

# STOCK PARISH COUNCIL

Clerk – Lorraine Green

Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.

Tel. No. 07757 114952

Website: [www.stock.org.uk/council](http://www.stock.org.uk/council)

## MINUTES OF THE MEETING HELD ON MONDAY 27<sup>TH</sup> JULY 2009 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

**Present:** Cllrs. Millernas, Johnson, Woodward, Phillips, Hawkes, Finch, Rilstone and Otter  
**In The Chair:** Cllr. Dixon  
**Minute Secretary:** Lorraine Green  
**Also Present:** 5 Members of the Public and Chelmsford Borough Cllr. Ian Grundy

		ACTION
2240.	<b>APOLOGIES FOR ABSENCE.</b>  There were no apologies.	
2241.	<b>MINUTES OF THE MEETING HELD ON 29<sup>TH</sup> JUNE 2009.</b>  The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.	
2242.	<b>DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS.</b>  Cllrs. Otter, Dixon and Phillips declared an interest in Village Design Statement. Cllr. Phillips advised that he was a member of the Heritage Society. Cllr. Otter declared a prejudicial interest in planning application 09/00959/FUL.	
2243.	<b>POLICE MATTERS.</b>  Nothing to report.	
2244.	<b>MATTERS ARISING FROM THE MINUTES.</b>  <b>Speed Indicator Signs</b> – A site meeting had been held on 23 <sup>rd</sup> July with Highways. Cllrs. Millernas and Woodward had attended. Cllr. Dixon could not attend. It had been a very successful meeting. It had been agreed that a third post would be erected on the green patch between Common Road and The Valentines. The Parish Council agreed this proposal. Cllr. Millernas advised that it is ECC's policy to only provide one Speed Indicator Device. It was understood that if the Parish Council purchase another SID it cannot be put up under ECC's policy. Highways to clarify situation with the Clerk. Highways had advised Cllr. Woodward that restrictive lines could be put in Mill Road near the crossroads to stop parking.  <b>Broken Strut Under the Seat by the School</b> - The Contractor had agreed to replace the seat. The ordered had been placed and the seat will be installed during the school holidays.  <b>Parish Sports Programme</b> – The event will be held on Monday 3 <sup>rd</sup> August 2009 between 1.00pm and 3.00pm. The skateboard park will be visiting the village on the 11 <sup>th</sup> August between 11am and 4pm in the Village Hall Car Park.  <b>Ditches needing clearing out around village</b> - Cllr. Woodward advised that the matter was in hand.  <b>Special Expenses Working Group</b> - Cllr. Otter had attended the meeting at CBC on 21 <sup>st</sup> July. She advised that it had been an interesting meeting. Cllr. Otter advised that the parish grant had definitely been taken away and would not be reinstated. Special Expenses could include items such as public conveniences, Christmas lights, hanging baskets etc. Tourism was considered for inclusion but not included in the final figures. Some Parish Councils have some of these facilities and some do not. If the cost was divided between all Parish Councils there would be a saving of £3.60 per household in Stock. Cllr. Otter advised that most people were happy with the proposal and stated that CBC have done a lot of work and put in a lot of consideration. The larger parishes will suffer the biggest losses. CBC welcomes further comments. The matter needs approval from the CBC Cabinet for implementation into the 2010/11 Council Tax.	

