

# STOCK PARISH COUNCIL

*Clerk – Lorraine Green*

*Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.*

*Tel. No. 07757 114952*

*Website: www.stock.org.uk/council*

## **MINUTES OF THE MEETING HELD ON MONDAY 28<sup>TH</sup> SEPTEMBER 2009 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.**

**Present:** *Cllrs. Johnson, Phillips, Finch, Rilstone and Otter*

**In The Chair:** *Cllr. Millernas*

**Minute Secretary:** *Lorraine Green*

**Also Present:** *3 Members of the Public*

		<b>ACTION</b>
<b>2267.</b>	<b>APOLOGIES FOR ABSENCE.</b>  Cllrs. Dixon, Woodward, Hawkes and CBC Cllr. Grundy sent their apologies.	
<b>2268.</b>	<b>MINUTES OF THE MEETING HELD ON 17<sup>TH</sup> AUGUST 2009.</b>  The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.	
<b>2269.</b>	<b>DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS.</b>  Cllrs. Otter and Phillips declared an interest in Village Design Statement. Cllr. Phillips advised that he was a member of the Heritage Society and a volunteer at The Mill.	
<b>2270.</b>	<b>POLICE MATTERS.</b>  Cllr. Grundy had asked the Clerk to contact PCSO Kay Fleming regarding the florist shop at the Back Lane / High Street junction who continues to have flower pots and also sometimes a display board on the pavement outside. This is causing an obstruction for pram users and the elderly with sticks and zimmer frames and with the narrowness of the pavement makes it a dangerous situation: the pavement is of course a public highway and should not be used for advertising. Cllr. Rilstone was irritated that Cllr. Grundy had taken this action before he had been able to report back to the meeting. Cllr. Rilstone advised that he had been to see the owner of the florist who advised that she is always in the shop and does move the sign if the need arises and people had commented that she takes this action. It was agreed that Cllr. Rilstone would speak to the lady again and suggest that she puts the board around the corner up towards Back Lane and not on the pavement on the hatching. PCSO Fleming agreed with this approach.  Cllr. Grundy had asked the Clerk to discuss the following with the Parish Council. Sometime ago the Parish Council were offered the use/ involvement to use speed guns in the village if we had some volunteers – all in the attempt to highlight speeding in general and establish a more realistic picture of the problem. John Pardon and Richard Allen have both agreed to volunteer and Cllr. Grundy would be grateful if the Parish Council could progress this subject to approval. Cllr. Grundy feels it will help the Parish Council in their campaign to introduce traffic calming on the B1007 and speed restrictions on other roads. The Parish Council agreed with the proposal and PCSO Fleming advised the Clerk to contact Brenda Cross at Essex Police as the volunteers would need some training under the Community Initiative Speed Watch. Clerk to advise PCSO Fleming of the contact numbers for the volunteers. Clerk to advise Cllr. Grundy of the action taken.  It was reported that there was a burnt out car in Goatsmoor Lane. PCSO Fleming advised that this was meant to have been picked up on the 26 <sup>th</sup> September. Cllrs. Rilstone advised that the car was still there at 8.30am that morning. PCSO Fleming to look into matter.  PCSO Fleming reported that there had been dumped stolen property (tools) in Stock Lane. There had been two burglaries in a month at The Gables, Mill Lane when seven fireplaces had been stolen. Cllr. Finch reported that a digger had also been stolen from the same property. PCSO Fleming advised that two diggers had been stolen on the 15 <sup>th</sup> September. There had been a theft of a gate in Goatsmoor Lane on the 16 <sup>th</sup> September. Criminal damage had been carried out to a vehicle in Mill Lane on the same date as well as an assault at The Cock. A Satellite Navigation had been stolen from a car in Stock Road. PCSO Fleming advised that there had been a spate of theft in all surrounding areas. PCSO Fleming had attended most of the day during the Fun Run.	<b>AR</b>  <b>CLERK</b>  <b>PCSO KF</b>

