

# STOCK PARISH COUNCIL

Clerk – Lorraine Green

Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.

Tel. No. 07757 114952

Website: [www.stock.org.uk/council](http://www.stock.org.uk/council)

## MINUTES OF THE MEETING HELD ON MONDAY 17<sup>TH</sup> DECEMBER 2007 AT STOCK VILLAGE HALL AT 7.30PM.

**Present:** Cllrs. Millernas, Elliott, Phillips, Finch, Watling, Woodward and Otter  
**In The Chair:** Cllr. Johnson  
**Minute Secretary:** Lorraine Green  
**Also Present:** 10 Members of the Public, Chelmsford Borough Cllr. Ian Grundy, PCSO John Macdonald, PCSO Ian Hilton and Cllr. Duncan Lumley of Chelmsford Borough Council.

		ACTION
1822.	<p><b>APOLOGIES FOR ABSENCE.</b></p> <p>Cllr. Cottey sent her apologies.</p>	
1823.	<p><b>MINUTES OF THE MEETING HELD ON 26<sup>TH</sup> NOVEMBER 2007.</b></p> <p>Cllr. Elliott asked for the words ‘and debated’ to be removed from the second sentence of Minute 1813.</p> <p>Cllr. Otter advised that the last sentence of Minute 1808, Ownership and Maintenance of the land North of Hereward Grange between Honeypot Lane and the Stock Road, should read ‘Cllr. Otter advised Cllr. Grundy to speak to CBC about the land’.</p> <p>The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events. All agreed.</p>	
1824.	<p><b>POLICE MATTERS.</b></p> <p>Parking Wardens deal with parking on yellow lines. Police deal with cars parked within 3 metres of a junction. Sgt. Neil Marshall to speak to builders regarding obstructive parking in Mill Road/Common Road. Roger Baker (Chief of Police) to be invited to Annual Parish Meeting to discuss the role of PCSO’s.</p>	
1825.	<p><b>CREATION OF A COMMITTEE OF THE COUNCIL WITH THE REMIT OF PERSONNEL.</b></p> <p>Cllr. Johnson proposed that the Parish Council create a Committee of the Council with the remit of Personnel. Cllr. Phillips seconded the proposal and a vote was taken to create the Committee. It was agreed that Cllrs. Johnson, Millernas and Elliott would form the Personnel Committee.</p> <p>Cllr. Phillips advised that he is a Member of the Institute of Personnel and Development.</p>	
1826.	<p><b>TO DECIDE THE REMIT OF THE PERSONNEL COMMITTEE.</b></p> <p>The following terms of reference were made for the Personnel Committee:-</p> <ol style="list-style-type: none"><li>1. The Personnel Committee will meet as and when required to do so and will follow the procedures of the Council to call meetings.</li><li>2. Due to the nature of the business to be transacted the Personnel Committee may use the Local Government Act 1972 section 100 and 102 to close the meeting to the Public and Press.</li></ol> <p>The Public may be excluded from the Committee Meeting due to the nature of the business to be transacted. LGA 1972 S 100.</p> <p>When calling a meeting of the Personnel Committee the Council will on the Agenda notify the Public and Press that they will be excluded from the meeting due to the confidential nature of the business to be transacted.</p>	