	<p><b>Annual Inspection of Play Equipment</b> – Cllrs. Dixon and Woodward dealing with the matters raised in the inspection.</p> <p><b>Broadband connection in Village Hall</b> – Nothing further to report.</p> <p><b>Piece of wood missing from the noticeboard post in Swan Lane</b> – Bob Hale had quoted £40.00 plus parts to carry out the repair. Clerk had discussed matter with Chairman and Vice-Chairman who advised her to instruct Mr Hale to go ahead.</p> <p><b>Renovation of the brick bus shelter</b> - The Clerk was currently obtaining quotations.</p> <p><b>State of Brookmans Road</b> – Cllr. Grundy had spoken to Highways who had advised that this was a low priority and there is lack of funding at present. EDF are ultimately responsible but the Clerk and Essex Rural Housing Trust have had no success with them. Cllr. Grundy had spoken to Mr. Hughes regarding the matter.</p> <p><b>CBC Bulb Planting</b> – It was agreed to plant daffodils around the Common and around the pond in Mill Road. Clerk to advise Jackie Lane and ask her to involve the school in the project.</p> <p><b>Dead branch dangling from tree in Mill Lane.</b> – Cllr. Finch advised that the work had been carried out.</p> <p><b>Request for a crossroads sign to be positioned at the crossroads of Back Lane/Mill Road as you approach Stock from Billericay</b> - Clerk had reported matter to Highways.</p> <p><b>Fencing around the play equipment</b> – The Chairman read out a section of the Play Area Inspection which stated that access for dogs is not physically prevented and under the Litter Protection Act 1990 it requires public walks and pleasure grounds to be free from animal faeces. It was agreed that a three sided enclosure was needed with a sprung loaded gate on one side. It was agreed that a 3 metre high was excessive and 2 metre would be ample. Cllr. Otter advised that she could not get a foot between the painted cricket boundary and the play equipment at two points. Cllr. Woodward advised that the boundary can be brought in a bit. It was agreed that Cllr. Woodward would check the projectory of the balls and height and arrange to get revised quotations.</p> <p><b>Trees of Footpath</b> – Cllr. Finch had reported the trees on the footpaths to the Public Rights of Way Officer.</p> <p><b>Pot Hole in Smallgains Lane</b> – Highways had advised the Clerk that carriage way repairs for Small Gains Lane has been programmed to start on Monday 17<sup>th</sup> August 2009. Due to the carriage way width this will be done under full road closure (access maintained for residents) anticipated work will be completed in 1day.</p> <p><b>Wooden Warning Posts in Ingatestone Road</b> - Highways had advised the Clerk that these posts are to be installed within the next few weeks.</p> <p><b>White Gates as you enter village</b> – Highways had advised the Clerk that as the wooden gateway signs are situated on the main ‘B’ road within verge, these are cut back as part of their rural grass cutting programme. The first cut was started middle of May and the next cut is due at the end of August 2009, so will be included within this. As regards the cleaning of the wooden signs they would recommend that if there is someone in the village to do this, this would be the best way forward.</p>	
2245.	<p><b>GENERAL CORRESPONDENCE.</b></p> <p>The following letters were read out:-</p> <ul style="list-style-type: none"> <li>a) Angela Balcombe of ECC regarding Street Light Pilot Scheme. Safer and Stronger Communities Policy and Scrutiny Committee to undertake the scrutiny on 18<sup>th</sup> September at 10am at County Hall. It was agreed that no further action would be taken as it did not affect Stock.</li> <li>b) Roger Watling reporting that he had hurt his leg on a post that has been cut off next to the concrete path on the common. Mr Watling suggests that the post is either removed or replaced. Cllr. Woodward advised that the Cricket Club had intended to replace the post with a socket and removable post. Cllr. Woodward agreed to get the post cut down to ground level.</li> </ul>	<p><b>CLERK</b></p> <p><b>PW</b></p>

