

# STOCK PARISH COUNCIL

*Clerk – Lorraine Green*

*Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.*

*Tel. No. 07757 114952*

*Website: www.stock.org.uk/council*

## **MINUTES OF THE MEETING HELD ON MONDAY 30<sup>TH</sup> NOVEMBER 2009 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.**

**Present:** *Cllrs. Millernas, Johnson, Phillips, Hawkes, Woodward, Rilstone and Otter*  
**In The Chair:** *Cllr. Dixon*  
**Minute Secretary:** *Lorraine Green*  
**Also Present:** *9 Members of the Public, CBC Cllr. Ian Grundy, Lord Hanningfield, Sue Addison and PCSO Kay Fleming*

		ACTION
2294.	<p><b>DISCUSSION WITH LORD HANNINGFIELD.</b></p> <p>The Chairman welcomed Lord Hanningfield to the meeting.</p> <p>Lord Hanningfield reported that Essex County Council's finances will be very stretched in the next few years because of the national borrowing situation. Services which cannot be cut are care for the elderly and children's services. Highways expenditure will be cut. £500m is needed per year to care for the elderly. The Council Tax cannot be put up more than inflation. Lord Hanningfield is trying to change how the back offices are run and is trying to reduce money that is spent on the assessment for the elderly. Essex County Council are exploring a partnership with IBM to run a different system to enable more money to be available for frontline services. Lord Hanningfield said that he was appalled at the reports on Basildon and Colchester Hospitals. A Health Scrutiny Meeting is being held to discuss the matter. Lord Hanningfield felt that health should be much closer to Government. Lord Hanningfield's party wants to abolish Regional Strategy and advised that it will be dropped if the Conservatives get into Government. The Conservatives would like to leave decisions to localism and let the District and Borough Councils decide where houses should be built. Lord Hanningfield felt that the Stock Village Design Statement was very good and well presented. The Chairman enquired as to what was happening with regard to landfill sites. Lord Hanningfield advised that a new plant was being built at Basildon for which Essex County Council had received £100m funding and were now going out to procurement. The new plant would be a heat treatment plant. Lord Hanningfield advised that recycling is increasing and Essex have a good waste reserve. The total investment in Essex is £5bn. £1m is being given to Chelmsford Borough Council to increase recycling. Lord Hanningfield advised that there will be a private development in Rivenhall and a possible collection plant in Sandon.</p> <p>Cllr. Woodward enquired what Essex County Council plans for the Olympics. Lord Hanningfield advised that there will be mountain biking in Hadleigh and the site will be constructed shortly. He advised that Essex is the only local authority to be staging its own event. The facility will be retained once the Olympics are finished. An Olympic size swimming pool is to be built at Basildon and the old pool will be demolished. A lot of training will take place at Basildon and Lord Hanningfield advised that they are trying to get some of the various countries to be residents in Essex for the Olympics.</p> <p>Cllr. Otter asked Lord Hanningfield whether the rumours that concessionary fares are going to be means tested was true. Lord Hanningfield advised that this would not happen under a Conservative Government or Essex County Council. Lord Hanningfield advised that he was keen to get more people on buses and to provide more buses. A new scheme is about to be launched in Colchester whereby children aged 5 -19 years will be able to travel for half fare any time they want to. The scheme will be countywide by next year. There is a longer term plan for more buses and more concessionary fares as Lord Hanningfield felt that more people needed to be encouraged to use public transport. Cllr. Grundy enquired as to whether students could be included. Lord Hanningfield advised that 5 – 19 year olds are most disadvantaged at present but it may be something that could be looked at in the future. The rail companies were also going to be encouraged to join in the scheme. Cllr. Phillips suggested that more people use bicycles. Lord Hanningfield advised that the Council want to encourage cycling and that there are already a lot of cycling routes.</p>	

	<p>Cllr. Millernas advised Lord Hanningfield of the safety concern in Back Lane/School Lane. He advised that 17½% of the whole electoral role of Stock lived in this area. Cllr. Millernas reported that the area is chaotic with traffic which is causing lots of problems and from a safety point of view is dangerous. Lord Hanningfield agreed to have another look at the situation. Lord Hanningfield commented on the fantastic facilities at the school now that the work had been carried out. Cllr. Grundy reported that since the Pre-School had moved to the school the traffic had increased. Cllr. Grundy advised that he had spoken to Cllr. Norman Hume regarding the B1007 traffic calming etc and ideas were being considered but it was taking a terribly long time. Cllr. Grundy also reported that Common Road was a disgrace as there were no kerbs, pavements etc and despite the matter being on the list nothing ever gets done. Lord Hanningfield advised that Essex County Council want to leave it more to District/Borough Councils to make decisions and decide what the local people want but Cllr. Roy Whitehead was not in agreement.</p> <p>Lord Hanningfield discussed the use of the old library. It had been rumoured that the site could be a children’s centre. Lord Hanningfield advised that quite a lot of people had approached Essex County Council as to what could benefit Stock. The Heritage Society had approached Lord Hanningfield and he has supported their ideas. Lord Hanningfield advised that there are more clubs and organisations in Stock than anywhere else and suggested that all groups could use the library for keeping records etc. The Heritage Society had not received their funding but were looking to lease the building at the moment. Lord Hanningfield advised that if the Heritage Society got enough backing it could be an interesting community project. Lord Hanningfield suggested that if the village could come up with some sort of project he would be happy to lease the building to the Parish Council. A parishioner, Jenny Berkley, explained her ideas for the library. She suggested putting on displays from various organisations and having a records office. She felt it would be a good idea to store records centrally. Lord Hanningfield said that he would work with the village as it was a good project and could be used as a pilot scheme. Mrs Berkley suggested that the Police could use the building for their surgeries. She advised that the building is too small for meetings but could have workshops. If the project went ahead Cllr. Phillips suggested scanning minutes from the records office.</p> <p>Lord Hanningfield discussed the problems at Scriveners Farm with the Parish Council. The Chairman advised that the issues revolve around the footpath. A fence has been erected following an agreed discussion with the Footpath Officers and an application has been submitted to have the footpath diverted. The Chairman stated that the Parish Council had been advised that no action will be carried out on the diversion until 2012 and he could not see why it took so long. Lord Hanningfield advised that a very small team deal with footpath diversions so that is probably why there is a delay but he would look into the matter and see if he could expedite the situation. He also agreed to look at the fence with Cllr. Johnson.</p>	<p><b>LORD HANNINGFIELD</b></p> <p><b>ALL</b></p> <p><b>LORD HANNINGFIELD</b></p>
<p><b>2295.</b></p>	<p><b>PRESENTATION BY SUE ADDISON OF ACTION FOR CHILDREN REGARDING SURE START CHILDREN’S CENTRES.</b></p> <p>The Chairman welcomed Sue Addison who is the Manager of the new children’s centres in the area.</p> <p>Mrs Addison advised that there is a phase 3 children’s centre in the area and that it is a widespread area. The idea is to assist young families. Sessions are to be held on Monday and Friday mornings in the Village Hall and Mrs Addison will also be using the old Parish Council office from January. Services available would be things such as benefits advice, adult education, parenting groups, antenatal advice, post natal depression advice etc. Mrs Addison advised that she works closely with Social Services, Job Centre Plus and Health Visitors. She reported that there is very little need in Stock but some parents may still need support. The initiative is funded and commissioned by Essex County Council to provide services for them. Mrs Addison advised that she has to prove that she is making improvements for young families.</p>	
<p><b>2296.</b></p>	<p><b>APOLOGIES FOR ABSENCE.</b></p> <p>Cllr. Finch sent his apologies.</p>	
<p><b>2297.</b></p>	<p><b>MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> OCTOBER 2009.</b></p> <p>The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.</p>	
<p><b>2298.</b></p>	<p><b>DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS.</b></p> <p>Cllrs. Otter, Dixon and Phillips declared an interest in Village Design Statement. Cllrs. Phillips and Rilstone advised that they were members of the Heritage Society. Cllr. Phillips is also a volunteer at The Mill.</p>	

