

# STOCK PARISH COUNCIL

Clerk – Lorraine Green

Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.

Tel. No. 07757 114952

Website: [www.stock.org.uk/council](http://www.stock.org.uk/council)

## MINUTES OF THE MEETING HELD ON MONDAY 30<sup>TH</sup> JUNE 2008 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

**Present:** Cllr. Millernas, Phillips, Finch, Woodward, Watling, Dixon, Rilstone and Otter  
**In The Chair:** Cllr. Johnson  
**Minute Secretary:** Lorraine Green  
**Also Present:** 4 Members of the Public, Chelmsford Borough Cllrs. Ian Grundy and Roy Whitehead, PCSO Jon McDonald and PCSO Joanna Campbell.

		ACTION
1956.	<b>APOLOGIES FOR ABSENCE.</b>  There were no apologies.	
1957.	<b>MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> MAY 2008.</b>  The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events. Majority agreed.	
1958.	<b>POLICE MATTERS.</b>  The Clerk had reported to the Police that Neighbourhood Watch were not receiving any information from the Police. There have not been any reports lately as the Officer responsible has been away from the office. The local PCSO should be able to pass on any information about crimes in Stock. Likewise any resident can always call the Neighbourhood Policing Team. Information can also be found on the Essex Police Website, just type in your postcode and it will bring up all the information required.  PCSO McDonald advised that last week there had been an accident in Whites Hill in which an ambulance had to be called. Last Wednesday the Police had conducted a road safety day in conjunction with Essex County Council. Hand speed guns were used at All Saint Church at the top of the hill. Checks were made between 10.00am and 1.15pm for speeding, use of mobile phones whilst driving, wearing no seat belt etc. Cllr. Millernas reported that recently 10 cars were parked opposite The Hoop halfway on the kerb and halfway on the path which was extremely dangerous. Cllr. Woodward suggested that the Police came to the other end of the village and checked the speed of traffic coming into the village via the B1007. PCSO McDonald advised that they needed somewhere to pull people straight in off the road which was why the Church site had been chosen. Adam Pipe of Essex Police had advised PCSO McDonald that people increase speed as they leave the village. PCSO McDonald advised that more road safety days are going to be held. The Chairman stated that the 40mph speed sign stops in the wrong place. Cllr. Grundy reported that the 30mph speed sign is covered in foliage and needs cutting back. Cllr. Grundy advised that a speed check van was recently outside The Ship. Cllr. Dixon had also seen the vehicle in Mill Road. PCSO McDonald advised that he had been present at the Beer Festival. PCSO McDonald stated that the village needed yellow lines to make parking on junctions enforceable. Cllr. Otter complained about the obstructions at the junction of Common Road and B1007 and the bad parking. She stated that the Police are doing nothing about the problem. PCSO McDonald advised that PCSO's cannot give tickets for obstruction but they can call the Police but if there is a more serious incident occurring then that takes priority.	
1959.	<b>MATTERS ARISING FROM THE MINUTES.</b>  <b>Tree Warden Scheme</b> – Cllr. Phillips reported that a tree had been vandalized on The Common. Cllrs. Watling and Woodward had tried to rectify the problem but the tree needs to be replaced. Cllr. Phillips had spoken to King and Co. The Chairman suggested moving one of the newly planted trees that are in the group of three as they are too close together.	CP

**Parish Paths Partnership (P3)** – Cllr. Finch had received a complaint about the nettles on the footpath at the end of Downham Road and Birch Lane. The owner of the field had agreed to just cut back along the field as he wants to attract butterflies etc.

**Footpath Map for Stock** – Jenny Berkley advised that the footpath map is ready to go to the printer but she is awaiting a license number. Essex County Council should be contacting the Clerk regarding this matter in order that an agreement can be signed.

**Downham Road Retexturing** – Nothing further to report.

**Wicksteed Leisure Annual Safety Inspection** – Cllrs. Dixon and Woodward had repaired 50% of the play equipment and advised that the rest of the work would be carried out tomorrow.

CD/PW

**Water Running Out of Ditch at Junction of Mill Road/Downham Road** – Nothing further to report.

**Lights in Bus Shelters** – Cllr. Millernas was dealing with the matter.

JM

**Listing of War Memorial** – Nothing further to report.

**Pot Holes in The Square, Common Road and other roads in village** – Nothing further to report.

**Ownership and Maintenance of the land North of Hereward Grange between Honeypot Lane and the Stock Road** – Cllrs. Millernas, Phillips and Otter had attended a site meeting with Lynn McLay-Kidd of Chelmsford Borough Council. The following E-mail was received of what was agreed at the meeting.