	<p>c) Carolyn Darby, CBC Customer Service Supervisor, regarding Chelmsford Citizen's Panel. The Chairman agreed to put the leaflets in the shop and library. Clerk had sent a copy to Roger Watling for the website and one to Stock Press.</p> <p>d) Graham Livings of Highways had advised that there will be a temporary road closure in Madles Lane from 18<sup>th</sup> August to 21<sup>st</sup> August whilst carriageway patching works are carried out. The road will be closed from its junction with Marigold Lane in a north easterly direction for a distance of 390 metres to its junction with Whites Hill. The alternative route will be via Marigold Lane, Well Lane, Mill Road, Whites Hill and vice versa. Clerk had arranged advertising. Cllr. Johnson said that it seemed an awful waste of money and inappropriate with the work being carried out at Scriveners Farm as the heavy vehicles using the road will damage the surface again. The Chairman stated that the road desperately needed to be repaired.</p> <p>e) Graham Livings of Highways had advised that there will be a temporary road closure in Smallgains Lane from 17<sup>th</sup> August to 18<sup>th</sup> August whilst carriageway patching works are carried out. The road will be closed from its junction with B1007 Stock Road in a north easterly direction for a distance of 1030 metres to its junction with Marigold Lane. The alternative route will be via Well Lane, Mill Road, B1007 High Street and vice versa. Clerk had arranged advertising</p> <p>f) Mr Squibb reporting various issues that he is unhappy with in the village. Flight Path Small Light Aircraft, Excess Water Well Lane outside Goldstocks' entrance) and bottom of junction Marigold Lane/Well Lane, Footpath across Scriveners Farm leading to Well Lane, potholes in Well Lane and Smallgains Lane and parking in road outside Bakers Arms Public House and road surface in Common Lane. Cllr. Finch advised that the air space was designated for aerobatics as there were not many houses and it was also the flight path from Southend. This had been the case since the war. As regards the water problem, it was agreed that if this has been caused by CBC's planning approval then the Parish Council needed to raise the issue with them. It was reported that the area is always flooded. Clerk to write to Mr Squibb updating him on all the issues he had raised.</p> <p>g) Graham Livings regarding the Parish Council Scheme Request List and asking the Councillors to prioritise items and decide on the top three priorities. The Chairman asked the Clerk to check that this applied to the Parish Council. It was agreed that the item would be put under Discussion Items on the Agenda for the next meeting.</p> <p>h) Ann Wood of ACDPC advising that the Annual General Meeting will be held on 6<sup>th</sup> October at 7.30pm in the Committee Room 1 at Great Baddow Parish Council Hall. It was agreed that the Chairman and Cllr. Johnson would attend.</p> <p>i) Selina Pawsey of CBC advising that the ECC Community Initiatives Fund is now open for applications. The scheme is for capital items only. Applications to be in by 6<sup>th</sup> November 2009.</p> <p>j) Gerry Richardson of Chelmsford Borough Council inviting the Parish Council to a meeting at the District Emergency Centre at Chelmsford on Monday 21<sup>st</sup> September at 7.30pm. Rest centre boxes will be available for collection on the evening. Cllrs. Dixon, Johnson and Millernas to attend.</p>	<p><b>JD</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>JD/SJ</b></p> <p><b>JD/SJ/JM</b></p>
<p><b>2246.</b></p>	<p><b>PLANNING MATTERS.</b></p> <p><b><u>Applications</u></b></p> <p><b>Application No. 09/00955/FUL.</b> Dormer windows to rear and side elevations.  <b>Location:</b> Cornerfield, Mill Road, Stock.  <b>Applicant:</b> Mr Clive Nation.  The Parish Council had no comments to make.</p> <p><b>Application No. 09/00959/FUL.</b> Replacement dwelling (amendment to permission ref. 08/02121/FUL).  <b>Location:</b> Landry, Whites Hill, Stock.  <b>Applicant:</b> Mr &amp; Mrs M Day.  Cllr. Otter declared a prejudicial interest and left the room. The Parish Council had no comments to make.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>