<p>2299.</p>	<p><b>POLICE MATTERS.</b></p> <p>PCSO Fleming reported that Stock is reasonably quiet at the moment. There had been a problem in Goatsmoor Lane where some copper cable had been found that had been stolen from Ramsden Heath. Stones had been thrown through the school window and it was believed that local youths are responsible. PCSO Fleming reported that the Stock parade went very well. PCSO Fleming reported that millennium burglaries are taking place whereby car keys are stolen through letterboxes and then luxury cars are being stolen.</p> <p><b>Community Speed Watch</b> – PCSO Fleming advised that there is a list for training and that the volunteers should be advised accordingly. PCSO Fleming agreed to pursue the matter.</p> <p>The Chairman enquired as to why PCSO Fleming had requested that The Hoop remove their sign advising customers to park in the Village Hall Car Park. PCSO Fleming advised that the Village Hall Committee had informed her by letter that customers of the public houses cannot park in the car park and she had therefore had to tell the landlords of The Hoop and Bakers Arms that they cannot use the facility.</p>	<p><b>PCSO FLEMING</b></p>
<p>2300.</p>	<p><b>MATTERS ARISING FROM THE MINUTES.</b></p> <p><b>Speed Indicator Signs</b> – Nothing further to report.</p> <p><b>Ditches needing clearing out around village</b> - The grant payment had now been received from Chelmsford Borough Council. Clerk to remove item from Agenda.</p> <p><b>Bus Shelter grants for renovation of brick bus shelter and replacement of wooden shelter on B1007</b> - Clerk had chased ECC. Site visit still to be arranged with ECC, Parish Council and bus shelter manufacturer to discuss replacement bus shelter. Bus shelter renovation work had been carried out.</p> <p><b>CBC Bulb Planting</b> – The bulb planting had been completed. Cllr. Woodward advised that the bulbs had been dug up again because they had been planted on the cricket pitch boundary. Clerk to remove item from Agenda.</p> <p><b>Condition of the War Memorial</b> – The work had been completed. Clerk to remove item from Agenda.</p> <p><b>Posts to be erected in Smallgains Lane to protect the grass verge and to slow down traffic</b> – It was agreed that the request should be added to the list and removed from the Agenda.</p> <p><b>Kerbing to stop shingle going into the road</b> – The Clerk advised that the owners of the Old Doctors’ Surgery had now put in concrete edging. Clerk to remove item from Agenda.</p> <p><b>Farmer planting across the paths on Footpath 39</b> – Nothing further to report.</p> <p><b>Major Incident Emergency Planning</b> - A letter had been received from Kelvin Ward, Principal Emergency Planning Officer, at CBC regarding Major Incident Emergency Planning. Following the major floods in the Summer of 2007 the Government established an Inquiry to improve preparedness against flooding. The Inquiry produced some 92 recommendations which are now in the process of being implemented. One of the recommendations is for Local Authorities to develop plans for door-knocking to enhance flood warnings and to identify the needs of vulnerable persons in the period shortly before flooding occurs. To achieve this large numbers of volunteers would be needed and CBC would like the Parish Council to identify existing groups or organizations active within the Parish who would be able to provide able-bodied members to assist in undertaking door-knocking in an emergency situation. CBC are in the process of producing separate plans and lists of properties within flood risk zones which will be forwarded to the Parish Council in due course. It was agreed that the Parish Council would wait for the list before producing a list of emergency contact names. The Chairman advised that Cllr. Johnson is currently mentioned as the Village Co-ordinator.</p> <p><b>Running surface water outside The Plantation at the bottom of Mill Road at the junction with Furze Lane</b> - Julie Ebbage of Highways advised the Clerk that the site was inspected and a water leak was found which was subsequently repaired. Clerk to remove item from Agenda.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>