	<p>When the Personnel Committee meets the first item of business will be to exclude the Public and Press.</p> <p>The Personnel Committee may meet to consider the following:-</p> <ul style="list-style-type: none"> <li>• All matters relating to a member of staff.</li> <li>• To deal with Grievances.</li> <li>• To deal with Disciplinary matters.</li> </ul> <p>The Personnel Committee will report to the full Council the outcome of any meetings held.</p> <p>The terms were agreed.</p>	
1827.	<p><b>MATTERS ARISING FROM THE MINUTES.</b></p> <p><b>Tree Warden Scheme</b> – Advised by King &amp; Co. to plant trees in February/March.</p> <p><b>Parish Paths Partnership (P3)</b> – Cllr. Finch had reported all the problems the Parish Council had. Barbed wire on footpath to All Saints does not constitute a hazard.</p> <p><b>Footpath Map for Stock</b> – Cllr. Millernas advised that a discussion had been held with the man producing the map and it was being updated. A meeting is to be held in January.</p> <p><b>Downham Road Retexturing</b> – Unsatisfactory work and centre lines not removed. Highways to be informed.</p> <p><b>Erection of a Small Timber Plaque by Memorial Bench on Green in front of the Almshouses and the Track</b> – To be erected in January.</p> <p><b>Erection of Guardrails Outside Stock Primary School</b> – To go ahead when finances are available.</p> <p><b>Wicksteed Leisure Annual Safety Inspection</b> – Cllr. Cottey dealing with matter.</p> <p><b>Water Running Out of Ditch at Junction of Mill Road/Downham Road</b> – Nothing further to report.</p> <p><b>Lights in Bus Shelters</b> – The Clerk had spoken to T.Cartledge but was still awaiting the quotation.</p> <p><b>Litterbin Outside The Almshouses</b> – The bin has now been installed.</p> <p><b>Listing of War Memorial</b> – Nothing further to report.</p> <p><b>Signs which are positioned along the footpath at Crondon Park Golf Course</b> – Cllr. Finch advised that the matter was in hand.</p> <p><b>Pot Holes in The Square</b> – The Clerk had written to Samir Pandya, Acting Highways Manager, at Essex County Council asking him to carry out a site visit.</p> <p><b>Projector Screen</b> – Cllr. Elliott was waiting for Thomsons to come back with quotes. Once the quotations had been received it was agreed that an insurance claim would be made.</p> <p><b>Ownership and Maintenance of the land North of Hereward Grange between Honeypot Lane and the Stock Road</b> – Nothing further to report.</p> <p><b>Sign at The Cock Inn</b> – The Chairman was pursuing the matter.</p> <p><b>Obscured Speed limit signs up Stock Hill from Billericay</b> – It was agreed that the Clerk should remove the item from the Agenda.</p> <p><b>Chelmsford Borough Council’s Mobile Information Service</b> - Nothing further to report.</p> <p><b>Fence that abuts Lilystone Hall</b> – It had been established that Mr Barry Woodgate owned the fence in question. He advised that he would arrange an inspection of the situation and revert back to the Clerk in due course.</p>	<p><b>CP</b></p> <p><b>CLERK</b></p> <p><b>LJC</b></p> <p><b>CF</b></p> <p><b>WE/CLERK</b></p> <p><b>SJ</b></p> <p><b>CLERK</b></p>



	<p>a) Cllr. John Jowers, Cabinet Member for Localism, at Essex County Council regarding Community Initiatives Fund – Grants Available for Community Projects. Documents to be circulated to Councillors.</p> <p>b) Tim Davis of Stock Press thanking the Parish Council for their donation.</p> <p>c) John L’Estrange, Hon. Treasurer of Our Lady and St. Joseph RC Church, thanking the Parish Council for their donation.</p> <p>d) Terry Monaghan, Chairman of Stock Cares, thanking the Parish Council for their donation.</p> <p>e) Dave Jackson of Faulkner Close asking for someone to contact him to arrange a mutually convenient time where a representative of the Parish Council would come along to view and discuss the current condition of the pavements, kerbstones etc in Faulkner Close. Currently, kerbstones are loose and misplaced. Clerk to refer matter to Phil Hope at Essex County Council Highways.</p> <p>f) Samir Pandya, Acting Highways Manager, for Essex County Council regarding the closure of Whites Hill on Monday 14<sup>th</sup> January 2008 for 5 days whilst telegraph poles are replaced. Whites Hill will be closed between its junction with Mill Road and a point 200m South of that junction. The Clerk had asked Cllr. Watling to put a notice on the website and Cllr. Johnson to put a notice on the noticeboard.</p> <p>g) Lynn Roberts, Street Naming Officer, at Chelmsford Borough Council advising that Croyde Lodge had now been renamed Longwood Lodge.</p> <p>h) Paul Trower advising that each Sunday morning a litter pick is undertaken from the entrance of Crondon Park golf course along the road verges north to Downham Road. Usually sufficient litter is collected to fill ¾ of a black dustbin sack, however the result of 2<sup>nd</sup> December’s collection was significantly less, about half a bucket load. Whether or not the fact of the local petrol station adjacent to Ship Road being closed for a total refit, during this week has any direct bearing upon this, can only be supposition. Clerk to report matter to Chelmsford Borough Council Environmental Department and advise Mr Trowell.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>
<p><b>1827.</b></p>	<p><b>CHELMSFORD BOROUGH COUNCIL – LOCAL DEVELOPMENT FRAMEWORK.</b></p> <p>Derek Stebbing, Planning Policy Manager, of Chelmsford Borough Council had sent an acknowledgement of the Parish Council’s representation on the Consultation Draft Planning Contributions SPD. The representation will be summarised by the Council with a response to each of the main issues raised. These summaries and responses are scheduled to be reported to the Council’s Development Policy Committee on the 24<sup>th</sup> January 2008. A revised Supplementary Planning Document will be published in light of the responses to consultation process after consideration by the Council’s Development Policy Committee and the publication of the Inspector’s Report into the Examination of the Council’s Core Strategy and Development Control Polices DPD.</p>	
<p><b>1829.</b></p>	<p><b>CONSULTATION ON DOCUMENTS REQUIRED FOR VALID PLANNING APPLICATIONS.</b></p> <p>A letter had been received from Keith Holmes, Development Manager, at Chelmsford Borough Council advising that The Communities and Local Government (CLG) have produced detailed guidance on the new requirements for information to accompany planning applications. It recommends that local planning authorities adopt a list of Local Requirements detailing additional documents required to validate a planning application. This will assist applicants to better understand the type of information required to support their application and ensure a consistency of approach by the authority to validating planning applications. There are three lists of documentary requirements, Mandatory national requirements (as set out by CLG), Mandatory local requirements (where an application falls within any stipulated criteria) and Recommended documents for inclusion to support an application (an application will not be made invalid if these documents are not included). Cllr. Grundy advised that they are trying to standardise procedures throughout the country. The Parish Council had no comments to make.</p>	<p><b>CLERK</b></p>

