

STOCK PARISH COUNCIL

Clerk – Lorraine Green

Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.

Tel. No. 07757 114952

Website: www.stock.org.uk/council

MINUTES OF THE MEETING HELD ON MONDAY 28TH JULY 2008 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: Cllrs. Phillips, Finch, Woodward, Watling, Dixon, Rilstone and Otter
In The Chair: Cllr. Millernas
Minute Secretary: Lorraine Green
Also Present: 5 Members of the Public and Chelmsford Borough Cllr. Ian Grundy

		ACTION
1975.	APOLOGIES FOR ABSENCE. Cllr. Johnson sent her apologies.	
1976.	MINUTES OF THE MEETING HELD ON 30TH JUNE 2008. In Minute 1957. Minutes of the Meeting held on 19 th May 2008, Cllr. Otter asked that 'All agreed' be altered as she did not agree the minutes. It was agreed to amend it to read 'Majority Agreed'. Cllr. Otter advised that 'Mill Road' should read 'B1007' on the 19 th line of the second paragraph of Minute 1958. Police Matters. Cllr. Otter asked for it to be minuted that she left the room under item 1971. Stock Village Action Plan/Village Design Statement. It was agreed that the following sentence would be put into the minutes - 'The Chairman asked if Cllr. Otter wished to leave the room or remain as her Husband was the Chairman of the VDS Committee. Cllr. Otter left the room.' The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events. All agreed.	
1977.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. No interests were declared.	
1978.	POLICE MATTERS. The Police did not attend the meeting and a report had not been submitted.	
1979.	MATTERS ARISING FROM THE MINUTES. Tree Warden Scheme – Rural Community Council of Essex have announced the Essex Tree Initiative whereby 250,000 free trees are being given by Essex County Council, following a pledge by Lord Hanningfield, to communities in Essex. Cllr. Phillips had arranged a meeting on The Common on 5 th August with Cllrs. Dixon and Otter and Michelle Gardiner of RCCE to look at possible sites. Cllr. Phillips to report back at next meeting. Cllr. Finch advised that the vandalised tree on The Common had started to shoot which was very pleasing. Footpath Map for Stock – The Clerk had received a copy of the Contractor Licence in order that Jenny Berkley could use the Ordnance Survey Map for the Stock Parish Map. The Clerk had completed, signed and returned the document to Mr Brewer at Essex County Council and advised Mrs Berkley of the Licence Number. The Clerk had submitted a Work Proposal Form to P3 at Essex County Council to help finance the production of the Parish Map – P3 had originally agreed to share the cost with the Parish Council. Clerk awaiting confirmation. Mrs Berkley advised that the map will not get printed until after the meeting as she wanted to know the name the Parish Council chose for the area North of Hereward Mount. Mrs Berkley needs to know the exact boundary as it will be marked on the map as open space access area. Clerk to contact Lyn McLay-Kidd for confirmation.	CP/JD/MO CLERK

Parish Paths Partnership (P3) – Nothing to report.

Downham Road Retexturing – Nothing to report.

Wicksteed Leisure Annual Safety Inspection – Cllrs. Woodward and Dixon had carried out the repairs but had to get Wicksteed to carry out one of the jobs as the fixing was so tight they could not carry out the work. When the man from Wicksteed came he found the plate had been cracked which he took apart and replaced together with new bolts.

Water Running Out of Ditch at Junction of Mill Road/Downham Road – Nothing to report.

Lights in Bus Shelters – Cllr. Millernas had still not had any luck in obtaining the quotations. Both himself and the Clerk had chased Marlon Clark of Cartledge but were still awaiting the quotes. Cllr. Millernas to pursue matter. Cllr. Otter suggested that Cllr. Millernas contact Adrian Sommers at Essex County Council.

JM

Listing of War Memorial – Nothing further to report.

Pot Holes in The Square, Common Road and other roads in village – Nothing further to report.