	<p><b>Wooden bollards erected on the road and grass verge outside the new house in Well Lane</b> – The Clerk reported that Highways had sent a letter to the occupier of no.52 Well Lane instructing them to comply with ECC’s current policy on this. If they fail to comply with this then the next step is arranging for their removal. Cllr. Woodward advised that the posts had been removed. Clerk to remove item from Agenda.</p> <p><b>Footway from Post Office to Greenwoods</b> – Nothing further to report.</p> <p><b>Essex County Council Community Initiatives Fund Grant</b> – The Chairman advised that the application forms had been completed and delivered on time. The Chairman enquired as to whether any Councillor wished to sit on the Decision Panel which would be held on 16<sup>th</sup> February between 2pm and 5pm. Councillors to notify Clerk if they are interested.</p> <p><b>Review of Speed Limits in village</b> – Cllr. Millernas advised that he had still not had a site meeting with Highways to discuss reducing the speed limit in Back Lane. Clerk to chase matter up with Highways.</p> <p><b>Village Hall</b> – The Chairman advised that it had been agreed by the Parish Council that if the Village Hall insisted maintaining the current rent level of the office then they would give it up. The Parish Council were therefore leaving the office at the end of December.</p> <p><b>Drain outside 10A Common Lane and ditch reinstatement along the hedge between Five Houses and Common Lane</b> - The Chairman had attended a site meeting with Julie Ebbage of Highways and Mr Roger Watling. The Chairman advised that Highways will now draw up a scheme to improve the drainage in the area and the matter will go onto the outstanding highways list. The priorities will be assessed. It would appear that the village pond is a receptor of a lot of the ground water and needs to be dredged. Chairman to speak to Cllr. Johnson about the matter.</p> <p><b>40mph sign covered with foliage up the hill in Honeypot Lane as you go onto the main road by Lilystone Hall</b> – It was reported that the work had been carried out. Clerk to remove from Agenda.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>JD/SJ</b></p> <p><b>CLERK</b></p>
<p><b>2301.</b></p>	<p><b>GENERAL CORRESPONDENCE.</b></p> <p>The following letters were read out:-</p> <p>a) Graham Livings of Highways had advised that there will be a temporary road closure in Brittons Lane on 30<sup>th</sup> November whilst carriageway surfacing works are carried out. The road will be closed from its junction with Furze Lane in an easterly direction to the extent of the public highway, a distance of approximately 614 metres. Access for emergency service vehicles and pedestrians will be maintained at all times during the closure. There is no alternative route as it is a no through road. The order is scheduled to come into effect from 8.00am on 30 November and will last for a period of 5 days. Clerk had arranged advertising.</p> <p>b) A parishioner reported that the owners of 7 Fosters Close had started to build a conservatory without plans being passed. The same parishioner also complained that this month Moat are going to erect swings and slides on the open space at the front of Fosters Close which will attract a lot of attention and may become a hangout for teenagers. Cllr. Millernas had made enquiries and advised that the conservatory has not started to be built and no trench work has been carried out. A well has been found which has not been capped properly and that is the reason the work is being carried out. The Clerk advised that CBC cannot find plans for a play area and they need proof of where the information has come from before they can take action. The Clerk had therefore E-mailed the parishioner for further information.</p> <p>c) Roger Watling reported that the ditch along the footpath from Mill Lane to the Common needs attention, especially where it has been filled in and garden fences moved back over it.</p> <p>d) Janet Alderman, Civic Services Manager, at Chelmsford Borough Council asking for nominations for the Community Evening to recognize those who have contributed to sport in the community. The matter was discussed and a nomination was made. Cllr. Woodward to supply Clerk with relevant information.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK/PW</b></p>

	<p>e) June Clare, Deputy Chief Executive and Monitoring Officer, at CBC regarding Dispensations. The need for dispensations in order that Councillors can take part in discussions where a number of them have a material interest is one that is particularly relevant to Parish Councils and seems to be leading to more applications for dispensations. As a result, CBC are planning training sessions and enquired whether the Parish Council would be interested. On the 16<sup>th</sup> September The Standards Committee approved a protocol and application form for dispensations for Councillors to participate in meetings where they have a personal interest. Clerk to circulate documents to Councillors. Cllr. Rilstone requested that meetings are held in the evenings for people that work. The Chairman advised that at this stage the meeting would be for himself and the Clerk.</p>	<b>CLERK/JD</b>
2302.	<p><b>PLANNING MATTERS.</b></p> <p><b><u>Applications</u></b></p> <p><b>Application No. 09/01545/FUL.</b> Rear conservatory.  <b>Location:</b> 7 Fosters Close, Stock.  <b>Applicant:</b> Mr Gordon.  The Parish Council commented that this is an affordable housing site subject to joint ownership. Compliance with the other joint owner must be established.</p> <p><b>Application No. 09/01492/FUL.</b> Retrospective application for change of Use to B1 and B8 uses.  <b>Location:</b> Brock Farm, Ingatestone Road, Stock.  <b>Applicant:</b> Mr Robert Napp.  The Parish Council commented that it is not their policy that retrospective planning applications should be allowed.</p> <p><b>Application No. 09/01568/FUL.</b> Construction of electric sliding gates to vehicular access.  <b>Location:</b> Thrift, Madles Lane, Stock.  <b>Applicant:</b> Mr Alexander Andrew  The Parish Council commented that the metal gate is out of character with the area.</p> <p><b>Application No. 09/01517/FUL.</b> Revised application for replacement dwelling and outbuildings (08/00957/FUL) together with landscaping and access details.  <b>Location:</b> Scriveners Farm, Madles Lane, Stock.  <b>Applicant:</b> Mr S Quincy.  The Parish Council commented that the revised application shows an increase in overall built form including an increase in floor area and roof height. The external appearance is changed with increased glass area. There is insufficient detail on the landscaping design to confirm that it will be consistent with traditional landscaping in the area. The Parish Council have concerns that the extensive planting of laurels inside the existing traditional Essex hedgerow could be detrimental to that hedgerow and wildlife in the longer term.</p> <p><b><u>Chelmsford Borough Council Planning Decisions</u></b></p> <p><b>Application No. 09/001331/FUL.</b> Single storey rear extension and change of use from offices to D1 (Sports therapy/complimentary therapy unit).  <b>Location:</b> 18A and 18B Mill Road, Stock.  <b>Applicant:</b> Mr M. Aronberg. <b>Withdrawn.</b></p> <p><b>Application No. 09/01332/FUL.</b> Creation of additional fishing lake and improvements to existing car parking for Brock Water Fishery.  <b>Location:</b> Brock Farm, Ingatestone Road, Stock.  <b>Applicant:</b> Mr R. Napp. <b>Approved.</b></p> <p><b>Application No. 09/00953/FUL.</b> Demolition of existing dwelling and outbuildings and construction of new dwelling and outbuildings.  <b>Location:</b> The Plantation, Mill Road, Stock.  <b>Applicant:</b> Mr A Turk. <b>Approved.</b></p> <p><b>Application No. 09/01398/FUL.</b> Retention of hipped roof to front. Construction of side extension and front porch with internal alterations.  <b>Location:</b> Gardenfields House, Downham Road, Stock.  <b>Applicant:</b> Mr &amp; Mrs G.M. Hunter. <b>Approved.</b></p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>

**Application No. 09/00370/NMAT.** Amendment to plot 2 garage door (Demolition of existing dwelling and erection of 2 no. new dwellings with garages).

**Location:** 87 Mill Road, Stock

**Applicant:** Mr S Wheelhouse. **Approved.**

**Application No. 09/01460/LBC.** Level access shower adaptation to existing bathroom.

**Location:** 4 The Almshouses, Stock Road, Stock.

**Applicant:** Mr A Barker. **Approved.**

**Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.**

**Application No. 09/05592/CAT.** Silver Birch on roadside boundary of property – fell to ground.

**Location:** 7 Swan Lane, Stock.

**Applicant:** Mr. D.L. Lusty. **Refused.**

**Application No. 09/05590/CAT.** Holly on boundary with 4 The Paddock - reduce by 1m and shape Red Norway Maple on boundary with 4 The Paddock remove lowest lateral growing through Holly, cutting to branch collar

**Location:** Stock Common, Common Road, Stock.

**Applicant:** Mr. J. Blackburn. **Approved.**

**Planning Appeals and Decisions.**

Nothing to report.