	PCSO Fleming reported that there had been a report of suspicious circumstances as a resident had gone onto Greenwood Farm without permission. He had stated that he had been looking for a stable.	
2271.	<p><b>MATTERS ARISING FROM THE MINUTES.</b></p> <p><b>Speed Indicator Signs</b> – Nothing to report.</p> <p><b>Parish Sports Programme</b> – Karen Barden, Sports Development Officer, of Chelmsford Borough Council had advised that 33 children had attended the Parish Sports Programme on the 3<sup>rd</sup> August. Three coaches were provided and the total cost was £65.00. As from next year a flat rate price will be charged and the Sports Unit will choose how many coaches need to attend based on previous year’s attendance. The new price will be communicated to the Parish Council when next year’s slots are due to be booked. Ms. Barden was requesting feedback on this year’s programme and it was agreed that the letter should be passed to Cllr. Woodward to deal with.</p> <p><b>Ditches needing clearing out around village</b> - Cllr. Johnson stated that Colin Tant had worked very hard and had done a fantastic job. It was agreed that the Clerk would write a letter of thanks to Mr Tant and also chase Cllr. Woodward about the grant from Chelmsford Borough Council.</p> <p><b>Annual Inspection of Play Equipment</b> –Cllrs. Dixon and Woodward dealing with the matter.</p> <p><b>Broadband connection in Village Hall</b> – Geoff Tully had advised the Clerk that he had suggested that the Village Hall pay for the installation and upkeep of the internet as it will be beneficial to all future hirers and clubs. Cllr. Johnson had attended the Village Hall Management Committee meeting and it was agreed that Geoff Tully would report back to Cllr. Johnson.</p> <p><b>Bus Shelter grants for renovation of brick bus shelter and replacement of wooden shelter on B1007</b> - A grant of £5,200.00 had been received from ECC. Clerk to arrange for renovation work to be carried out. Site visit still to be arranged with ECC, Parish Council and bus shelter manufacturer to discuss replacement bus shelter.</p> <p><b>CBC Bulb Planting</b> – Jackie Lane of CBC advised the Clerk that she had written to Lord Petre to ask for permission to plant on the common. Mrs Lane will need a plan from the Parish Council showing where on the common they want the daffodils. Mrs Lane is planning to plant with the schools the week before half term and the week after. Subject to the school’s wishes, she is planning to plant in Stock week commencing 19<sup>th</sup> October and as soon as this has been finalised she will let the Clerk know. Mrs Lane is experiencing some problems with the bulb planting scheme at the moment as at this late stage Essex County Council Highways is saying this year they will not allow residents to plant on the highways. She is working to try and find a resolution to this as the scheme has been going for some years very successfully, Mrs Lane’s plans are very far advanced and she does not wish to disappoint a lot of people. County has now agreed it might be possible to go ahead if it is under the auspices of CBC’s Parks and Heritage. Mrs Lane will get back to the Clerk as soon as she can with finalised arrangements. This will not affect non highway land in Stock for example where she is awaiting permission from Lord Petre. Cllr. Johnson felt that it would be impossible to plant bulbs at the moment as the ground is too dry. Cllr. Johnson advised that Cllr. Woodward had a big scheme to clear the area on the corner of the Common and there was no point in planting the bulbs until the work has been carried out. Clerk to ask Cllr. Woodward to speak to Jackie Lane in this regard. Cllr. Johnson suggested planting bulbs at the top edge of the Church Car Park where the gravel ends. Clerk to advise Jackie Lane that this is on Parish Council land.</p> <p><b>White Gates as you enter village</b> – It was agreed to take the item off the Agenda.</p> <p><b>Condition of the War Memorial</b> – The Clerk had obtained quotations. Matter to be discussed under Closed Tenders.</p> <p><b>Localism – Parish Council Scheme Requests</b> – The Clerk had submitted the details to Highways. Item to be removed from Agenda.</p> <p><b>Footpath between The Post Office and Greenwoods and overgrown hedgerows</b> – Cllr. Dixon had asked the Clerk to report the matter to highways in order that they could put the item on their schedule.</p> <p><b>Posts to be erected in Smallgains Lane to protect the grass verge and to slow down traffic</b> – Councillors to look at situation before next meeting.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>JD/PW</b></p> <p><b>SJ</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>ALL</b></p>