<p><b>Application No. 09/01003/FUL.</b> Part two storey, part single storey rear/side extension.  <b>Location:</b> Plantation Cottage West, Mill Road, Stock.  <b>Applicant:</b> Mr &amp; Mrs Richard Nunn.  The Parish Council commented that this should comply with Green Belt policy. The proposed extension still appears to be large in relation to the original property size.</p> <p><b>Application No. 09/00953/FUL.</b> Demolition of existing dwelling and outbuildings and construction of new dwelling and outbuildings.  <b>Location:</b> The Plantation, Mill Road, Stock.  <b>Applicant:</b> Mr A Turk.  The Chairman read out a letter from the applicant inviting the Parish Council to attend a site visit. The Parish Council objected to this application.</p> <p>The materials of the existing large brick built house and outbuildings reflect the historic brick works close to the site. Preference would be for the building to remain.  The existing buildings and driveway are close to the North site boundary adjacent to Mill Road however, mature vegetation including oak trees screen the development from the road.</p> <p>Most of the site is undeveloped land of an open nature or woodland.</p> <p>The proposal to site a mock Georgian mansion in the middle of this rural Green Belt land would be inappropriate development in the Green Belt and detrimental to the rural character and openness of the area.</p> <p>The proposed dwelling is both taller, bulkier and more imposing than the existing built form.</p> <p>The very bulky proposed building would be visually intrusive, particularly from the South, and would be seen from Furze Lane and footpath 53.</p> <p>The Parish Council notes that not all of the outbuildings are to be demolished.</p> <p>The proposed driveway, paving and patio areas exceed the footprint of the existing building and would be detrimental to the openness and rural character of the area.</p> <p>The new access from Mill Road is on a dangerous bend and would urbanise the area to its detriment.</p> <p>The Parish Council asks that you refuse this application.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>
<p><b>Application No. 09/01006/CLOPUD.</b> Single storey side extensions, two storey rear extension. Enlarge roof and insertion of dormer windows to front elevation and porch to front.  <b>Location:</b> Fristling Hall, Swan Lane, Stock.  <b>Applicant:</b> Mr &amp; Mrs Gary Sharp.  The Parish Council commented that there are some listed buildings which should be noted.</p> <p><b><u>Chelmsford Borough Council Planning Decisions</u></b></p> <p><b>Application No. 09/00419/CLOPUD.</b> Replacement farmhouse and garage in accordance with details approved under application reference 99/01006/FUL.  <b>Location:</b> Brookmans Farm, Back Lane, Stock.  <b>Applicant:</b> Brookmans Farm Limited. <b>Refused.</b></p> <p><b>Application No. 09/00628/FUL.</b> Loft conversion incorporating velux windows, solar panels, front entrance canopy and gable end window.  <b>Location:</b> Brambles, Common Road, Stock.  <b>Applicant:</b> Mr M L'Estrange. <b>Approved.</b></p> <p><b>Application No. 09/00690/FUL.</b> First floor side extension, new pitched roof to dormer window and part garage conversion to habitable accommodation.  <b>Location:</b> 30 Myln Meadow, Stock.  <b>Applicant:</b> Mr G. Bishop. <b>Approved.</b></p>	<p><b>CLERK</b></p>