1. entrance off stock road – this is now on a regular maintenance schedule approx 2x month in growing season – any problems contact our maintenance section Jo Sylvester 605570
2. Re outside site highway edges with trees contact chris fox at ECC 240087
3. I will investigate arranging for a simple bound path to be constructed up to the kissing gate, with highways as a future project.
4. Sign for site - we suggest a simple country parks style sign in wood, routed – detail to include name of site and facilities i.e. no car parking this will advertise the site is public open space. The parish council to choose name of site – signs to be located at the two entrances. Provided by CBC
5. I suggested that the parish consider – involving local groups such as scouts etc in an activity on the site this autumn/spring such as wildflower plug planting in a swath to one end – this would be arranged by CBC. We have an officer who could arrange the activity and supervise it.– the idea would be to draw attention to the site for local use- parish to determine if this is what they would like – it could be linked to unveiling of signs and promotion of area for local use.
6. possible alteration to grass maintenance in smaller section next spring to include longer grass with lots of access paths – this would be cut July and could be assessed then- it would add diversity to the area
7. Long term inclusion of some limited new copse and tree planting to add to the area – using whips and a small number of young oaks/ or relevant species to ensure succession of tree species on site

Lynn McLay-Kidd suggested that once the Parish Council have chosen a name for the area she will get an outline of the sign for them to look at and the matter can move on from there.

It was agreed that the Clerk would send a copy of Lynn McLay-Kidd's E-mail to all Councillors. Cllr. Millernas said that the Cubs/Scouts could get involved in activities on the site and that he would contact the leaders. It was agreed that a small committee would be set up to deal with this matter consisting of Cllrs. Dixon, Phillips and Otter.

JD/CP/MO

**Car Park on the Common** – The Clerk and Cllr. Woodward were meeting this week to discuss the grants. Cllr. Woodward had received the quotations.

CLERK/PW

<p><b>Asbestos, alcohol, condoms and needles on the footpath by the chicken hut in Back Lane opposite Makins</b> – Mrs Lawless, Senior Enforcement Officer at Chelmsford Borough Council has established that the landowner is Mr Andrew Makins. Mrs Lawless has spoken with Mr Cottey who in turn has spoken with Mr Makins. Between them they have agreed that the building/hut area, will be fenced. Mrs Lawless understands that Mr Cottey has already started to mark out the area. Mr Cottey has a busy time with the farm at the moment but once the busy period is over he will give his time to the fence. As Mrs Lawless has no power to demand/request anything at all, she felt this was a satisfactory result and asked for the Parish Council’s approval in order that she could close off the complaint. The Parish Council agreed to the proposal and the Clerk was advised to remove the item from the Agenda.</p>	<p><b>CLERK</b></p>
<p><b>Speed Indicator Signs</b> – Cllr. Millernas had attended a site meeting with John Dobinson, Julie Ebbage and Graham Livings of ECC Highways. The request for Speed Indicator Signs had been added to the Parish Council’s three year rolling programme. If the Parish Council wished to purchase the devices themselves they could obtain £1,000.00 grant towards the cost. The different types of signs had been discussed. It was agreed that a small committee should be set up consisting of Cllrs. Millernas and Grundy to discuss the matter further and report back at the next meeting.</p>	<p><b>JM/IG</b></p>
<p><b>Maintenance Works to area in the vicinity of Furze Lane junction at the southern end of the Lane</b> – Nothing further to report.</p>	
<p><b>Stock Cricket Club’s Request to erect a fence on Common</b> – Nothing further to report.</p>	
<p><b>Essex County Council’s Community Initiatives Fund</b> – The Clerk and Cllr. Woodward were dealing with the matter.</p>	<p><b>CLERK/PW</b></p>
<p><b>Condition of the pavements, kerbstones etc in Faulkner Close</b> – Phil Hope of ECC Highways had confirmed that the work had been completed.</p>	
<p><b>Re-Marking Zebra Crossing in High Street</b> – Nothing further to report.</p>	
<p><b>Summer Play Activity Days 2008</b> – To be held on 12<sup>th</sup> August 2008 in the Village Hall. The Clerk had arranged the advertising.</p>	
<p><b>Proposed Traffic Schemes</b> – The Clerk had submitted the list to ECC Highways. It was agreed that the item could be removed from the Agenda.</p>	<p><b>CLERK</b></p>
<p><b>DIY Graffiti Removal Kits</b> - Jackie Lane, NEAT Officer, had received a small response to the course so is therefore waiting for enough numbers to make it worthwhile. It was agreed that the item could be removed from the Agenda.</p>	<p><b>CLERK</b></p>
<p><b>Summer Parish Sports Programme</b> - The event will be held on the Common on 5<sup>th</sup> August from 1.00pm to 3.30pm. Chelmsford Borough Council had sent posters to the school and Clerk. Several Councillors agreed to put up the posters in the village. Cllr. Woodward advised that he would open the Pavilion so there were toilet facilities.</p>	
<p><b>Skateboard Park</b> – The Skateboard Park had been booked for 19<sup>th</sup> August in the Village Hall Car Park. Clerk had arranged advertising.</p>	
<p><b>Manned Vehicles</b> - The vehicle had not arrived on the 21<sup>st</sup> June as had been arranged. When the Clerk reported this to Chelmsford Borough Council she was advised that it was due to an administration error and the staff had looked at an old list and not the updated list. Two more dates had been offered instead which were 5<sup>th</sup> July or 2<sup>nd</sup> August. It was agreed that the Clerk should accept the 2<sup>nd</sup> August but ask for a later collection time. It was agreed that the vehicle should be parked in All Saints Church Car Park. The Chairman felt a letter of apology should be sent to the Parish Council. It was agreed that the Clerk should write to Keith Nicholson, the new Director of Waste Collection, expressing how upset the Parish Council’s were and asking for a later collection time. The Clerk had arranged for another collection to be carried out on the 11<sup>th</sup> October between 8.55am and 9.55am. The Clerk had been assured that this date was definitely on the scheduled list. Clerk to arrange advertising.</p>	<p><b>CLERK</b></p>
<p><b>Church Car Park</b> - After discussion, it was agreed that the Clerk should contact Maple Landscapes and tell them to proceed with the work.</p>	<p><b>CLERK</b></p>