	<p><b>Kerbing to stop shingle going into the road</b> – Julie Ebbage of Highways had advised the Clerk that under Section 149 of the Highways act 1980 (Removal of things so deposited on highways as to be a nuisance etc.) ECC as local authority can send a letter to the owner/occupier requesting that they remove this nuisance and to stop any future occurrence. In the particular instance of the old Doctors Surgery in Mill Road it is the responsibility of the owner/occupier to put in measures to prevent stones from entering the highway causing a hazard to both pedestrians and passing vehicles as they could be liable for any damage or injury claims caused by the stones. If they fail to comply with this ECC can then issue a formal notice. Ms. Ebbage suggested that as a Parish Council they may wish to contact the resident advising them of this. However if this does not resolve the matter she is willing to send a formal letter to them. Cllr. Woodward had requested the Clerk write to Mr Watkins regarding the matter. Mr Watkins advised that his Wife and himself had read the letter with great interest. Mr and Mrs Watkins will need to discuss the issue with their Solicitor, as they were told on purchasing the property that they were not allowed to undertake the work the Parish Council have described. This was because Lord Petre owns the boundaries and he would not permit a border being put in place between the drive and the road. Mr and Mrs Watkins would much rather have a border in place than an open driveway. Mr Watkins will revert to the Parish Council if the objection is still in place and discuss the matter further. With reference to the alleged damage to windscreens (which was reported to the Clerk by Cllr. Woodward) Mr and Mrs Watkins would be very happy to discuss this with the complainants and at the same time they can discuss how people would like to compensate them for the damage caused to their front lawn by people driving over it, and leaving tyre tracks and divots. Mr Watkins also respectfully suggests that if the complainants are concerned with sustaining injury by walking over their drive and lawn that they may consider using the pavement on Mill Road which is there specifically to safeguard pedestrians. Mr Watkins will contact the Parish Council again if their Solicitor believes the objections are still in place. Cllr. Millernas advised that Cllr. Dixon was going to speak to Mr Watkins regarding the matter. It was agreed that Lord Petre owns the verge. Cllr. Otter stated that it is very difficult to walk along and you used to be able to walk along as the land was nice and flat and wide.</p> <p><b>Farmer planting across the paths on Footpath 39</b> – Cllr. Dixon dealing with matter.</p> <p><b>Major Incident Emergency Planning</b> - Cllrs. Dixon and Millernas had attended the meeting. Cllr. Millernas stated that it had been an interesting meeting and that they had gone into the bunker under the Civic Centre. In the event of a catastrophe the Emergency Planners would come out and organise matters. The Parish Council are to identify areas for emergency rest centres i.e. Village Hall and School. Cllr. Dixon to bring the yellow box to the next meeting.</p>	<p><b>JD</b></p> <p><b>JD</b></p> <p><b>JD</b></p>
<p><b>2272.</b></p>	<p><b>GENERAL CORRESPONDENCE.</b></p> <p>The following letters were read out:-</p> <p>a) Graham Livings of Highways had advised that there will be a temporary road closure in Crondon Park Lane on 29<sup>th</sup> September whilst carriageway repair works are carried out. The road will be closed from its junction with the B1007 Stock Road, to the extent of the public maintainable highway a distance of 523 metres. Access for emergency service vehicles and pedestrians will be maintained at all times during the closure. There is no alternative route on the highway. The order is scheduled to come into effect from 8.00am on 29 September and will last for a period of 1 day. Clerk had arranged advertising.</p> <p>b) Graham Livings had advised that there will be a temporary road closure in Back Lane on 17<sup>th</sup> November 2009 for 1 day whilst electrical connection works are carried out. The road will be closed from its junction with the B1007 Stock Road/High Street, to its junction with Austen Drive, a distance of approximately 100 metres. Access for emergency service vehicles and pedestrians will be maintained at all times during the closure. The alternative route will be via School Lane, Stock Road and vice versa. The order is scheduled to come into effect from 7.00am on 17 November and will last for a period of 1 day. Clerk had arranged advertising. Cllr. Millernas asked the Clerk to contact the School requesting that all vehicles are parked in the Village Hall Car Park on the day of the road closure.</p> <p>c) Jennifer Gorton regarding Countryside Alliance Awards. Suggestions for nominations were the Village Shop/Post Office. Cllr. Millernas to deal with matter.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>JM</b></p>