<p><b><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></b></p> <p><b>Application No. 09/05121/TPO.</b> G1 - Prunus x 5 overhanging boundary with 20-24 Mill Lane - crown lift over the driveway to a height of 3m maximum, clean out deadwood. T1 - Oak overhanging garages at 20-24 Mill Lane - crown lift dropper branches overhanging garages to leave a 1.5m clearance from the garage roof, clean out deadwood as necessary. All cuts should be to suitable growing points. (Suitable growing points are side branches which are at least one third the diameter of the originating branch.) (TPO 2006/077) <b>Location:</b> Site adjacent to 20 to 26 Mill Lane, Stock. <b>Applicant:</b> Rapid 9448 Ltd. The Parish Council had no comments to make.</p> <p><b>Application No. 09/05560/CAT.</b> Twin stemmed Leylandii in flower bed adjacent to rear elevation of house - fell to ground level and remove stump; Leylandii x 2 adjacent to above and rear elevation of house - reduce top height by 5m maximum and shape over to leave a natural profile. Bay tree adjacent to rear elevation of house - remove top height by 2-3m maximum and shape over to bring under control; Golden leyandii x 2 adjacent to stables and rear boundary - reduce top height by 2m maximum and shape over to leave a natural profile. Irish Yew adjacent to stables - fell to ground level and remove stump; Eucalyptus rear boundary - fell to ground level and remove stump; Ash x 1 rear garden on boundary with 31 High Street - crown lift over lawn by removing the 4 lowest branches back to the main stem, clean out deadwood; All cuts should be to suitable growing points. (Suitable growing points are side branches which are at least one third the diameter of the originating branch.) Leylandii hedge x 2 = 1 to rear of Wendy house; 2 fronting High Street - not protected by Conservation Area legislation. <b>Location:</b> Compass Green, 27 High Street, Stock. <b>Applicant:</b> Mrs Marrett. The Parish Council commented that Compass Green is a listed building and the trees are part of the setting of that building.</p> <p><b>Application No. 09/05116/TPO.</b> T1 – Deodar Cedar in front garden – remove lateral damaged by dustcarts, cutting to branch collar; remove hanging secondary laterals from primary lateral above damaged lateral. <b>Location:</b> Caer Luel, The Paddock, Stock. <b>Applicant:</b> Mr Lukes. <b>Approved.</b></p> <p><b>Application No. 09/05103/TPO.</b> Oak – roadside boundary with Furze Lane – veteranise (TPO 2007/130). <b>Location:</b> The Plantation, Mill Road, Stock. <b>Applicant:</b> Mr Andrew Turk. <b>Approved.</b></p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>
<p><b><u>Planning Appeals and Decisions.</u></b></p> <p>Nothing to report.</p> <p><b><u>Tree Preservation Orders.</u></b></p> <p><b>Tree Preservation Order No. TPO/2009/012 at 34 High Street</b> – The Order was confirmed without variation on 17<sup>th</sup> July 2009.</p> <p><b><u>Planning Correspondence</u></b></p> <p><b>Construction of Swimming Pool at The Old Rectory, High Street</b> – Nothing further to report. Matter now with Enforcement.</p> <p><b>Temple Farm Inquiry</b> – Cllr. Grundy advised that the Inquiry is due to resume on the 1<sup>st</sup> September but CBC are expecting another adjournment as the land at Galleywood Common has still not been sorted out.</p> <p><b>Parish Councillor Training</b> - The Clerk advised that the training would be held in the Council Chamber on 24<sup>th</sup> September 2009 at 2pm. Cllrs. Phillips and Otter to attend.</p> <p><b>42 Well Lane</b> – A site visit has been arranged for 18<sup>th</sup> August at 9.30am. Cllrs. Woodward and Johnson to attend. Cllr. Otter had spoken at the Planning Committee Meeting on behalf of the Parish Council and residents had also spoken. Cllr. Grundy advised that the Committee will make their decision at the meeting on the evening of the 18<sup>th</sup> August. It was agreed that Cllrs. Otter and Woodward would attend the evening meeting.</p>	<p><b>CP/MO</b></p> <p><b>PW/SJ/MO</b></p>