Ownership and Maintenance of the land North of Hereward Grange between Honeypot Lane and the Stock Road – Cllrs. Dixon, Phillips and Otter had met to discuss the matter further. Suggested names for the site had been circulated to Councillors and it was agreed that the preferred name was Honeypot Meadow. Clerk to inform Lyn McLay-Kidd of the Parish Council's decision and request to see a copy of the draft sign. It was agreed that a provision should be made for two green dog bins and the Clerk should ask Mrs McLay-Kidd whether Chelmsford Borough Council had any views on where they should be sited. Jenny Berkley had requested to know the boundaries of the land in order that it could be put onto the Stock Parish Map that was currently being produced. Clerk to ask for this to be clarified. Cllr. Millernas suggested that a new zebra crossing be put in as the access was onto a main road. Cllr. Grundy said that people should be encouraged to use the other entrance. The majority of the Parish Council voted against a zebra crossing but other suggestions were a bridge and tunnel.

CLERK

Car Park on the Common and Essex County Council's Community Initiatives Fund – Cllr. Woodward had applied to The Community Initiatives Fund for a grant of £2,000.00.

PW

Speed Indicator Signs – Essex County Council had announced the new Community Initiatives Fund for Highways. Eligible projects can include speed indicator devices, village gateways, dropped kerbs at crossing points or junctions, hard standing at bus stops, and other projects at the Area Highway Manager's discretion. Projects are limited to a maximum value of £25,000.00 for any application. Deadline for applications will be in the Autumn, exact date to be announced. An initial expression of interest must be made to the local Area Highways Manager and the Director of Highways and Transportation will assess the project to decide whether it is viable. Cllrs. Millernas and Grundy to deal with matter. Cllr. Grundy advised that Ramsden Heath have had Solar Powered Speed Indicator Devices installed which shows the speed limit and flashes Slow Down. Ramsden Heath are very pleased with the devices and the affect it is having in Ramsden. The starting price for the devices from Essex County Council are £3,200.00. Cllr. Grundy advised that they were leaving the door open with Wharf Land Investments and the S106 money that could become available if the development is approved. It was agreed that two VAS's are required. Cllr. Grundy advised that a Weight Restriction on the B1007 will be a condition of the Temple Farm development. Chelmsford Borough Council have bought two Enforcement vehicles which are monitoring Weight Restricted roads. Cllr. Grundy agreed to report back to the Parish Council on a monthly basis.

JM/IG

Maintenance Works to area in the vicinity of Furze Lane junction at the southern end of the Lane – Nothing to report.

Stock Cricket Club's Request to erect a fence on Common – It was agreed that the matter could be removed from the Agenda as the Parish Council were not proceeding with this.

CLERK

Re-Marking Zebra Crossing in High Street – Nothing to report.