	<p>d) Graham Livings had advised that there will be a temporary road closure in Whites Hill from 15<sup>th</sup> October to 16<sup>th</sup> October whilst carriageway repairs works are carried out. The road will be closed from its junction with Madles Lane in a South Easterly direction to its junction with Furze Lane, a distance of approximately 690 metres. Access for emergency service vehicles and pedestrians will be maintained at all times during the closure. The alternative route will be via Furze Lane, Mill Road, Whites Hill and vice versa. The order is scheduled to come into effect from 8.00am on 15 October and will last for a period of 2 days, between 8.00am and 5.00pm. Clerk had arranged advertising. It was agreed that the Clerk should check that Highways had the correct address as the Parish Council felt it was not necessary to carry out repairs to this road.</p> <p>e) Mr John Smith regarding Stock School Pre School Development. Mr Smith advised that unlike the school development the Pre-School development has been done without discussion or consideration for residents. Mr Smith is concerned about future parking and that the planning for the Pre-School took no account of parent dropping off and collecting. Mr Smith advised that the Highways interference has been over the footpath and private parking bays all without discussion or consent. It was agreed that the Clerk should write back advising that the Parish Council objected to the planning application and that they fully agree with the comments made. The Parish Council suggested that Mr Smith contacts Essex County Council and Chelmsford Borough Council regarding this matter.</p> <p>f) Roger Watling advising that a give way sign has been thrown in the ditch by the cricket pavilion. The Clerk had reported this to Highways. Also the hedge behind the doggy bin where Common Lane meets the common has been cut and all the trimmings are in the ditch. Where that ditch turns into the drain that goes under the footpath and into the piped ditch that was put in a couple of years back, is also in a bad way - if it is not cleared out the pipe will get blocked again flooding the area when it rains. Cllr. Johnson stated that Colin Tant was currently working on the ditches. Mr Watling also stated that a while ago he asked if a replacement drain could be put in Common Lane outside his house to replace the one that he bodged in after the council allowed the ditch opposite to be filled in when the concrete driveway was laid. Recently someone dropped a ball down Mr Watling's drain and if he had not seen it happen he could have been flooded again especially if it had got stuck somewhere. The Clerk advised that she had reported the matter to Highways some time ago. Cllr. Otter suggested that Mr Watling put a grill over the drain.</p> <p>g) Mr Joshua Cooper requesting sponsorship for his gap year in Africa. It was agreed that it is not the policy of the Parish Council to give sponsorship and that the Clerk should advise Mr Cooper accordingly.</p> <p>h) Selina Pawsey regarding Chelmsford Borough Council's Community Grants Scheme (Corporate Aid Scheme). Cllr. Millernas agreed to put a copy of the notice on the noticeboard and website.</p> <p>i) PCSO Fleming regarding no representative being present at a Chelmer Housing meeting at Mackie House. It was agreed that nobody had ever asked a Parish Councillor to attend the meeting on behalf of the Parish Council. PCSO Fleming also advised that there had been several complaints brought up about the pavements and hedges in the area. Clerk to advise PCSO Fleming that hedges are the responsibility of the owners of the properties or contact Highways.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>JM</b></p> <p><b>CLERK</b></p>
<p>2273.</p>	<p><b>PLANNING MATTERS.</b></p> <p><b><u>Applications</u></b></p> <p>No applications received.</p> <p><b><u>Chelmsford Borough Council Planning Decisions</u></b></p> <p><b>Application No. 09/01042/FUL.</b> Replacement rear conservatory.  <b>Location:</b> The Gables, Mill Lane, Stock.  <b>Applicant:</b> Mr Len Collins. <b>Approved.</b></p>	