	<p><b>Gullies to be cleared on the B1007</b> – Nothing further to report.</p> <p><b>Advisory Signs for Smallgains Lane</b> – Samir Pandya advised the Clerk that he had arranged for a speed survey to be carried out in October after the school holidays including a traffic count. Unfortunately there are other sites in Mid Area of higher priority so October is the earliest the work can be done. Highways have already completed at least three surveys in the last five years in Smallgains Lane and all of them have shown the same result.</p> <p><b>Observation of Back Lane junction to see whether it is necessary to reverse the signs</b> – Situation being reviewed. It was agreed that this item could be removed from the Agenda.</p> <p><b>Car Parking at The Village Hall</b> – Mr Ward, the new Chairman of Stock Village Hall Management Committee, had written to the Parish Council regarding the situation regarding parking in the Village Hall Car Park. The Trustees decision was that the Village Hall Car Park cannot be opened to the general public. However, the Chairman has subsequently written wishing to clear up the misunderstanding with regard to the previous letter informing of the Committees decision. The previous letter was drafted by Mr Ward’s predecessor and when Mr Ward was elected as Chairman he just copied it and sent it off. Now Mr Ward has personally looked into the matter he wishes to define his understanding of the situation and the decision, as Chairman, he is willing to go along with. The decision was not to throw the car park open to all, the reason for this is it is not a car park for commuters etc. This does not mean that the residents of Stock will not be allowed to park, for example if they wish to go to lunch in one of the pubs or go to one of the other Village amenities etc as village residents are welcome to park in the car park. Mr Ward hopes this clears up the misunderstanding and looks forward to attending the next meeting on the 28<sup>th</sup> July where he can answer any questions etc. The Village Hall held a meeting last week and car parking was not mentioned. The Chairman of the Village Hall would like proof that commuters are using the village for parking. The Chairman said that the situation needed to be monitored. Cllr. Grundy stated that the proposal to use the Village Hall Car Park was to try and alleviate the parking in Common Lane and during special occasions, i.e. The Beer Festival. It was suggested that the Bakers Arms and The Hoop are asked to make a contribution to the Village Hall for allowing their customers to park in the car park. It was agreed that the public house landlords should be asked to find alternative parking for their customers on busy weekends. The Chairman had attended the last meeting and it was agreed that she would attend the next one.</p> <p><b>Broken Back Strut on the Bench on the Green by the Pond</b> – Cllr. Grundy had painted the seat. It was agreed that this item could be removed from the Agenda.</p> <p><b>Broken Arm on seat by the entrance to the footpath to the Bowling Club</b> - The matter was in hand.</p> <p><b>Broken Strut Under the Seat by the School</b> - The matter was in hand.</p> <p><b>Faded Village Sign</b> – Chairman to chase matter.</p> <p><b>Water outside 122-124 Mill Road</b> - Highways have inspected the area and this will be added to the minor works list.</p> <p><b>Dog Waste Bin at Top End of Dakyn Drive</b> - Clerk to order dog bin. Clerk had contacted Chelmsford Borough Council requesting that the existing bin is emptied more regularly.</p> <p>The Chairman advised that Mr Marrett had thanked the Parish Council for the line that has been put outside his property.</p>	<p><b>CLERK</b></p> <p><b>SJ</b></p> <p><b>CLERK</b></p> <p><b>SJ</b></p> <p><b>CLERK</b></p>
<p><b>1960.</b></p>	<p><b>GENERAL CORRESPONDENCE.</b></p> <p>The following letters were read out:-</p> <p>a) Elizabeth Foster regarding the wheelie bins and recycling bins being left out on the pavement outside the cottages on the corner of the High Street and Mill Lane. It was agreed that the Clerk should contact Inspector Callow who previously looked at the situation.</p>	<p><b>CLERK</b></p>