<p>Summer Play Activity Days 2008 – To be held on 12th August 2008 in the Village Hall.</p> <p>Summer Parish Sports Programme - The event will be held on the Common on 5th August from 1.00pm to 3.30pm.</p> <p>Skateboard Park – The Skateboard Park had been booked for 19th August in the Village Hall Car Park.</p> <p>Manned Vehicles - The Clerk and Cllr. Roy Whitehead had spoken to the Refuse and Recycling Department at Chelmsford Borough Council and organised for the manned vehicle to come to All Saints Church Car Park on the 2nd August between 11.15am and 12.15pm. A second Vehicle has been booked for 11th October between 8.55am and 9.55am. Clerk to arrange advertising nearer the time.</p> <p>Church Car Park - The work had now been carried out. Cllr. Rilstone advised that Maple Landscapes advertising board still remained in the car park. It was agreed that the Clerk would contact Maple and ask them to remove the board.</p> <p>Gullies to be cleared on the B1007 – Nothing to report.</p> <p>Advisory Signs for Smallgains Lane – Nothing further to report.</p> <p>Car Parking at The Village Hall – It was reported that nobody had attended the Village Hall meeting.</p> <p>Broken Arm on seat by the entrance to the footpath to the Bowling Club - The work had been carried out. A parishioner thanked the Parish Council for getting the seat repaired. Clerk to remove from Agenda.</p> <p>Broken Strut Under the Seat by the School - The matter was in hand.</p> <p>Faded Village Sign – Cllr. Johnson was dealing with the matter.</p> <p>Water outside 122-124 Mill Road - The work has been added to Highways Minor Works list.</p> <p>Dog Waste Bin at Top End of Dakyn Drive - The matter was in hand.</p> <p>Wheellie bins and recycling bins being left out on the pavement outside the cottages on the corner of the High Street and Mill Road – The Clerk had reported the matter to Inspector Callow. The bins had now been removed so it was agreed that the item could be removed from the Agenda.</p> <p>Code of Conduct Briefing Session - The Clerk had attended the training on 18th July which she found to be very interesting and informative and said she would encourage all Councillors to attend. Cllrs. Millernas, Johnson and Otter had already agreed to attend the meeting on 16th September at 7pm at the Civic Centre. Clerk had informed Derek Latimer at Chelmsford Borough Council. Cllrs. Phillips and Watling also expressed an interest to attend the meeting. Clerk to advise Mr Latimer.</p> <p>State of Back Lane and Brookmans Road and non-existent turf - The Clerk had contacted Highways, Chelmer Housing Partnership and Essex Rural Housing Trust reporting the matter. Chelmer Housing had advised that Brookmans Road was Highways responsibility and the damage at Back Lane had been caused by the builders digging holes for the pipes/gas. Cllr. Millernas said that this area was a trip hazard and was extremely dangerous and urgent action was needed. Clerk to chase Essex Rural Housing Trust.</p> <p>Overgrown foliage near the Zebra Crossing – The Clerk had reported the problem to Highways. Mr Fox had visited the site and is sending another letter to the residents of 2 The Chestnuts request that they cutback/lift their Lime Tree. Mr Fox will also ask for the vegetation along the approach to the crossing to be cutback as the Council did last year. It was reported that the work had been carried out but you could not see the bolisher beacon on The Square side. Clerk to report matter to Chris Fox.</p> <p>Bollard replacement at Pembroke House, Ingatestone Road – Nothing further to report.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>SJ</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>
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	Overgrown Foilage on 30mph Speed Limit Signs as you come into village from Chelmsford – The Clerk had reported the matter to Chris Fox at Essex County Council Highways Department.	
1980.	<p>GENERAL CORRESPONDENCE.</p> <p>The following letters were read out:-</p> <p>a) Jackie Lane, NEAT Officer, at Chelmsford Borough Council requesting nominations for the Pride in a Cleaner Chelmsford Committee’s Environmental and Neighbourhood Awards for 2008. It was agreed that the documents would be passed to Cllr. Johnson to deal with.</p> <p>b) Keith Derry, Chief Executive and Trust Secretary of Essex Environmental Trust regarding the launch of the Community Enterprise Challenge Competition with £175,000.00 in prize money on offer for the best rural community initiatives for capital projects promoted in Essex villages. Cllr. Woodward agreed to look at the documents as it could be an ideal grant to help towards purchasing a sportsfield for the village.</p>	<p>SJ</p> <p>PW</p>
1981.	<p>STOCK PRE-SCHOOL AND EXTENSION TO VILLAGE HALL.</p> <p>Cllr. Woodward did not think it suitable to discuss the matter as it had not officially been passed by the Village Hall Committee – only a feasibility study was being carried out. Cllr. Woodward advised that he was on the Feasibility Committee. The Chairman reported that Mr Ward, the Chairman of the Village Hall, was stating in a newsletter and article for Stock Press that the Parish Council gave their support for the Pre-School extension. Cllr. Woodward stated that as he had advised as a Parish Councillor that he was in favour of the extension he thinks Mr Ward had seen it that the whole Parish Council were in favour. It was agreed that as the matter had not been discussed by the Parish Council, and no plans had yet been submitted to extend the Village Hall, the Parish Council could not comment and therefore the Clerk should write to Mr Ward asking that the wording be corrected and to ensure the comments are withdrawn from Stock Press as the Parish Council did not agree the statement made. Cllr. Otter stated that the toilet facilities and security were designed for the Pre-School when the Village Hall was built. Cllr. Woodward advised that the Montesorri had wanted to take over the Royal British Legion Hall but had been told no as meetings are held there.</p>	CLERK
1982.	<p>TO DISCUSS POSSIBLE FUTURE SPORTSGROUND FOR STOCK VILLAGE.</p> <p>Cllr. Woodward advised that there is land for sale on the B1007 which would make an ideal sportsground for the village which is much needed. Mr Howell of Stock United F.C. confirmed that they have only got a 3 year lease at the football field in Mill Lane. Cllr. Woodward had spoken to Savills Estate Agents who advised that the asking price for the amenity land is £200,000.00 for 10 acres. Cllr. Woodward had advised Savills that the Parish Council could be interested. He advised that there would be room for a Sports Pavilion, two football pitches, tennis courts and a cricket pitch. Cllr. Woodward advised that 4 Trustees own the land. After discussion with Savills, Cllr. Woodward had been advised that somebody had made an offer for the land. Cllr. Grundy advised that the Parish Council had tried for a long time to purchase land and give Stock United F.C. a permanent pitch who have been playing for 100 years. It was agreed that the Clerk should write to Savills expressing a formal interest in the land. Cllr. Grundy said that he would ask someone from Chelmsford Borough Council to look at the land and give a feasibility study. The majority of the Parish Council agreed with this action. It was reported that there is another piece of land opposite the existing football field which could be suitable.</p> <p>A parishioner enquired whether the land has always been amenity land and how has agricultural land become amenity land. The land is Green Belt land and Cllr. Finch advised that Life Science Research used to use the land as a Sportsfield.</p> <p>Cllr. Grundy asked the Clerk to approach Savills about having the hedge cut back towards the field on the land for sale on the B1007.</p>	<p>CLERK/IG</p> <p>CLERK</p>