**Tree Preservation Orders.**

**Tree Preservation Order No. 2009/083- Warrens, 7 Swan Lane** – A Tree Preservation was made on the 20<sup>th</sup> November 2009.

This TPO is being made as the Silver Birch subject to this TPO is located in the front garden of 7 Swan Lane and has high visual amenity value being clearly visible from along Swan Lane and High Street.

**Planning Correspondence**

**Parish Councillor Training** - Cllrs. Otter, Dixon and Millernas had attended. The Chairman advised that the majority of the session was to do with the current consultations.

**Baker Arms Car Park – Wayne Jewell, Enforcement Officer, had advised Cllr. Grundy that he visited the site in August.** Planning permission was granted for a new house in Stock Road in late 2003 (ref: 03/01614/FUL) with access to the property through the car park belonging to the Bakers Arms. One of the conditions attached to the permission required the provision of extra car parking spaces. At the time this was done, and as you rightly observed, the surface for the spaces was shingle and not tarmac. However, eventually this was accepted as being appropriate.

Unfortunately, since this was agreed the licensee of the pub has sold the house and with it a small area of the car park incorporating the additional spaces and this has now become a private parking area in association with the house. As such there is no breach of planning control against which we could take action as there was no condition that the house had to be associated with the pub and the car parking area has always been used for parking cars as it is now!

**Old School House** - Cllr. Phillips reported that English Heritage had approved the property for listing.

**Chelmsford Flood Alleviation Scheme** - The Chairman had submitted the Parish Council's comments to the Environment Agency. The comments effectively repeated our earlier representations.

**Fence alongside footpath at Scriveners Farm** – The Clerk had written to Wayne Jewell and James Stubbs, Planning Enforcement Team Leader, had replied. Mr Stubbs advised that he has viewed this fence on previous site visits, it being of a close board design measuring 1.8m from ground level and enclosing land under the ownership of Scriveners Farm. In instances such as this clear parameters are set out by central government within the Town and Country Planning (General Permitted Development) Order 1995, against which CBC as an Enforcement Team assess whether planning permission is required for development, in this case a fence. Part 2, Class A (Minor Operations) of the Order deals specifically with the construction fences, walls, gates and other means of enclosure and states that such development may be erected up to two metres above ground level without the need for planning permission. Exceptions to this rule include fencing that is erected adjacent to a highway and that which is erected within the curtilage of a Listed Building. There is no requirement under the Act for a fence to fulfil any specific purpose though in this case, and from Mr Stubbs’ site findings and discussions, the purpose of the fence is to enclose land under the ownership of Scriveners Farm. With this in mind Mr Stubbs regrets that there is no further enforcement action that can be taken in respect of the fence, though this obviously would not preclude any action that the County Council should choose to with regards to the footpath diversion.

Wayne Jewell, Enforcement Officer, had advised the Clerk that currently there is an open enforcement case regarding a boathouse and jetty besides the lakes that may require planning permission, but he has not visited the site yet so is unable to make further comment. There is another application in but this is an amendment to the original permission for a replacement dwelling. Mr Jewell does not think that there is anything further he can add.

The Clerk had sent copies of the correspondence to Lord Hanningfield asking him to visit the site.

Cllr. Otter did not believe the fence served a purpose and demanded that the Parish Council investigated the matter further. The Chairman advised that the questions had been answered and that there was nothing else to investigate.

**Listing of The Plantation** – The Clerk advised that the planning application had been approved before English Heritage had visited the property. Cllr. Phillips had submitted all the necessary paperwork and photographs to English Heritage and the Planning Officer had also submitted photographs. Cllr. Phillips had spoken to English Heritage and the matter was now progressed to an Inspector site visit on Friday. English Heritage had spoken to the Agent’s who advised that the owners had agreed to the visit.

CP

**The Draft Essex School Organisation Plan 2009-2014** – The Clerk advised that a consultation had begun and the closing date for comments was 21<sup>st</sup> December 2009. It was agreed no comments would be made.

**Local Development Framework Consultations – Parish/Town Council and Member Exhibitions** – Cllr. Dixon to attend on 3<sup>rd</sup> December and Cllr. Otter to attend on 4<sup>th</sup> December.

JD/MO

**Temple Farm** - The Planning Inspectorate had advised that they have decided to hold a pre-inquiry meeting on the 23<sup>rd</sup> February at 10.00am in the Marconi Room at Chelmsford Borough Council’s offices. This meeting is to help the principal parties to prepare for the actual inquiry by discussing procedural and other arrangements. No evidence about the appeal will be heard.

**Government Consultation on its draft Nuclear National Policy Statement** - The document contains a list of sites, including Bradwell, around the country that might be suitable for new nuclear power stations. A local exhibition is being held at The Mersea Centre on 10<sup>th</sup> December, at Maldon Town Hall on 11<sup>th</sup> December and at Bradwell-on-Sea Village Hall on 12<sup>th</sup> December. A public discussion will also be held on the afternoon of 10<sup>th</sup> December at The Mersea Centre, and also on the morning of 12<sup>th</sup> December at Maldon Football Club. The Parish Council did not wish to comment.

**Urgent Planning Matters Not On This Agenda**

The Clerk advised that the following application could not be deferred so it was agreed that the plan would be discussed:-