<p>1830.</p>	<p><b>PLANNING MATTERS.</b></p> <p><b>Gardenfields House, Downham Road</b> - Nothing further to report.</p> <p><b>Temple Farm</b> - Nothing to report.</p> <p><b>5 Dakyn Drive</b> - Mervyn Campion wrote thanking the Parish Council thanking for their support. Cllr. Whitehead (Chair of Chelmsford Borough Council) is looking for common ground. Lyn Cameron has the Arboriculturist report. Leaves and acorns are the chief nuisance. Mr Campion is undecided as to whether to appeal or submit a new application.</p> <p><b>Online Planning</b> - Cllr. Watling dealing with matter.</p> <p><b>71 Mill Road</b> – The Clerk had contacted the Enforcement Officer regarding the erection of gate posts. Paul Bohannan, the Enforcement Officer, informed the Clerk that the Planning Officer has informed the Agent that a new Planning Application will be required for any gate exceeding 1 metre in height. This maybe the reason why no further work has occurred on this feature. Clerk to write back advising that the Enforcement Officer has missed the point and the problem is the distance between the gatepost and the road (the Regulation used to be 6 yards) and if allowed it will set a precedence for Stock.</p> <p><b><u>Applications</u></b></p> <p><b>Application No. 07/02255/LBC.</b> Insertion of new window to flank elevation.  <b>Location:</b> 3 Five Houses, Common Lane, Stock.  <b>Applicant:</b> Mrs Eileen Mayer.  Cllr. Watling declared an interest. The Parish Council had no comments to make.</p> <p><b>Application No. 07/02089/FUL.</b> First floor front extension and porch. Single storey side and rear extensions.  <b>Location:</b> 6 Thornton Place, Stock.  <b>Applicant:</b> Mr &amp; Mrs O’Boyle.  The Parish Council commented that the alterations at the front of the house are totally out of keeping with other buildings in the area. It is in a conspicuous area adjacent to a public open space next to a pond. This does not fit the street scene and the mock tudor and rendering would be inappropriate.</p> <p><b>Application No. 07/02271/CLEUD.</b> Use of rear outbuilding as dwelling house.  <b>Location:</b> Brock Farm, Ingatestone Road, Stock.  <b>Applicant:</b> Mr Robert Napp.  The Parish Council had no comments to make.</p> <p><b>Application No. 07/02222/FUL.</b> Erection of two storey extensions in replacement of previous proposals as approved under application 04/00644/FUL.  <b>Location:</b> 21 Common Lane, Stock.  <b>Applicant:</b> Mr John Tickel.  The Parish Council had no comments to make on the application but asked the Planning Department to note the extremely narrow lane that was not built for heavy vehicles. The Parish Council also commented that the road surfaces and verges must be protected during building work.</p> <p><b>Application No. 07/02363/FUL.</b> Demolition of existing dwelling and erection of replacement dwelling.  <b>Location:</b> Fairfields, Marigold Lane, Stock.  <b>Applicant:</b> Mr. &amp; Mrs K. Squibb.  The Parish Council commented that whilst they note the minor alterations to the previous proposal, they remain opposed to this development and their previous comments still apply. This is in the Green Belt and out of character with buildings in the surrounding area. It is an elevated sloping site that is highly visible from a very wide area. It will be visually intrusive, detrimental to the character and amenity of the area. The size and scale is bigger than the existing. The height has been increased from the existing building.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>