<p><b>Application No. 09/00976/LBC.</b> Replacement rear conservatory.  <b>Location:</b> White Tyrells, Stock Lane, Stock.  <b>Applicant:</b> Mrs Alison Hayward. Listed Building Consent <b>Approved.</b></p> <p><b>Application No. 09/01029/CLOPUD.</b> Greenhouse and games room.  <b>Location:</b> The Gables, Mill Lane, Stock.  <b>Applicant:</b> Mr Len Collins. <b>Approved.</b></p> <p><b>Application No. 09/01030/CLOPUD.</b> Railings within front garden.  <b>Location:</b> The Gables, Mill Lane, Stock.  <b>Applicant:</b> Mr Len Collins. <b>Approved.</b></p> <p><b>Application No. 09/01006/CLOPUD.</b> Single storey side extensions, two storey rear extension. Enlarge roof and insertion of dormer windows to front elevation and porch to front.  <b>Location:</b> Fristling Hall, Swan Lane, Stock.  <b>Applicant:</b> Mr &amp; Mrs Gary Sharp. <b>Approved.</b></p> <p><b>Application No. 09/01061/FUL.</b> Retrospective application for the retention of and improvement to hangars.  <b>Location:</b> Brock Farm, Ingatestone Road, Stock.  <b>Applicant:</b> Mr R Napp. <b>Refused.</b></p>	
<p><b><u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u></b></p>	
<p><b>Application No. 09/05577/CAT.</b> Lime in rear garden - crown reduce by 2m max, cutting to suitable growing points and crown clean; (Suitable growing points are side branches that are at least one third the diameter of the originating branch.)  Oak in rear garden - remove lowest laterals overhanging shed / power lines cutting to branch collar and crown clean.  <b>Location:</b> 2 Rectory Close, Stock.  <b>Applicant:</b> Mrs Missing  The Parish Council had no comments to make.</p>	<p><b>CLERK</b></p>
<p><b>Application No. 09/05578/CAT.</b> Quince tree, adjacent to garages of Stock Lodge - remove branches overhanging garages to prevent damage; Plum and Cooking Apple tree in rear garden - prune to improve fruit production; Eating apple tree in rear garden - fell to ground level.  <b>Location:</b> 29 Back Lane, Stock.  <b>Applicant:</b> Ms P Staw  The Parish Council had no comments to make.</p>	<p><b>CLERK</b></p>
<p><b>Application No. 09/05162/TPO.</b> 8G1 - Hawthorn, Hazel, Holly and Hornbeam - bridleway boundary to land owned by Mr Mortar - coppice to allow regeneration to be laid.  <b>Location:</b> Land Adjacent Oak Hall, Goatsmoor Lane, Stock.  <b>Applicant:</b> Mr Mortar  The Parish Council had no comments to make.</p>	<p><b>CLERK</b></p>
<p><b>Application No. 09/05135/TPO.</b> T1 Ash in rear garden of property – crown clean (TPO/2001/110).  <b>Location:</b> Torc Cottage, 3 Garden End, Stock.  <b>Applicant:</b> Mr Peter Woodward. <b>Approved.</b></p>	
<p><b>Application No. 09/05565/CAT.</b> Hawthorn - overhanging 27 The Square - reduce lateral spread to give 1.5m clearance from building, cutting to suitable growing points and sever Ivy. (Suitable growing points are side branches that are at least one third the diameter of the originating branch.)  <b>Location:</b> Land Adjacent 27 The Square, Stock.  <b>Applicant:</b> Mr Peter Woodward – Stock Parish Council. <b>Approved.</b></p>	
<p><b>Application No. 09/05564/CAT.</b> Oak x 3 overhanging cricket pitch - crown lift over cricket pitch by 5m, cutting to either branch collar or suitable growing points.  Poplar overhanging cricket pitch - crown reduce by 30%, cutting to suitable growing points.  <b>Location:</b> Land Adjacent Cricket Pitch, Common Road, Stock.  <b>Applicant:</b> Mr Peter Woodward – Stock Parish Council. <b>Approved.</b></p>	