<p><b>Application No. 09/05248/TPO.</b> T13 &amp; T14 - Oaks x 2 in rear garden of 26 Myln Meadow - crown reduce by 2.5m, cutting to suitable growing points and crown clean. (Suitable growing points are side branches that are at least one third the diameter of the originating branch.) (TPO/2001/117).</p> <p><b>Location:</b> 26 Myln Meadow, Stock.</p> <p><b>Applicant:</b> Mr &amp; Mrs Gibson. The Parish Council had no comments to make.</p>	<p><b>CLERK</b></p>
<p><b>Application No. 09/05247/TPO.</b> T12 - Oak on land between 14 Myln Meadow and 20 Myln Meadow - reduce lateral spread over rear garden by 2m, cutting to suitable growing points and crown clean. (Suitable growing points are side branches that are at least one third the diameter of the originating branch.) (TPO/2001/117)</p> <p><b>Location:</b> 20 Myln Meadow, Stock.</p> <p><b>Applicant:</b> Mr &amp; Mrs Gibson. The Parish Council had no comments to make.</p>	<p><b>CLERK</b></p>
<p>A parishioner reported that the rural housing in Back Lane/Stock Lane was a nice development but had not been completed. A hedge should have been planted at the back of his garden which he believed was a condition and was an undertaking that should have been done. Cllr. Millernas advised that somebody had been planting there this week. The parishioner also reported that the Leylandii hedged which has been planted should be open landscape or of a small indigenous species. Cllr. Millernas advised that the Moat Housing Manager confirmed that these trees were to be removed. It was agreed that the Clerk would take the matter up with Chelmsford Borough Council.</p>	<p><b>CLERK</b></p>
<p>The parishioner also reported that somebody had gone through the hedge last winter at 43 Back Lane and the owners had attempted to plant but unfortunately the area had been trampled on and was now a footpath between the road and the bungalows. The parishioner had attended a site meeting with the Tree Preservation Officer who advised that this was the right sort of scheme that they could allocate money to if the Parish Council applied. Cllr. Woodward to deal with matter.</p>	<p><b>PW</b></p>
<p>Cllr. Otter advised that 48 Well Lane had been built too high. It was agreed that the Councillors would look at the property and the matter would be discussed at the next meeting.</p>	<p><b>ALL</b></p>
<p>Cllr. Rilstone requested that the meeting was adjourned as it was 9.40pm and there was still a substantial amount of business to be discussed. It was therefore agreed that the meeting would continue on 14<sup>th</sup> December at 7.30pm in the Village Hall.</p>	

**The Chairman thanked everyone for coming; the meeting was adjourned at 9.45pm.**

**The meeting was reconvened on Monday 14<sup>th</sup> December 2009.**

**MINUTES OF THE MEETING HELD ON MONDAY 14<sup>TH</sup> DECEMBER 2009  
AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.**

**Present:** Cllrs. Millernas, Johnson, Phillips, Finch, Hawkes, Woodward, Rilstone and Otter  
**In The Chair:** Cllr. Dixon  
**Minute Secretary:** Lorraine Green  
**Also Present:** 2 Members of the Public, CBC Cllr. Ian Grundy, PCSO Kay Fleming

		<b>ACTION</b>
2303.	<p><b>APOLOGIES FOR ABSENCE.</b></p> <p>No apologies.</p>	
2304.	<p><b>MINUTES OF THE MEETING HELD ON 30<sup>TH</sup> NOVEMBER 2009.</b></p> <p>It was agreed that the first half of the minutes were a draft and tonight's meeting was a continuation and as such the minutes would be amalgamated and signed off at the next meeting.</p>	
2305.	<p><b>DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS.</b></p> <p>Cllrs. Otter and Dixon declared an interest in Village Design Statement. Cllrs. Phillips and Rilstone advised that they were members of the Heritage Society. Cllr. Phillips is also a volunteer at The Mill.</p>	

2306.	<p><b>POLICE MATTERS.</b></p> <p>PCSO Fleming reported that a galvanised trailer had gone missing from White Tyrrells on the 2<sup>nd</sup> December. Millennium burglaries were currently taking place and PCSO Fleming urged residents not to leave their car keys in the hallway, kitchen etc but to take them to bed with them. She stressed that it was a major problem at the moment.</p> <p>Cllr. Johnson reported that cars were parking on the hatching again by 4 Vintners and Cllr. Millernas reported that cars were parking in Common Road again. PCSO Fleming advised that she had sent a copy of the letter she had received from the Village Hall Management Committee to the Clerk. Cllr. Woodward agreed to raise the times of parking at the next Village Hall Committee Meeting. It was suggested that the time should be altered to 8.30am so that parents can use the car park to take their children to school.</p>	
2307.	<p><b>MATTERS ARISING FROM THE MINUTES.</b></p> <p><b>Speed Indicator Signs</b> – Nothing to report.</p> <p><b>Bus Shelter grants for renovation of brick bus shelter and replacement of wooden shelter on B1007</b> - Cllrs. Dixon and Millernas had met with ECC to discuss the replacement bus shelter. The Chairman advised that ECC had agreed to improve the kerbing and a grant had been received for the bus shelter. The type of bus shelter and how it was to be sited needed to be agreed. ECC had agreed to install the shelter and remove the old shelter. It was agreed that the owner of the house that the bus shelter was in front of should be advised of the new bus shelter installation. It was agreed that the matter would be discussed at the next meeting.</p> <p><b>Farmer planting across the paths on Footpath 39</b> – Nothing further to report.</p> <p><b>Footway from Post Office to Greenwoods</b> – Nothing further to report.</p> <p><b>Essex County Council Community Initiatives Fund Grant</b> – Nothing further to report.</p> <p><b>Review of Speed Limits in village</b> – Cllr. Millernas to have a site meeting with Highways to discuss reducing the speed limit in Back Lane.</p> <p><b>Village Hall</b> – Nothing further to report.</p> <p><b>Retention of Library for Community Use</b> - Nothing further to report.</p> <p><b>Drain outside 10A Common Lane and ditch reinstatement along the hedge between Five Houses and Common Lane</b> - Nothing further to report.</p> <p><b>Play Equipment at Fosters Close</b> – CBC had contacted Moat regarding the matter and have confirmed that Moat are not intending to install any play equipment on the open space at Fosters Close. If Moat were to consider installing play equipment they advised they would firstly consult the residents, then the Parish Council and then apply for planning permission.</p> <p><b>Dispensations</b> – A letter had been received from June Clare, Deputy Chief Executive and Monitoring Officer, at CBC inviting the Chairman and Clerk for a discussion about the developments regarding dispensations and developing a training programme for Councillors. Chairman agreed to look at the paperwork.</p> <p><b>Living Landscapes Project</b> – Mr Sumner had advised that he had now published the Vision Document and it can be downloaded at the Mill Meadows Society web Site at <a href="http://www.millmeadows.org.uk">www.millmeadows.org.uk</a>. A public meeting will be held in February 2010.</p>	CLERK
2308.	<p><b>GENERAL CORRESPONDENCE.</b></p> <p>The following letters were read out:-</p> <p>Mr Drury had sent a copy of the letter he had sent to ECC regarding Ingatestone Road/Honeypot Lane. Mr Drury reiterated that there will be a serious accident at the junction of Ingatestone Road at some point if nothing is done. He requested that some signs and road marking would help.</p>	
2309.	<p><b>PLANNING MATTERS.</b></p> <p><u>Applications</u></p>	

**Application No. 09/01641/FUL.** Two storey side extension, front & rear dormer windows.

**Location:** Kauri Cottage, Stock Road, Stock.

**Applicant:** McCallum

The Parish Council had no comments to make.