1983.	<p>REPORT BY CHELMSFORD BOROUGH COUNCILLOR IAN GRUNDY.</p> <p>Cllr. Grundy congratulated the Parish Council in organising the various Chelmsford Borough Council Play Activities for the Summer holidays and said it was great to see. An emergency Council meeting is being held to improve the Town Centre Plan which is hoped to be rubber stamped by end August. There is a lot going on in the Borough with the Christian Festival, V-Festival and Cricket Matches. UNISON staged a two day strike which affected rubbish collection and the problem continues to go on. Not everybody received a cardboard collection during the strike and waste collection slipped a day or two. Most employees turned up for work but some did not.</p>	
1984.	<p>STOCK LIBRARY AND STOCK HERITAGE SOCIETY.</p> <p>Jenny Berkley advised that the Society's interest was registered eighteen months ago and planning permission had been granted. The Society were now making a business plan and getting running costs together and were looking at the possibility of obtaining grants. The Society were looking in general what would be best, purchasing the building or leasing it from Essex County Council. Mrs Berkley advised that there may be advantages of leasing the building from Essex County Council.</p>	
1985.	<p>STOCK PRESS ARTICLES.</p> <p>The Chairman reported that Cllr. Johnson had been concerned about the comments made about Temple Farm in Cllr. Otter's article in last month's Stock Press. The Chairman highlighted Cllr. Johnson's reasons and stated that the comments made were not the Parish Council's comments that were discussed at the meeting but were Cllr. Otter's personal comments. The Chairman advised that he was also deeply concerned about the comments made in the article as were various other members of the Parish Council. The Parish Council agreed that comments should be a resume of what has been discussed at the last meeting. The Chairman requested that in future all articles written for Stock Press should be sent to the Chairman for approval.</p> <p>Cllr. Dixon to submit next article by 10th August.</p>	
1986.	<p>PLANNING MATTERS.</p> <p><u>Applications</u></p> <p>Application No. 08/01266/FUL. Change of use of shop A1 to Café A3. Location: 16 Mill Road, Stock. Applicant: Mrs L Drury. The Parish Council commented that this building is on a busy road leading to the main road (B1007) with no pavement and the Parish Council are concerned with the parking facilities. The plan shows the toilets in the kitchen area which the Parish Council feel is unsuitable for hygiene reasons. To put decking outside the shop, which is adjacent to listed buildings, would be out of keeping with the surrounding area. On previous application 08/00274/FUL the curtilage did not include the area where the proposed decking is. This matter needs to be clarified.</p> <p>Amended Application No. 08/01029/FUL. Replacement outbuilding and rear conservatory. Location: 1 Little Farm Cottages, Buttsbury, Stock. Applicant: Mr A. Whittle and Ms. N. Smethurst-Whittle. The Parish Council stated that their previous comments still applied.</p> <p><u>Chelmsford Borough Council Planning Decisions</u></p> <p>Application No. 08/01040/FUL. New porch to front, part single and part two storey side and rear extension. Location: 116 Mill Road, Stock. Applicant: Miss M Sambridge. Approved.</p> <p>Application No. 08/0957/FUL. Replacement dwelling and outbuildings. Location: Scriveners Farm, Madles Lane, Stock. Applicant: Mr Steve Quincy. Approved.</p>	<p>CLERK</p> <p>CLERK</p>