	<p><b>Fence alongside footpath at Scriveners Farm</b> – Enforcement Officer had been and visited site. There is nothing he can do as no breach of planning has occurred and owner has applied for permission to redirect the footpath. The Enforcement Officer had tried to encourage the owner to plant hedging. The Chairman advised that people had been swimming in the owner’s lakes and picnicking which is private land. The Chairman said from this point of view he has sympathy with the owner. ECC advised that the matter has to go to public consultation. It was agreed that it should be made clear where the existing and new footpaths are and that the signage should be changed. The Chairman agreed to speak to the owner regarding this matter. Cllr. Johnson reported that the owner has planted Leylandii trees outside the windows of the last house in Well Lane which will obscure his view of the property as he looks over his land.</p> <p><b>16 Mill Road and 87 Well Lane</b> –Clerk had written to the Mill Officer giving Parish Council’s full support.</p> <p><b><u>Urgent Planning Matters Not On This Agenda</u></b></p> <p>Nothing to report.</p>	<p><b>JD</b></p>																								
<p><b>2247.</b></p>	<p><b>FINANCE.</b></p> <p><b>Audit of Accounts for 2008/09.</b></p> <p>The accounts were with the Audit Commission.</p> <p><b>Cheques to be Signed - The following cheques were approved for payment and signed:</b></p> <table border="0"> <tr> <td>101469</td> <td>£ 10.00</td> <td>Chelmsford Borough Council</td> <td>Whitsun Parish Programme</td> </tr> <tr> <td>101470</td> <td>£ 180.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting Churchyard</td> </tr> <tr> <td>101471</td> <td>£ 537.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting June</td> </tr> <tr> <td>101472</td> <td>£1,148.19</td> <td>Mrs L.J. Green</td> <td>Salary 01.07.09 – 31.07.09</td> </tr> <tr> <td>101473</td> <td>£ 518.25</td> <td>HM Revenue and Customs and Only</td> <td>PA YE and N.I.</td> </tr> <tr> <td>101474</td> <td>£ 74.25</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> </table> <p><b>Transfer of Funds</b> – A transfer of £2,500.00 was transferred on the 20<sup>th</sup> July2009 from the Base Rate Tracker Account to Current Account.</p> <p><b>Risk Assessment and Budget Control</b> – The Clerk had prepared the first quarterly report of expenditure which was circulated to all Councillors. The Chairman discussed the document with the Parish Council.</p> <p><b>Clerk’s Salary</b> - The salary increase had still not been agreed.</p> <p><b>Discussion following Minute No. 2144 and ways to cut costs</b> – The Clerk had written to the Village Hall regarding the rent of the office. No reply had been received to-date.</p>	101469	£ 10.00	Chelmsford Borough Council	Whitsun Parish Programme	101470	£ 180.00	Mr P.H. Williams	Grass Cutting Churchyard	101471	£ 537.00	Mr P.H. Williams	Grass Cutting June	101472	£1,148.19	Mrs L.J. Green	Salary 01.07.09 – 31.07.09	101473	£ 518.25	HM Revenue and Customs and Only	PA YE and N.I.	101474	£ 74.25	Mrs L.J. Green	Expenses	
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<p><b>2248.</b></p>	<p><b>COUNCILLOR/CLERK’S REPORTS.</b></p> <p>The Clerk had reported a large pot hole in Common Road to Highways.</p> <p>Cllr. Rilstone felt that in light of the expenses scandal in Government an article should be published in Stock Press advising parishioners that Councillors only received £119.18 to cover items such as E-mails, telephone calls, ink etc. Cllr. Otter stated that she did not claim anything. Chairman agreed to write an article.</p> <p>Cllr. Grundy advised that the way the Parish Council interpret planning applications has raised some consternation as CBC who feel that the Parish Council do not understand issues properly. CBC wish to try and address the matter and Cllr. Grundy has asked the Director of Planning to come along to a meeting with a couple of colleagues to give a presentation subject to the Parish Council’s agreement. CBC have suggested that the Parish Council give four cases of planning cases that they feel CBC have given bad views on. CBC will then produce some case studies and give training in planning. After discussion, it was agreed that the Parish Council would appreciate the meeting and the Chairman asked Cllr. Grundy to arrange for a meeting in about three months time during a planning meeting. Cllr. Grundy advised that the objective of the exercise is to improve the relationship between CBC Planning and the Parish Council and constructive comments are required.</p> <p>Cllr. Woodward reported that a car was up for sale in the High Street as you turn left into The Square. It was agreed that the matter should be reported to PCSO Fleming.</p>	<p><b>JD</b></p> <p><b>IG</b></p> <p><b>PW</b></p>																								