**Application No. 09/01661/FUL.** Variation of condition 10 of permission reference

07/00320/FUL to enable conversion of part of garage to Plot A to a study.

**Location:** 132 Mill Road, Stock.

**Applicant:** Mr & Mrs John Arber.

The Parish Council had no comments to make.

### **Chelmsford Borough Council Planning Decisions**

**Application No. 09/01257/FUL.** Garden room/store, rear terrace and swimming pool

(amendment to approval 09/00959/FUL replacement dwelling).

**Location:** Landry, Whites Hill, Stock.

**Applicant:** Mr & Mrs Malcolm Day. **Approved.**

**Application No. 09/01414/FUL.** Widening of existing vehicular crossover.

**Location:** 120 Mill Road, Stock.

**Applicant:** Mr P J Davison. **Approved.**

**Application No. 09/01435/FUL.** Retrospective application for entrance gates and metal railings to boundary fence.

**Location:** Kings Head Farm, Stock Road, Stock.

**Applicant:** Mr & Mrs D Turner. **Refused.**

**Application No. 09/01479/FUL.** Detached Buildings for games room/gymnasium, cart lodge and utility.

**Location:** Whiteholme, Furze Lane, Stock.

**Applicant:** Mr & Mrs P Lovewell. **Approved.**

**Application No. 09/01423/FUL.** Retrospective application for fishing bailiff's caravan.

**Location:** Forty Acre Plantation, Goatsmoor Lane, Stock.

**Applicant:** Mr Rodney Holmwood. **Approved.**

**Application No. 09/01720/DEM.** Demolition of 4 bed house with integral garage.

**Location:** 132 Mill Road, Stock.

**Applicant:** Mr Bill Wright. **Invalid No further action.**

**Application No. 07/00320/NMAT.** Demolition of existing dwelling and erection of 2 no. detached dwellings - Alterations to fenestration and detailing of front elevations.

**Location:** 132 Mill Road, Stock.

**Applicant:** Mr & Mrs J Arber. **Approved.**

**Application No. 09/01456/FUL.** Construction of linked pool house and first floor rear extension.

**Location:** Kingfishers, 21 Mill Road, Stock.

**Applicant:** Mr & Mrs A Raeburn. **Approved.**

**Application No. 09/01369/FUL.** First floor side extension.

**Location:** 6 Common Road, Stock.

**Applicant:** Mr R Spear. **Refused.**

**Application No. 09/01303/FUL.** Replacement dwelling and garage.

**Location:** Brookmans Farm, Back Lane, Stock.

**Applicant:** Brookmans Farm Ltd. **Approved.**

### **Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.**

**Application No. 09/05203/TPO.** G3 - Oaks x 4 in rear garden - crown thin by 20%, cutting to branch collar and remove epicormic growth;

G4 - Oaks x 5 in front garden - crown thin by 20%, cutting to branch collar and remove epicormic growth. (TPO/2001/117)

**Location:** 37 Myln Meadow, Stock.

**Applicant:** Mrs Sandra Gardner. **Refused.**

**Application No. 09/05238/TPO.** Oaks x 5 (G4 2001/117) in front garden - crown thin by 15%, cutting to branch collar; reduce canopy away from 39 Myln meadow by 1.5m maximum, cutting to suitable growing points; crown lift over shared drive to 3m, cutting to suitable growing points.  
**Location:** 37 Myln Meadow, Stock.  
**Applicant:** Mrs Sandra Gardner. **Approved.**

**Planning Appeals and Decisions.**

Nothing to report.

**Tree Preservation Orders.**

Nothing to report.

**Planning Correspondence**

**Parish Councillor Training** - Cllrs. Otter, Dixon and Millernas had attended.

**Fence alongside footpath at Scriveners Farm** – The Clerk read out a letter from Birkett Long Solicitors regarding the proposed diversion of Footpath 26. Cllr. Otter opposed to responding to the letter and stated that there is a process in place to divert footpaths and that the Parish Council should not respond to a Solicitor’s letter. It was agreed that the Clerk would check with ECC to see if it was o.k. to respond directly to the Solicitors. If it was acceptable then the Chairman would make a response. The Chairman stated that it was important that where you enter and leave the footpath does not change. Cllr. Otter stated that it was a historic footpath and she saw no reason to move it. It was agreed that the Parish Council objected to the way that the footpath being diverted had been done but do not object to the actual diversion.

**CLERK/JD**

**Listing of The Plantation** – Cllr. Phillips had received an E-mail from the Inspectors at English Heritage who had produced a report after visiting the property. The Inspector stated that there was a mixture of buildings of architectural styles and eras. The E-mail had been circulated to all Councillors and Cllr. Otter’s comments had been submitted to English Heritage. Cllr. Phillips had not heard anything further.

**CP**

**Local Development Framework Consultations – Parish/Town Council and Member Exhibitions** – Cllrs. Dixon and Otter had attended on 3<sup>rd</sup> and 4<sup>th</sup> December.

**Hedge planting at Fosters Close** – The Clerk had reported the matter to CBC who were looking into the matter.

**48 Well Lane** – Cllr. Otter stated that the building was over the gable height. After looking at the plans the building was higher than on the plans. It was agreed that the Clerk should report the matter to Enforcement.

**CLERK**

**Site Allocations Development Plan Document (SADPD) Consultation** – Cllr. Otter stated that she supported the document but was disappointed that Whites Hill will no longer be a protected lane. Also Temple Farm and Temple Wood have increased in size. The Parish Council submitted the following comments:-

**CLERK**

The Parish Council supports the general framework of the proposals and commends the breadth of content of the document. The Parish Council welcomes the continued support for, and protection of, the Metropolitan Green Belt and enforcement of Defined Settlement boundaries. These are strong features that avoid village and urban spread that would eventually lead to continuous development areas.

The Parish council supports the further development of Park and Ride initiatives and cycle ways generally, but have no specific proposals to make.

The Parish Council welcomes the new Protected Lanes within Stock. The proposal to discount the existing Protected Lanes, Whites Hill and Furze Lane, is not welcomed and a review of the proposal is requested, as there have been no changes to the structure of these lanes.

The Parish Council maintain their concerns regarding the traffic implications for the B1007 through the village centre that will follow from the Temple Farm industrial development.