	<p>b) Chelmsford Citizens Advice Bureau inviting the Parish Council to the AGM on Wednesday 9<sup>th</sup> July at 7.30pm at Hylands House. Nobody wished to attend.</p> <p>c) Lynn Roberts confirming that ‘The Flower Patch’, Downham Road, had been renamed ‘Ardbrae’.</p> <p>d) Malcolm Day enquiring as to what the chances are of the northern section of Downham Road (approaching the junction with Stock Road) being recommended for a speed limit reduction. It was agreed that the Clerk should write back to Mr Day stating that the Parish Council hoped in time Downham Road would be considered for a speed reduction.</p> <p>e) Angela Balcombe, Parish Information Coordination Officer at Essex County Council regarding the Hanningfield Awards 2008. Clerk to E-mail details to Cllr. Watling for the website.</p> <p>f) Susan De Val, Chelmsford Borough Council Legal and Democratic Services Manager, advising that the new arrangements for the local assessment of complaints concerning the conduct of members came into force on 8<sup>th</sup> May 2008. Under the new arrangements Chelmsford Borough Council’s Standards Committee will assess any complain made concerning the conduct of either Town/Parish or Borough Councillors to decide if there has been a potential breach of the code of conduct and if so whether the matter should be investigated. A briefing session has been arranged for Parish Councillors on the 16<sup>th</sup> September at the Civic Centre at 7pm. The Clerk had also been invited to a Clerk’s briefing on the 18<sup>th</sup> July. Clerk to inform Mrs De Val that Cllrs. Millernas and Otter would attend the meeting in September.</p> <p>g) ACDPC’s Annual General Meeting to be held on 1<sup>st</sup> July at 7.30pm in Committee Room1 at Great Baddow Parish Hall. Nobody wished to attend.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>
<p><b>1961.</b></p>	<p><b>REPORT BY CHELMSFORD BOROUGH COUNCILLOR IAN GRUNDY.</b></p> <p>Cllr. Grundy said that he was sorry that he had had to curtail the Chief Executive of Wharf Land Investments attending the Parish Council meeting. Cllr. Grundy said that this was second objective to reminding the Chief Executive that the village needs traffic calming and the Heritage Society needed funding. A temporary booking has been made in the Village Hall for Wharf Lane Investments to hold and question and answer sessions. As Temple Farm was a huge development \$106 money would be available if the Parish Council pushed and made an effort to understand what the development is all about.</p> <p>Cllr. Whitehead advised that he had met with the Chief Executive of Wharf Land Investments who was very keen to explain to residents what the current situation is regarding the development of Temple Farm. Cllr. Whitehead advised that West Hanningfield have obtained money from companies putting things into the village and urged Stock Parish Council to get the developers to use contributions to help the village. A suggestion was that the developers use some money to put in number plate recognition cameras into the village. Cllr. Whitehead strongly urged the Parish Council to advise Chelmsford Borough Council what they would like the \$106 money spent on if the developer gets planning permission. The Parish Council had no objection to Wharf Land Investments holding the public meeting provided it had nothing to do with the Parish Council.</p> <p>E-Planning was discussed and Cllr. Grundy advised that Margaretting are now viewing their plans via a laptop and projector. Paper plans will no longer be sent out by the Borough if they have received them electronically. It was agreed that an internet connection was needed in the Village Hall in order that Stock Parish Council could start this new practice. It was agreed that Cllr. Watling would discuss the matter with the Chairman of the Village Hall. Cllr. Watling stated that the facility could be used by people using the hall in general. Cllr. Watling explained the problems being experienced and Cllr. Whitehead advised that he had spoken to the webmaster and that Committees were currently discussing the matter. Cllr. Whitehead agreed to deal with the matter.</p>	<p><b>RW</b></p>