	<p>Cllr. Johnson advised that she had planted some plants around the bus shelter which had cost £6.00. Clerk to arrange a cheque. Cllr. Johnson reported that she had spoken to Mr Williams of Blackwater Landscapes as she was concerned about the churchyard looking untidy. 4 cuts had been carried out and the 5<sup>th</sup> one was due to be done in August. Cllr. Johnson advised that the pond was supposed to be dredged but that had not been done. Cllr. Johnson had arranged for Mr Williams to clear the pond out at the end of the week as it was a terrible mess. Cllr. Woodward stated that the grass cutting of the Common had been extremely good this year.</p> <p>Cllr. Millermas reported that the situation at the cottages opposite Temple Farm had got worse. Cllr. Grundy agreed to look into the matter as Enforcement had said the items would be removed.</p> <p>Parishioners from Goatsmoor Lane had raised concerns about the speed of traffic in Smallgains Lane/ Marigold Lane and Madles Lane. The parishioners had received abuse from haulage drivers whilst walking their horses. The residents had complained to the haulage company who were regularly sending lorries into Scriveners Farm. The parishioners had spoken to Highways about the matter and were now reporting number plates of speeding vehicles to the Police. It was agreed that the Parish Council would raise the matter with the relevant authorities. Cllr. Grundy advised that ECC are currently reviewing the speed limits on all roads and will take a note of the issue raised. Cllr. Grundy advised that Parish Councils are submitting requests to have certain roads reviewed in their parishes where speed needs to be looked at. Parish Council to discuss further.</p> <p><b>Tree Warden's Report</b> – Cllr. Woodward advised that he was going to have a site meeting with Lynn Cameron at CBC to look at the various tree works that needed carrying out in the village. Cllr. Millermas reported that the oak tree is still overhanging in the High Street and soon there will be an accident as the lorries are having to go on the other side of the road. Cllr. Woodward to look into matter.</p> <p><b>Potential Sportsfield</b> – The matter was discussed at a closed meeting. It was agreed that Cllrs. Dixon, Millermas, Woodward and Grundy would form a small group to progress the issue and work out a proposal and look at the financing etc. A letter had been sent to the agents of the land acknowledging the Parish Council's interest. Cllr. Woodward stated that the Parish Council should be made aware at this stage of any special conditions which will be applied.</p>	<p><b>IG</b></p> <p><b>ALL</b></p> <p><b>PW</b></p>
<p><b>2249. DISCUSSION ITEMS.</b></p>	<p><b>Condition of the War Memorial</b> – Cllr. Rilstone had advised the Clerk that at the last British Legion meeting concern was expressed about the state of the War Memorial. Firstly, it was noted that one of the wooden posts at the road side of the memorial is broken off and, therefore, needs replacing. Secondly, the memorial needs cleaning. It was agreed that the work should be carried out by the end of October. Cllr. Otter advised that as the Memorial is Listed Grade 2 the Parish Council will have to go through the proper channels before getting any work done. Cllr. Grundy agreed to speak to Margaretting Parish Council who had recently had a similar situation and report back to the Clerk.</p> <p><b>Gravel outside Compass Green</b> – Cllr. Woodward reported that nothing had been done about removing the gravel and that it is very difficult to get through with prams, wheelchairs etc. Cllr. Millermas said that he would deal with the shingle when he got the time and that he had spoken to Mr Marrett about the matter. The Chairman offered to help Cllr. Millermas when he was ready.</p> <p>Cllr. Hawkes enquired as to whether a parishioner has to put kerbing in to stop shingle going into the road. In particular he referred to the old Doctors' Surgery in The Square. Clerk to raise matter with Highways and ask whose responsibility it is.</p>	<p><b>IG/CLERK</b></p> <p><b>JM/JD</b></p> <p><b>CLERK</b></p>
<p><b>2250. RISK ASSESSMENT.</b></p>	<p>Nothing to report.</p>	
<p><b>2251. DATE OF NEXT MEETING.</b></p>	<p>The next Meeting of the Parish Council will be the Parish Council meeting on Monday 17<sup>th</sup> August 2009 at 7.30pm in the Village Hall. Cllr. Hawkes may not be available to attend as his baby is due.</p>	
<p><b>2252. CLOSED MEETING FOR OPENING TENDERS.</b></p>	<p>The quotations for repairing the bus shelter had been received and were discussed. It was agreed that Dab Hands would be awarded the contract and the Clerk would advise them. Clerk to apply for bus shelter grant.</p>	<p><b>CLERK</b></p>

**The Chairman thanked everyone for coming; the meeting closed at 9.45 pm.**

Signed (CHAIRMAN).....DATE.....