	<p><b>North Chelmsford Area Action Plan (NCAAP) Consultation</b> – The Parish Council submitted the following comments:- Although there are no direct implications for Stock, the proposals for the development of this area of Chelmsford are of significant overall benefit to the Borough and should be supported.</p> <p><b>Chelmsford Town Centre Public Realm Strategy Supplementary Planning Document (SPD Consultation</b> – The Parish Council submitted the following comments:- The centre of Chelmsford is in need of rejuvenation to ensure the town continues to prosper. The areas highlighted within the specific objectives for the public realm strategy are the essential starting points. Although there are no direct implications for Stock, the residents of Stock are frequent visitors to Chelmsford and will benefit from the proposals.</p> <p><b>Statement of Community Involvement (SCI) Consultation</b> - The Parish Council submitted the following comments:- This is a key document to ensure that there is considerable involvement of the people in the overall planning process. As such it should lead to an improved level of decision making with projects that meet the aspirations of the people. Cllrs. Otter and Phillips objected to the comments because the document did not attain the objective of community involvement and public comment would have little weight in consultation.</p> <p><b>Stock Village Design Statement (VDS) Consultation</b> – The Parish Council submitted the following comments:- The Parish Council welcomes and supports the excellent Village Design Statement for Stock, and the contribution it will make to ensure the planning process endorses the views that the residents of Stock have expressed for their village in the future.</p> <p>There is concern regarding the proliferation of advertising ‘A’ boards within the village which detract from the overall appearance. The Parish Council believes there should be a statement to the effect to discourage their use.</p> <p><b><u>Urgent Planning Matters Not On This Agenda</u></b></p> <p>Cllr. Rilstone suggesting listing White Gates as the resident had died.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>																																																																																
<p><b>2310.</b></p>	<p><b>FINANCE.</b></p> <p><b>Cheques to be Signed - The following cheques were approved for payment and signed:</b></p> <table border="0"> <tr> <td>101498</td> <td>£ 285.00</td> <td>Dab Hands</td> <td>Refurbishment of Bus Shelter</td> </tr> <tr> <td>101499</td> <td>£1,193.02</td> <td>Mrs L.J. Green</td> <td>Salary 01.11.09 – 30.11.09</td> </tr> <tr> <td>101500</td> <td>£ 547.84</td> <td>HM Revenue and Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101501</td> <td>£ 256.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting October</td> </tr> <tr> <td>101502</td> <td>£ 180.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting Churchyard</td> </tr> <tr> <td>101503</td> <td>£ 82.58</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> <tr> <td>101504</td> <td>£ 166.85</td> <td>Mr R. Hale</td> <td>Repairs to Noticeboard and refurbishing War Memorial</td> </tr> <tr> <td>101505</td> <td>£ 20.00</td> <td>Stock Royal British Legion</td> <td>Poppy Wreath</td> </tr> <tr> <td>101506</td> <td>£ 200.00</td> <td>All Saints Church</td> <td>Annual Donation</td> </tr> <tr> <td>101507</td> <td>£ 100.00</td> <td>Our Lady &amp; St. Joseph R.C.Church</td> <td>Annual Donation</td> </tr> <tr> <td>101508</td> <td>£ 200.00</td> <td>Tweedy Charity</td> <td>Annual Donation</td> </tr> <tr> <td>101509</td> <td>£ 100.00</td> <td>Stock Press</td> <td>Annual Donation</td> </tr> <tr> <td>101510</td> <td>£ 250.00</td> <td>Essex Air Ambulance</td> <td>Annual Donation</td> </tr> <tr> <td>101511</td> <td>£ 200.00</td> <td>Stock Cares</td> <td>Annual Donation</td> </tr> <tr> <td>101512</td> <td>£ 90.00</td> <td>All Saints Church</td> <td>Hire of Hall (Cheque Lost)</td> </tr> <tr> <td>101513</td> <td>£1,193.22</td> <td>Mrs L.J. Green</td> <td>Salary 01.12.09 – 31.12.09</td> </tr> <tr> <td>101514</td> <td>£ 547.64</td> <td>HM Revenue and Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101515</td> <td>£ 82.47</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> <tr> <td>101516</td> <td>£ 90.00</td> <td>All Saints Church</td> <td>Reissue of Cheque 101512</td> </tr> <tr> <td>101517</td> <td>£ 851.00</td> <td>Timbertec</td> <td>Tree Works</td> </tr> </table> <p><b>Transfer of Funds</b> – On the 24<sup>th</sup> November 2009 £4,000.00 was transferred from the Base Rate Tracker Account to the Community Account and on the 14<sup>th</sup> December 2009 £2,500.00 was transferred from the Base Rate Tracker Account to the Community Account.</p> <p><b>Appointment of External Auditor</b> – The Audit Commission had advised that Wayne Rickard had been appointed as Stock Parish Council’s Appointed Auditor with effect from January 2010, covering the financial years 2009/10 to 2013/14.</p>	101498	£ 285.00	Dab Hands	Refurbishment of Bus Shelter	101499	£1,193.02	Mrs L.J. Green	Salary 01.11.09 – 30.11.09	101500	£ 547.84	HM Revenue and Customs Only	PAYE and N.I.	101501	£ 256.00	Mr P.H. Williams	Grass Cutting October	101502	£ 180.00	Mr P.H. Williams	Grass Cutting Churchyard	101503	£ 82.58	Mrs L.J. Green	Expenses	101504	£ 166.85	Mr R. Hale	Repairs to Noticeboard and refurbishing War Memorial	101505	£ 20.00	Stock Royal British Legion	Poppy Wreath	101506	£ 200.00	All Saints Church	Annual Donation	101507	£ 100.00	Our Lady & St. Joseph R.C.Church	Annual Donation	101508	£ 200.00	Tweedy Charity	Annual Donation	101509	£ 100.00	Stock Press	Annual Donation	101510	£ 250.00	Essex Air Ambulance	Annual Donation	101511	£ 200.00	Stock Cares	Annual Donation	101512	£ 90.00	All Saints Church	Hire of Hall (Cheque Lost)	101513	£1,193.22	Mrs L.J. Green	Salary 01.12.09 – 31.12.09	101514	£ 547.64	HM Revenue and Customs Only	PAYE and N.I.	101515	£ 82.47	Mrs L.J. Green	Expenses	101516	£ 90.00	All Saints Church	Reissue of Cheque 101512	101517	£ 851.00	Timbertec	Tree Works	
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	<p><b>Annual Donations</b> – The Chairman advised that letters had been received from All Saints’ Church, Our Lady &amp; St. Joseph Roman Catholic Church Parish Council, The Tweedy Charity, Stock Press, Stock Cares and Essex Air Ambulance requesting their annual grants from Stock Parish Council. It was agreed that a churchyard grant of £200.00 would be made to All Saints Church and £100.00 to Our Lady &amp; St. Joseph Roman Catholic Church Parish Council. A grant of £200.00 would be given to the Tweedy Charity, £100.00 to Stock Press, £200.00 to Stock Cares and £250.00 to Essex Air Ambulance. All of these payments were made under Section 137.</p> <p><b>Precept and Budget for 2010/11</b> - The Chairman had prepared the Budget and circulated copies to the Councillors prior to the meeting. It was agreed that the Precept for 2010/11 should be maintained. Majority of Councillors agreed the Budget and Clerk and Chairman were authorised to complete the forms and return to Chelmsford Borough Council. Cllr. Johnson reported that the graveyard needs work to be done and it needs to be tidied up. The hedge needs trimming around the car park, around the church and graveyard. It was agreed that some money would be put to one side for this project. It was reported that there would be some expense to move the British Legion flagpole. The Chairman stated that there will be an expense that will fall on the Parish Council if the old library premises are taken over.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>
<p><b>2311.</b></p>	<p><b>COUNCILLOR/CLERK’S REPORT.</b></p> <p><b>Tree Warden’s Report</b> – Nothing to report.</p> <p><b>Sportsfield</b> - Cllr. Woodward advised that if the Parish Council owns the field then it needs to be fenced in and also needs to be covered by Public Liability Insurance. The Chairman stated that finances are impossible as no grants are available and the Parish Council cannot raise the money. It was agreed that Cllr. Woodward would go back to the agents and advise that the Parish Council cannot afford the field at the current price and ask them to negotiate. Cllr. Woodward advised that there may well be some donations being made towards the project.</p> <p>The Clerk had reported to Highways that there was a broken bollard that has been damaged on the corner of Dakyn Drive/Back Lane. Highways have arranged to get this replaced.</p> <p>Cllr. Millernas reported that the residents of Back Lane had not received the new recycling timetable for 2010. Cllr. Grundy to look into matter.</p> <p>Cllr. Millernas reported that the hairdressers (14/16 High Street) are telling people not to park outside as they are putting bollards there to stop people parking. Clerk to check if this is Highways land.</p> <p>Cllr. Otter reported on a recent Passenger Transport Meeting. There had been a Village Agents Talk who will go to needy rural areas and assist in health, well being, travel etc and is aimed at the elderly. It is an eighteen month project. Stock is not one of the selected villages.</p> <p>Cllr. Otter had enquired about improving the Sunday Service for Stock but had been advised that it meets the minimal service level. Other parishes do not even have a Sunday service. It is unlikely more services will be provided. 250 extra places were opened in December at Sandon’s park and Rise. The groundworks for 500 extra spaces has been carried out. The toilets at the bus station are closed but the waiting room is open. Safety works are being carried out by way of a path being constructed for pedestrians around the station. ECC does not receive information regarding the rail replacement buses and they suggested residents look on the website. It had been suggested that concessionary bus passes would be means tested but it has been decided that the current scheme will continue. Cllr. Grundy said that ECC were staggering when people get their concessionary tickets so eventually people will get them at 65 not 60. Cllr. Otter declined to complete the questionnaire on Local Transport Plan which she was not happy about.</p> <p>Cllr. Otter asked the Clerk to write to Highways regarding the A Boards and signage in the village as you cannot see traffic out of Common Road onto B1007 as the signs are blocking driver’s vision. There is also signage on the island at The Bear. Cllr. Grundy advised that he had chased Cllr. Hume about the traffic problems in the village.</p> <p>Cllr. Rilstone had spoken to John Pardon about the Community Speed Watch. It was agreed that the Chairman would write to him advising why the scheme was taking so long and also write to Richard Allan.</p> <p>Cllr. Grundy advised that Broadband connection is needed in the Village Hall. The Clerk advised that Geoff Tully was organising this.</p>	<p><b>PW/JD</b></p> <p><b>IG</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>JD</b></p>