**Application No. 09/05566/CAT.** Beech x 3 in rear garden of No 8 - crown clean.  
**Location:** 8 Mill Road, Stock.  
**Applicant:** Mr Prior. **Approved.**

**Application No. 09/05570/CAT.** Sycamore x 1 - within Stock Common on boundary with 7 Common Road - pollard at 5m; Hornbeam and Oak - within Stock Common on boundary with 7 Common Road - reduce overhang to boundary line, cutting to suitable growing points. (Suitable growing points are side branches that are at least one third the diameter of the originating branch.)  
**Location:** Land Adjacent Cricket Pitch, Common Road, Stock.  
**Applicant:** Mr Peter Woodward – Stock Parish Council. **Approved.**

**Application No. 09/05153/TPO** T1 - Oak - front garden adjacent to road - crown lift to 5.2m to allow vehicle movement without direct contact, cutting to suitable growing points. (Suitable growing points are side branches which are at least one third the diameter of the originating branch) (TPO 2000/054)  
**Location:** 32 Birch Lane, Stock.  
**Applicant:** Mrs Kathy Swanston. **Approved.**

#### Planning Appeals and Decisions.

Nothing to report.

#### Tree Preservation Orders.

**Tree Preservation Order No. TPO/2009/016 at The Gables, Mill Lane** – The Order was confirmed without variation on 11<sup>th</sup> September 2009.

#### Planning Correspondence

**Parish Councillor Training** - Cllrs. Phillips and Otter had attended and advised that it had been a very useful meeting. Cllr. Otter advised that Permitted Development rules etc had been discussed. Whilst at the meeting Cllr. Otter asked about the Scriveners Farm fencing as the matter of fencing was being discussed. She advised that if the Parish Council had reported it before the fence was erected an Article 4 direction could have been put on the fence.

**Fence alongside footpath at Scriveners Farm** – Cllr. Dixon had been advised by Rob Boulton of ECC that it still looks like 2012 before the application for diversion will be progressed but Mr Boulton will see if it can be expedited as this would be in everybody's interest. Cllr. Finch advised that Mr Boulton had agreed to walk the footpath again in the Winter.

**Planning Training Session** – The Clerk advised that the training session will be held on the 16<sup>th</sup> November at 8pm in the Rectory Hall. Cllr. Grundy had asked the Clerk, apart from establishing 3/4 planning cases, are there any other particular issues which the Parish Council would like Planning Officers to cover. It was agreed that the matter would be discussed at the next meeting.

**Promoting Community Engagement in Chelmsford Town Centre** - Cllr. Otter had attended and advised that it relates to the absolute core of the shopping area in Chelmsford. Some sites have got permission and are being developed. There is nothing directly relating to Stock. Cllr. Otter to attend follow-up meeting.

**Planning Enforcement Case 09/00436/ENFB – 56 Well Lane** - Neil Marshall, Planning Enforcement Officer, at CBC had advised the Clerk that following an inspection of the site and a review of the planning history, he can advise that the structure has been built within permitted development and is being used as a timber store and not as habitable accommodation. Under these circumstances no further action will be taken and the file will be closed. Cllr. Millerns agreed to discuss the matter further with Cllr. Woodward.