	Cllr. Grundy advised that on the 23 <sup>rd</sup> June it was officially announced that Chelmsford Borough Council had received Excellent Accreditation by the Audit Commission. The borough is classed as a designated growth area so can get more Government money.	
1962.	<b>STOCK LIBRARY AND STOCK HERITAGE SOCIETY.</b>  Nothing to report.	
1963.	<b>24/7 HEALTH IN MID ESSEX – CONSULTATION DOCUMENT</b>  The Consultation document was discussed and it was agreed that the Parish Council would comment that they support local G.P. practices that provide for the needs within local communities.	<b>CLERK</b>
1964.	<b>STOCK PRESS ARTICLES.</b>  Cllr. Otter to submit next article by 10 <sup>th</sup> July.	<b>MO</b>
1965.	<b>PLANNING MATTERS.</b>  <b>Brentwood Local Development Framework Gypsies and Travellers Development Plan Document: Issues and Options Stage 2 Consultation Suggested Site Options and Interim Sustainability Appraisal Report.</b> The consultation on the Gypsies and Travellers DPP Issues and Options Stage 2 will end on 11 <sup>th</sup> July and the Interim SA on the 1 <sup>st</sup> August. Cllr. Otter stated that as the Parish Council did not comment on the East of England Consultation then they should not comment on this one. The Parish Council, however, had commented on the Chelmsford Borough Council Consultation. It was agreed that no comments would be submitted.  <b><u>Planning Correspondence</u></b>  Chelmsford Borough Local Development Framework – Adoption of Supplementary Planning Documents. Chelmsford Borough Council formally adopted the following Supplementary Planning Documents (SPD’s) on the 3 <sup>rd</sup> June 2008:-  Affordable Housing SPD Making Places SPD A Plan for South Woodham Ferrers SPD Sustainable Development SPD  These SPD’s now form part of the Borough Council’s Local Development Framework (LDF) and are a material consideration when determining planning applications.  <b><u>Applications</u></b>  <b>Amendments to Application No. 08/00226/FUL.</b> Two storey side extension, alteration to existing dormer and provision of additional dormers. New vehicular access to Great Prestons Lane. <b>Location:</b> Petty Royds, Downham Road, Stock. <b>Applicant:</b> P. Mears. The Parish Council commented that their previous comments still apply, i.e. If this is to be approved, the Parish Council ask for the removal of the Permitted Development Rights as it is in the Green Belt.  <b><u>Chelmsford Borough Council Planning Decisions</u></b>  <b>Application No. 08/00770/CLOPUD.</b> Siting of 2 mobile field shelters. <b>Location:</b> Land South of 4 Rectory Close, Stock. <b>Applicant:</b> Mr & Mrs J. Houlder. <b>Approved.</b>  <b>Application No. 08/00715/FUL.</b> Formation of two conjoined lakes together with landscaping and associated works. <b>Location:</b> Scriveners Farm Madles Lane Stock. <b>Applicant:</b> Mr S Quincey. <b>Approved.</b>  <b>Application No. 08/00657/CLEUD.</b> Single storey rear extension. <b>Location:</b> 14 Cambridge Close, Stock. <b>Applicant:</b> Mr Antony Kingston. <b>Approved.</b>	<b>CLERK</b>