	<p>Cllr. Dixon advised that he had applied for the grant for the fencing. Cllr. Dixon had applied for two grants one for the pedestrian crossing and one for the fence around the playground. Cllr. Woodward agreed to sit on the judging panel of the CIF Grant.</p> <p>It was reported that another car park had opened by George Street in Chelmsford.</p>	<b>PW</b>
<b>2312.</b>	<p><b>DISCUSSION ITEMS.</b></p> <p>The Chairman advised that the office needed to be cleared out before the end of the month. It was agreed that this would be done on the 21<sup>st</sup> December. Cllr. Grundy to check if CBC have any storage available.</p> <p><b>Parish Charter Consultation</b> – It was agreed that the matter would be discussed at the next meeting. Cllr. Otter advised the Parish Council not to sign up to the Charter.</p> <p><b>Grass Cutting Contract 2010/12</b> – The Chairman advised that he would finalise the specification for the 25<sup>th</sup> January meeting. Cllr. Grundy suggested that the Clerk obtain a quotation from CBC Park Services.</p> <p><b>Old Library</b> – The Chairman advised that Lord Hanningfield wants a plan. Jenny Berkley had given the Chairman a list of her ideas. The Chairman advised that all representatives now needed to get together in the New Year to see what views they have. It was felt that this was an opportunity for the village to use the library for community use. The Chairman said the Parish Council needed to find out how the various organisations could use the facility. Clerk to circulate Jenny Berkley’s comments to all Councillors. Chairman to make some contact with other societies and arrange a meeting.</p>	<p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>JD/CLERK</b></p> <p><b>JD</b></p>
<b>2313.</b>	<p><b>RISK ASSESSMENT.</b></p> <p>Nothing to report.</p>	
<b>2314.</b>	<p><b>DATE OF NEXT MEETING.</b></p> <p>The next Meeting of the Parish Council will be the Planning Meeting on Monday 11<sup>th</sup> January 2010 at 7.30pm in the Village Hall and the main Meeting will be on Monday 25<sup>th</sup> January 2010 at 7.30pm in the Village Hall.</p>	
<b>2315.</b>	<p><b>CLOSED MEETING FOR OPENING TENDERS.</b></p> <p><b>Prices for fencing on Common</b> – Chairman and Cllr. Woodward to get specification right and then early in January put out tenders.</p> <p><b>People parking on the grass verge by The Hoop next to the cottages</b> - The Clerk had received a quotation of £115.00 plus VAT for a No Parking Sign complete with post. Clerk to order sign.</p> <p><b>Replacement posts outside Almshouses</b> - The Clerk had received quotations from Bob Hale and Maple Landscapes. The matter was discussed and it was agreed that Bob Hale’s quotation would be accepted but £60.00 should not be exceeded for materials. Clerk to organise for work to be carried out.</p>	<p><b>JD/PW</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p>

**The Chairman thanked everyone for coming; the meeting closed at 9.45pm.**

Signed (CHAIRMAN).....DATE.....