Application No. 08/00952/FUL. Replacement dwelling.

Location: Green Loanings, Goatsmoor Lane, Stock.

Applicant: Dr M Sarfraz. **Refused.**

Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.

Application No. 08/05147/TPO. T1 – Ornamental Cherry in front garden – fell (TPO/1988/019).

Location: 3 The Paddock, Stock.

Applicant: Mr A Pepper.

The Tree Warden objected. He does not see the need to fell a tree when felling it will be to the detriment of the environment of the area. There are too many trees felled just for the sake it.

CLERK

Application No. 08/05148/TPO. T1 – Oak in rear garden – crown reduce by 2.5m, cutting to suitable growing points and crown clean; T2 & T3 – Oak x 2 in rear garden – crown clean (TPO/2007/075).

Location: 19 Well Lane, Stock.

Applicant: Mr Fewell.

The Tree Warden had no objections.

CLERK

Application No. 08/05149/TPO. T36-T42 – Oaks x 7 in rear garden and trees in WI in rear garden – crown clean; G4 – Oaks x 5 – crown clean; G4 – Oak overhanging 39 Myln Meadow – reduce laterals overhanging property by 1.5m max, cutting to suitable growing points; G5 – Oak closest to 33 Myln Meadow – fell to ground and remove stumps; G5 – Oak – fell; G4 – Oak x 1 – reduce. (TPO/2002/117).

Location: 33 Myln Meadow, Stock.

Applicant: Mrs Adams.

The Tree Warden objected to the felling of the G5 Oak closest to 33 Myln Meadow and the felling of the G5 Oak as he regards the felling as detrimental to the environment of the area. He cannot really object to the others, although he does not feel happy as he is concerned that they are going to be reduced more than they should be.

CLERK

CLERK

Application No. 08/05104/TPO. A1 – Heritage Oak- front garden – clean out deadwood. Ash (single stem) – boundary to Honeypot Lane close to house – fell to ground level and replace; Ash x 2, Oak x 2 boundary to Honeypot Lane close to house – reduce height by 10m and shape over to leave natural flowing profile, cutting to suitable growing points; Remaining trees – on Honeypot Lane boundary – crown lift over garden fence to 4m max. and clean out deadwood (TPO/1997/02).

Location: 2 Hereward Mount, Stock.

Applicant: Mr James. **Approved.**

Application No. 08/05132/TPO. G1 – Silver Birch in the corner of front garden – shorten lateral over front single storey extension to give clearance, crown reduction to balance remainder of the tree by 1.5 – 2m maximum, cutting to suitable growing points (TPO/2003/102).

Location: 5 The Paddock, Stock.

Applicant: Mrs A. Smith. **Approved.**

Planning Appeals and Decisions.

Appeal by The Woodstock Motel, Stock Road, Appeal Reference No. APP/W1525/C/07/2061864. The Planning Inspectorate had advised that the appeal is dismissed and the Enforcement Notice as varied upheld.