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<p>1831.</p>	<p><b>FINANCE.</b></p> <p><b>Cheques to be Signed - The following cheques were approved for payment and signed:</b></p> <table border="0"> <tr> <td>101319</td> <td>£1,040.25</td> <td>Mrs L.J.Green</td> <td>Salary 1.12.07 – 31.12.07</td> </tr> <tr> <td>101320</td> <td>£537.13</td> <td>Inland Revenue Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101321</td> <td>£85.10</td> <td>Mrs L.J. Green</td> <td>Expenses 27.11.07 – 17.12.07</td> </tr> <tr> <td>101322</td> <td>£127.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting November</td> </tr> </table> <p><b>Transfer of Funds</b> – On the 27<sup>th</sup> November 2007 £5,000.00 was transferred from the Base Rate Tracker Account to the Current Account.</p>	101319	£1,040.25	Mrs L.J.Green	Salary 1.12.07 – 31.12.07	101320	£537.13	Inland Revenue Only	PAYE and N.I.	101321	£85.10	Mrs L.J. Green	Expenses 27.11.07 – 17.12.07	101322	£127.00	Mr P.H. Williams	Grass Cutting November	
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1832.	<b>VILLAGE HALL.</b>  Cllr. Elliott advised that the Clerk should write to the Secretary of the Village Hall Management Committee asking for Cllrs. Johnson and Millernas to attend the meeting.	<b>CLERK</b>
1833.	<b>VILLAGE ENVIRONMENT – GRASS CUTTING, MAINTENANCE, OPEN SPACES, FOOTPATHS, BUS SHELTERS AND PLAY AREA.</b>  <b>Grass Cutting</b> – Cllr. Elliott suggested that the Common be cut. The Clerk advised that Blackwater Landscapes were going to cut it a couple of weeks ago but it rained.  Cllr. Millernas reported that on the corner of Swan Lane and the B1007 there is a loose kerbstone by the main kerb. Clerk to report to Highways.	<b>CLERK</b>
1834.	<b>TRAFFIC, ROAD SIGNS AND PASSENGER TRANSPORT.</b>  Cllr. Otter had received a letter of complaint regarding the 100 bus service which she had passed to Essex County Council Passenger Transport for a reply. To-date Cllr. Otter was still awaiting the reply.  Cllr. Otter reminded people of the closure of Liverpool Street Station over Christmas. Cllr. Grundy said it affects Shenfield as well. It was agreed that all parishioners should be referred to the website to look for details.	
1835.	<b>REPORT BY CHELMSFORD BOROUGH COUNCILLOR IAN GRUNDY.</b>  Cllr Grundy advised that the brown bin collection had now stopped and would restart on 1 <sup>st</sup> March 2008. If there is a feeling that the bin collection should continue throughout the winter period parishioners should let Cllr. Grundy know and he will try to extend the collection next year.  As regards concessionary fares there are two weeks until the submission to the Government Committee. Cllr. Grundy advised that Chelmsford Borough Council are writing to everyone to get their views as it is a serious issue and there is a huge deficit and Council Tax will have to be raised to cover the deficit. Every department has been asked to look at their department and make 4% savings. Most departments have achieved this. Redundancies are not an option at the moment.  Cllr. Grundy reported that the zebra crossing needs re-marking as it is fading fast. Clerk to report to Highways.	<b>CLERK</b>
1836.	<b>ESSEX RURAL HOUSING TRUST.</b>  Cllr. Duncan Lumley, Chelmsford Borough Council Cabinet Member for Strategic Housing addressed the meeting as there were many villagers angry about the distribution of Affordable Housing. The Chairman felt deceived and let down by the disregard of principals of Essex Rural Housing Trust. A meeting to be held with Chelmsford Borough Council and Essex Rural Housing Trust to discuss house allocation methods.	
1837.	<b>STOCK VILLAGE ACTION PLAN/VILLAGE DESIGN STATEMENT.</b>  The AGM will be held in January 2008.	
1838.	<b>RISK ASSESSMENT.</b>  Cllr. Phillips had carried out an assessment.	
1839.	<b>DATE OF NEXT MEETING.</b>  The next Meeting of the Parish Council is on Monday 28 <sup>th</sup> January 2008 at 7.30pm.	
1840.	<b>CLOSED MEETING FOR OPENING TENDERS.</b>  There were no tenders to discuss.	

**The Chairman thanked everyone for coming and wished everyone a Happy Christmas and New Year. The Chairman thanked the Clerk for all the work she does for the Parish Council; the meeting closed at 10.30pm.**

Signed (CHAIRMAN).....DATE.....