	<p><b>Application No. 08/00784/FUL.</b> Amendment to approved roof alteration to raise the rear gable, approved under 07/01665/FUL.  <b>Location:</b> 4 Rectory Close, Stock.  <b>Applicant:</b> Mr &amp; Mrs J. Houlder. <b>Refused.</b></p> <p><b>Application No. 08/00849/FUL.</b> Conversion of car port to habitable accommodation and new window to utility room.  <b>Location:</b> 14 Cambridge Close, Stock.  <b>Applicant:</b> Mr Mark Reilly. <b>Approved.</b></p> <p><b>Application No. 08/00802/FUL.</b> Rear Conservatory.  <b>Location:</b> Red Brick Bungalow, Furze Lane, Stock.  <b>Applicant:</b> Mr P Byers. <b>Approved.</b></p> <p><b>Application No. 08/00767/FUL.</b> Change of use of building to B8 use for the storage of archived documents and ancillary office materials (with no distribution use).  <b>Location:</b> Great Prestons Farm, Great Prestons Lane, Stock.  <b>Applicant:</b> Dr. Simon Lyster. <b>Withdrawn.</b></p> <p><b>Application No. 08/00694/CLEUD.</b> Continuation of use of land as part of garden of Bellmans for purposes incidental to the enjoyment of the dwelling.  <b>Location:</b> Bellmans Farm House, Stock Road, Stock.  <b>Applicant:</b> Mr Paul Fenwick. <b>Approved.</b></p> <p><b><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></b></p> <p><b>Application No. 08/05102/TPO.</b> T1 Oak – crown lift to 5m on North East side of crown, cutting to suitable growing points, crown thin by 20-30%, cutting to branch collar (TPO/1986/022).  <b>Location:</b> 1 Little Farm Cottages, Buttsbury, Stock.  <b>Applicant:</b> N Whittle.  <b>The Tree Warden had no comments to make.</b></p> <p><b>Application No. 08/05104/TPO.</b> A1 – Heritage Oak- front garden – clean out deadwood. Ash (single stem) – boundary to Honeypot Lane close to house – fell to ground level and replace; Ash x 2, Oak x 2 boundary to Honeypot Lane close to house – reduce height by 10m and shape over to leave natural flowing profile, cutting to suitable growing points; Remaining trees – on Honeypot Lane boundary – crown lift over garden fence to 4m max. and clean out deadwood (TPO/1997/02).  <b>Location:</b> 2 Hereward Mount, Stock.  <b>Applicant:</b> Mr James.  <b>The Tree Warden had no comments to make.</b></p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>
<p>1966.</p>	<p><b>FINANCE.</b></p> <p><b>Insurance</b> – The Clerk had received a quotation from Zurich Municipal amounting to £1,833.35 + insurance premium tax. AON had quoted £921.60 which included the 15% Parish Council Discount. The Clerk had therefore proceeded with AON’s quotation and the relevant paperwork had been returned duly completed.</p> <p><b>Audit of Accounts for 2007/08.</b></p> <p>Clerk to return documents to Audit Commission by 14<sup>th</sup> July 2008.</p> <p><b>Parish Councillor Allowances</b> - The Clerk had received confirmation from Brian Mayfield at Chelmsford Borough Council that the Parish Councillor allowances had been increased by 2.45%. The allowance therefore from 1<sup>st</sup> April 2008 to 31<sup>st</sup> March 2009 would be £119.18. The Clerk advised that if a Councillor did not wish to receive the Parish Councillor Allowance then they should put this in writing to her. Cllrs. Otter and Woodward advised the Clerk that they did not wish to receive the allowance. It was agreed that the Clerk would write out cheques for all other Councillors.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>