Notification of Appeal by Mr J. Lewis of Hillside Farm, Whites Hill – Retention of conservatory. Retention of decking. Application Ref. No. 07/02133/FUL. Appeal Ref. APP/W1525/A/08/2079137/WF and 2079141. Clerk to write to Planning Inspectorate endorsing Parish Council's previous comments and requesting a copy of the Appeal decision.

CLERK

Notification of an Enforcement Appeal by Mr R. Napp of Brock Farm, Ingatestone Road –Without planning permission the erection of 3 buildings, and the formation of a hardstanding and a roadway. Application Ref. No. 05/00214/NOTICE/4. Appeal Ref. APP/W1525/C/08/2078536. A Public Inquiry is going to be held into the appeal and the Parish Council will be notified of the date in due course. Clerk to write to Planning Inspectorate endorsing Parish Council's previous comments and requesting a copy of the Appeal decision. The Parish Council were notified in January 2008 of 3 Appeals, since then the bund has been removed, and the Enforcement Notice on the buildings associated with the airstrip has been re-served on lesser buildings, the above Appeal relates to those buildings and roadway. The remaining case of the 3, the airstrip, will be heard at an Inquiry on the 3rd September and the Parish Council will be advised in due course whether this will be a one day or two day inquiry. Unfortunately, the Inspectorate were unable to link the two cases to be heard at the same time. It was agreed that Cllr. Millernas would ask Cllr. Johnson if she wished to attend the appeal.

Tree Preservation Orders.

Nothing to report.

Planning Correspondence

A parishioner, Jenny Berkley, advised that Cllr. Whitehead had stated that the Parish Council might get money from the developers towards a community project, i.e.the Heritage Centre. Mrs Berkley asked if the money could be applied for. Cllr. Grundy said that the application comes up in the Autumn possibly September. Chelmsford Borough Council are currently talking to Wharf Investments about the letters that have been received. Wharf Investments want to hold a public meeting in Stock. Cllr. Grundy said that he would speak to Chelmsford Borough Council about the S106 money.

Urgent Planning Matters Not On This Agenda

Nothing to report.

IG

1987.

FINANCE.

Audit of Accounts for 2007/08.

The Clerk had returned the documents to the Audit Commission.

Parish Councillor Allowances - Cllr. Woodward had decided that he wished –the Clerk had therefore issued a cheque. The Clerk had received a letter from Cllr. Otter advising that she did not wish to receive the allowance.

Cheques to be Signed - The following cheques were approved for payment and signed:

101368	£1,070.39	Mrs L.J. Green	Salary 01.07.08 – 31.07.08
101369	£504.81	Inland Revenue Only	PAYE and N.I.
101370	£119.18	Mr Peter Woodward	Parish Councillor Expenses
101371	£	Mrs L.J. Green	Expenses
101372	£235.00	Maple Landscapes	Work to Church Car Park
101373	£160.00	Mr. P. Williams	Grass Cutting Churchyard
101374	£480.00	Mr P. Williams	Grass Cutting June
101375	£1,000.00	Stock Village Design Statement	Grant towards production of VDS

Transfer of Funds – On the 21st July 2008 £2,000.00 was transferred from the Base Rate Tracker Account to the Current Account.

Clerk's Salary - Pay negotiations were still being held.

1988.

VILLAGE HALL.

It was reported that a lot of people in the village were unhappy with the proposed Pre-School extension. Cllr. Woodward is on the Feasibility Committee at the Village Hall so has been involved in the discussions. It was agreed that Cllr. Phillips and Johnson should attend the next Village Hall meeting.

