held at the School on Wednesday 6th June. An exhibition is also planned to be held at the Rectory Hall.</p>	
1697.	<p>RISK ASSESSMENT.</p> <p>The matter was discussed and it was agreed that Cllr. Phillips would be in charge of Risk Assessment.</p>	CP
1698.	<p>DATE OF NEXT MEETING.</p> <p>The next Meeting of the Parish Council is on Monday 25th June 2007 at 7.30pm.</p>	
1699.	<p>CLOSED MEETING FOR OPENING TENDERS.</p> <p>Works to Trees – Cllr. Phillips had obtained one quotation and was asked to obtain two more quotations. Matter to be discussed at next meeting.</p> <p>Cllr. Otter said that more trees should be planted on the Common. The Chairman advised her that four trees are being reserved as they were delivered too late to plant. The trees will be delivered again in the Autumn and will be planted at the right time.</p>	CP

The Chairman thanked everyone for coming; the meeting closed at 10.45pm.

Signed (CHAIRMAN).....DATE.....