	<p><b>Cheques to be Signed - The following cheques were approved for payment and signed:</b></p> <table border="0"> <tr> <td>101352 £705.00</td> <td>Oaklands Multimedia Service Ltd</td> <td>Clerk's Computer</td> </tr> <tr> <td>101353 £921.60</td> <td>Allianz Insurance Ltd</td> <td>Annual Insurance Renewal</td> </tr> <tr> <td>101354 £695.00</td> <td>Mr P. Williams</td> <td>Grass Cutting May</td> </tr> <tr> <td>101355 £180.00</td> <td>Mr. P. Williams</td> <td>Grass Cutting Churchyard</td> </tr> <tr> <td>101356 £55.00</td> <td>Rural Community Council of Essex</td> <td>Annual Subscription Renewal</td> </tr> <tr> <td>101357 £1,070.19</td> <td>Mrs L.J. Green</td> <td>Salary 01.06.08 – 30.06.08</td> </tr> <tr> <td>101358 £505.01</td> <td>Inland Revenue Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101359 £148.81</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> <tr> <td>101360 £25.00</td> <td>Essex Playing Fields Association</td> <td>Annual Subscription Renewal</td> </tr> <tr> <td>101361 £119.18</td> <td>Mr John Millernas</td> <td>Parish Councillor Expenses</td> </tr> <tr> <td>101362 £119.18</td> <td>Mrs P.J. Johnson</td> <td>Parish Councillor Expenses</td> </tr> <tr> <td>101363 £119.18</td> <td>Mr Adrian Rilstone</td> <td>Parish Councillor Expenses</td> </tr> <tr> <td>101364 £119.18</td> <td>Mr Chris Finch</td> <td>Parish Councillor Expenses</td> </tr> <tr> <td>101365 £119.18</td> <td>Mr Roger Watling</td> <td>Parish Councillor Expenses</td> </tr> <tr> <td>101366 £119.18</td> <td>Mr Charles Phillips</td> <td>Parish Councillor Expenses</td> </tr> <tr> <td>101367 £119.18</td> <td>Mr John Dixon</td> <td>Parish Councillor Expenses</td> </tr> </table> <p><b>Transfer of Funds</b> – On the 24<sup>th</sup> June 2008 £5,000.00 was transferred from the Base Rate Tracker Account to the Current Account.</p> <p><b>Clerk's Salary</b> - Pay negotiations were still being held.</p>	101352 £705.00	Oaklands Multimedia Service Ltd	Clerk's Computer	101353 £921.60	Allianz Insurance Ltd	Annual Insurance Renewal	101354 £695.00	Mr P. Williams	Grass Cutting May	101355 £180.00	Mr. P. Williams	Grass Cutting Churchyard	101356 £55.00	Rural Community Council of Essex	Annual Subscription Renewal	101357 £1,070.19	Mrs L.J. Green	Salary 01.06.08 – 30.06.08	101358 £505.01	Inland Revenue Only	PAYE and N.I.	101359 £148.81	Mrs L.J. Green	Expenses	101360 £25.00	Essex Playing Fields Association	Annual Subscription Renewal	101361 £119.18	Mr John Millernas	Parish Councillor Expenses	101362 £119.18	Mrs P.J. Johnson	Parish Councillor Expenses	101363 £119.18	Mr Adrian Rilstone	Parish Councillor Expenses	101364 £119.18	Mr Chris Finch	Parish Councillor Expenses	101365 £119.18	Mr Roger Watling	Parish Councillor Expenses	101366 £119.18	Mr Charles Phillips	Parish Councillor Expenses	101367 £119.18	Mr John Dixon	Parish Councillor Expenses	
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101355 £180.00	Mr. P. Williams	Grass Cutting Churchyard																																																
101356 £55.00	Rural Community Council of Essex	Annual Subscription Renewal																																																
101357 £1,070.19	Mrs L.J. Green	Salary 01.06.08 – 30.06.08																																																
101358 £505.01	Inland Revenue Only	PAYE and N.I.																																																
101359 £148.81	Mrs L.J. Green	Expenses																																																
101360 £25.00	Essex Playing Fields Association	Annual Subscription Renewal																																																
101361 £119.18	Mr John Millernas	Parish Councillor Expenses																																																
101362 £119.18	Mrs P.J. Johnson	Parish Councillor Expenses																																																
101363 £119.18	Mr Adrian Rilstone	Parish Councillor Expenses																																																
101364 £119.18	Mr Chris Finch	Parish Councillor Expenses																																																
101365 £119.18	Mr Roger Watling	Parish Councillor Expenses																																																
101366 £119.18	Mr Charles Phillips	Parish Councillor Expenses																																																
101367 £119.18	Mr John Dixon	Parish Councillor Expenses																																																
<p><b>1967.</b></p>	<p><b>VILLAGE HALL.</b></p> <p>The Chairman and Cllr. Woodward had attended the Village Hall meeting. It had been an interesting meeting in which the Management Committee had been dissolved. There was now only one Committee made up of Societies called Trustees. The Chairman of the Village Hall had wanted to get a license for Marriages but that had not been agreed. The Chairman of the Village Hall felt that the hall was not being looked after and cleaned adequately. The cleaner's salary had therefore been increased. The outside of the hall was not acceptable so a gardener was being organised. The Chairman felt that the staff should be paid well so that the job gets done properly. A new boiler has been installed. The Chairman of the Village Hall will be attending the next meeting. The Village Hall Committee are very much in favour of the Pre-School coming back to the hall. The Pre-School are obtaining permission to have their own extension in the Village Hall which they will fund.</p>																																																	
<p><b>1968.</b></p>	<p><b>BEST KEPT VILLAGE COMPETITION AND VILLAGE IN BLOOM.</b></p> <p>The Chairman advised that the Village in Bloom was in progress and that the posters had gone up and entry forms had been distributed.</p> <p>There was no news on the Best Kept Village Competition.</p>																																																	
<p><b>1969.</b></p>	<p><b>VILLAGE ENVIRONMENT – GRASS CUTTING, MAINTENANCE, OPEN SPACES, FOOTPATHS, BUS SHELTERS AND PLAY AREA.</b></p> <p>Shelley Scott-Horne from the Doctors Surgery had E-mailed the Clerk enquiring as to whether the Parish Council were going to include the two areas of grass at the entrance to the Surgery to be cut along with the other public areas of grass in the village. It was agreed that the areas should be added to the grass cutting schedule.</p> <p>Paul Williams of Blackwater Landscapes had written requesting if it would be possible to add a further three, or at least two, grass cuts to All Saints Church. The frequency between cuts at this time of year is not enough. The last cut in the middle of May was almost impossible due to the height and thickness of the grass. Mr Williams' lawnmower broke a drive belt under the strain and was forced to trim the remaining grass. As a result the churchyard once cut looked extremely untidy with lots of cut grass heaps everywhere. The Chairman advised that this was a yearly problem. After discussion, it was agreed that Mr Williams should cut the churchyard at his own discretion. Clerk to advise Mr Williams of the decision.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>																																																