CP/SJ

1989.	<p>BEST KEPT VILLAGE COMPETITION AND VILLAGE IN BLOOM.</p> <p>The Clerk read out the results of the Best Kept Village Competition, unfortunately Stock did not get a prize. Cllr. Watling advised that the judges had informed him that the village had lost points because they did not have a management plan for the grass cutting maintenance in the Churchyard. Clerk to obtain a copy of the marking sheet. The Village in Bloom Competition is in hand.</p>	CLERK
1990.	<p>VILLAGE ENVIRONMENT – GRASS CUTTING, MAINTENANCE, OPEN SPACES, FOOTPATHS, BUS SHELTERS AND PLAY AREA.</p> <p>Mr Williams of Blackwater Landscapes had advised the Clerk that the pond urgently needs dredging. Whilst clearing out the pond Mr Williams was up to his knees in thick black mud. The water level above the mud is only about 2 inches deep. Mr Williams' view is that any creatures will struggle to survive in these conditions. Mr Williams believes that the vegetation is out of control and is rooting into the mud and taking all the moisture out of the pond because of this thick mud. Cllr. Johnson dealing with matter and liaising with Mr Williams. Cllr. Johnson had suggested getting a working party together.</p> <p>Cllr. Otter had found an article regarding Removal of Village Telephone Boxes. B.T. need consent from the local authority to remove a telephone box. It was agreed that the Parish Council wish to maintain the telephone box by the library and that the Clerk should contact Chelmsford Borough Council to ensure that it is not removed.</p> <p>Cllr. Woodward advised that Mr Williams big lawnmower had blown up and the Common could not be cut the week before last. The grass could not be cut on the Saturday morning as the Colts had a match and Mr Williams had not been told.</p> <p>Cllr. Otter advised that there had been an exhibition by Essex County Council on bus shelters. She did not attend this time as the Parish Council were happy with the three bus shelters.</p>	<p>SJ</p> <p>CLERK</p>
1991.	<p>TRAFFIC, ROAD SIGNS AND PASSENGER TRANSPORT.</p> <p>Nothing to report.</p>	
1992.	<p>STOCK VILLAGE ACTION PLAN/VILLAGE DESIGN STATEMENT.</p> <p>Cllr. Otter stated that she has an interest but it is not prejudicial so she would not be leaving the room. Cllr. Dixon and Phillips declared an interest.</p> <p>Cllr. Dixon gave an update on the Village Design Statement. He advised that the Association were working on drafting the document and the Village Design Statement was progressing well. The draft should be completed by mid September. The document would then be submitted and circulated within the village before being submitted to Chelmsford Borough Council for approval. The Chairman advised that Cllr. Grundy was going to try and get costs for printing at Chelmsford Borough Council and look into grants. Cllr. Dixon advised that due to the design element Chelmsford Borough Council could not take on only printing. The design work was being carried out at cost by a commercial company in the village. Cllr. Dixon advised that there are no requirements by Chelmsford Borough Council for competitive tender basis for printing but the Association would do so if that was the Parish Council's request in order to obtain a grant. There is now a more comprehensive process being followed than when the Association first started which will give supplementary planning guidance for applications. Therefore the costs have increased.</p> <p>The Clerk had written to Mr John Pye, Treasurer of the Village Design Statement asking for a breakdown of expenditure. Mr Pye had replied advising that the grants and donations received of £2,750.00 have fully paid their expenditure to-date. All that remains to be paid for is the printing and distribution of the final document. The Association have budget costs to produce 2000 documents of £3,000.00. It is a requirement that the document is distributed to all households in hard copy form and a C.D. version is not appropriate. The Association understands that Chelmsford Borough Council will buy some copies to issue to people with planning applications. The number they buy depends on the number of applications they have received over the past five years. This will obviously help to reduce the money that the Association are seeking. The RCCE have suggested other possible contributors that the Association are pursuing. Approaching local business is unacceptable due to possible conflict of interest. Mr Pye asked the Parish Council to note that Parish Councils of neighbouring Parishes have contributed between 20% and 25% of the total of producing their Village Design Statements.</p>	

	After discussion, it was proposed that a donation of £1,000.00 be given to the Association. All agreed. Clerk to arrange cheque.	CLERK
1993.	RISK ASSESSMENT. Cllr. Phillips had carried out an assessment.	
1994	DATE OF NEXT MEETING. The next Meeting of the Parish Council will be Monday 18 th August 2008 at 7.30pm.	
1995.	CLOSED MEETING FOR OPENING TENDERS. There were no tenders to discuss.	

The Chairman thanked everyone for coming; the meeting closed at 9.47pm.

Signed (CHAIRMAN).....DATE.....