	<p>Phil Hope of Essex County Council Highways advised the Clerk that there have been a number of issues with the gang on the Brookmans road kerbing project concerning working practices etc which have been addressed by their contractor, BBIS, and hopefully has been resolved. BBIS have confirmed that the works should be completed within the next week and a half. Cllr. Millernas advised that the turf is non-existent and the road is in a dreadful mess. The area is absolutely appalling. Clerk to contact Highways and Chelmer Housing Partnership reporting the matter.</p> <p>The Clerk had reported the overgrown foliage near the crossing to Highways as it is making it really difficult to see anyone approaching.</p> <p>Cllr. Grundy had reported to Highways that the bollards on the verge by Pembroke House, Ingatestone Road, were recently badly damaged following an accident. Phil Hope had advised the Clerk that he is currently preparing a minor works scheme very close to Pembroke House, i.e. at Honeypot Lane junction with Ingatestone Road. Presently the verge at this location is being eroded by vehicular overrun on the eastern radius and there is also a water ponding problem. The proposed work will involve installation of kerbing on the eastern radius, to help prevent the overrun, and installation of drainage gullies to remedy the ponding problem. The bollard replacement works at Pembroke House will be included in the same scheme. It is anticipated that this scheme will be carried out during the Summer.</p> <p>Cllr. Woodward advised that Phil Hope of Essex County Council Highways was arranging to put an iron pipe across Common Road to sort out the drainage problem.</p>	<b>CLERK</b>
<b>1970.</b>	<p><b>TRAFFIC, ROAD SIGNS AND PASSENGER TRANSPORT.</b></p> <p>Cllr. Otter had attended a Parish Passenger Transport meeting and had reported the problem of excessive fares. Cllr. Otter advised that there are fewer buses at peak times in the morning and evening than at other times of day. The Chief Executive of First had attended the meeting and Cllr. Otter had drawn these matters to his attention.</p>	
<b>1971.</b>	<p><b>STOCK VILLAGE ACTION PLAN/VILLAGE DESIGN STATEMENT.</b></p> <p>The Chairman asked if Cllr. Otter wished to leave the room or remain as her Husband was the Chairman of the VDS Committee. Cllr. Otter left the room.</p> <p>A letter had been received from John Pye, the Treasurer of Stock Village Design Statement advising that the Association had received a good response to their questionnaire and following further consultation and a display at the Flower Festival they will be in a position to start on the draft document. The Association have, however, had a setback regarding the funding. Following the Parish Council's donation the Association obtained further funds from RCCE. They also applied for a grant from Awards for All (The National Lottery) but the application has been rejected. The Association are currently appealing against this rejection and they have heard that other VDS groups in the area have been successful. The current situation is that the Association is approximately £5,000.00 short of their requirements and are therefore seeking further funding from the Parish Council. After discussion, it was agreed that the Clerk should write back advising that the Parish Council are unable to agree to the Association's request but if they are able to give a breakdown of all costs then the Parish Council may be able to consider another donation. Cllr. Grundy will try to explore some other areas of funding. Chelmsford Borough Council have a printing department and there is also the possibility that it may be more economical to put the document out on a C.D.</p>	<b>CLERK</b>
<b>1972.</b>	<p><b>RISK ASSESSMENT.</b></p> <p>Cllr. Phillips had carried out an assessment.</p>	
<b>1973.</b>	<p><b>DATE OF NEXT MEETING.</b></p> <p>The next Meeting of the Parish Council will be the Planning Meeting on Monday 14<sup>th</sup> July in the Rectory Hall and the Parish Council meeting is on Monday 28<sup>th</sup> July 2008 at 7.30pm. Cllrs. Phillips and Rilstone sent their apologies for the next Planning Meeting.</p>	
<b>1974.</b>	<p><b>CLOSED MEETING FOR OPENING TENDERS.</b></p> <p>There were no tenders to discuss.</p>	

**The Chairman thanked everyone for coming; the meeting closed at 10.00pm.**

Signed (CHAIRMAN).....DATE.....