**Listing of The Plantation** – Cllr. Phillips had written to English Heritage requesting that the property is listed.

#### Urgent Planning Matters Not On This Agenda

Nothing to report.

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<p>2274.</p>	<p><b>FINANCE.</b></p> <p><b>Audit of Accounts for 2008/09.</b></p> <p>The Audit Commission had signed off the accounts. A Notice of Conclusion of Audit had been placed on the noticeboard. The only point raised from the Auditors was that the Fidelity Guarantee should be increased. The Clerk had therefore arranged for this to be increased to £50,000.00. The extra premium amounted to £34.82.</p> <p><b>Cheques to be Signed - The following cheques were approved for payment and signed:</b></p> <table border="0"> <tr> <td>101480</td> <td>£ 150.00</td> <td>Stock Gardening Society</td> <td>Donations for Village in Bloom Competition</td> </tr> <tr> <td>101481</td> <td>£1,148.19</td> <td>Mrs L.J. Green</td> <td>Salary 01.09.09 – 30.09.09</td> </tr> <tr> <td>101482</td> <td>£ 518.25</td> <td>HM Revenue and Customs</td> <td>Only PAYE and N.I.</td> </tr> <tr> <td>101483</td> <td>£ 327.75</td> <td>Audit Commission</td> <td>Audit Fee 2008/09</td> </tr> <tr> <td>101484</td> <td>£ 343.82</td> <td>Allianz Insurance</td> <td>Additional Insurance Premium to increase Fidelity Guarantee</td> </tr> <tr> <td>101485</td> <td>£ 127.09</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> <tr> <td>101486</td> <td>£ 180.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting Churchyard</td> </tr> <tr> <td>101487</td> <td>£ 442.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting August</td> </tr> <tr> <td>101488</td> <td>£ 65.00</td> <td>Chelmsford Borough Council</td> <td>August Parish Sports Programme</td> </tr> <tr> <td>101489</td> <td>£ 29.00</td> <td>CPRE</td> <td>Annual Subscription Renewal</td> </tr> <tr> <td>101490</td> <td>£ 15.00</td> <td>Stock Village Hall</td> <td>Hire of Hall</td> </tr> </table> <p><b>Transfer of Funds</b> – On the 22<sup>nd</sup> September 2009 £3,000.00 was transferred from the Base Rate Tracker Account to the Community Account. On the 28<sup>th</sup> September £5,000.00 was transferred from the Community Account to the Base Rate Tracker.</p> <p><b>Clerk's Salary</b> - The Clerk and public left the room whilst the matter was discussed. The Chairman advised that The National Final Salary Awards for Local Council Clerks had been agreed. The Chairman pointed out that it was agreed at last year's meeting held on 17<sup>th</sup> November that the Clerk should increase by one incremental point each year thus putting her on SCP24 this year. The Clerk's new hourly rate therefore would increase from £10.395 per hour to £10.841 which will be backdated to the 1<sup>st</sup> April 2009. The Clerk was therefore owed £394.26 backdated pay.</p>	101480	£ 150.00	Stock Gardening Society	Donations for Village in Bloom Competition	101481	£1,148.19	Mrs L.J. Green	Salary 01.09.09 – 30.09.09	101482	£ 518.25	HM Revenue and Customs	Only PAYE and N.I.	101483	£ 327.75	Audit Commission	Audit Fee 2008/09	101484	£ 343.82	Allianz Insurance	Additional Insurance Premium to increase Fidelity Guarantee	101485	£ 127.09	Mrs L.J. Green	Expenses	101486	£ 180.00	Mr P.H. Williams	Grass Cutting Churchyard	101487	£ 442.00	Mr P.H. Williams	Grass Cutting August	101488	£ 65.00	Chelmsford Borough Council	August Parish Sports Programme	101489	£ 29.00	CPRE	Annual Subscription Renewal	101490	£ 15.00	Stock Village Hall	Hire of Hall	
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<p>2275.</p>	<p><b>COUNCILLOR/CLERK'S REPORT.</b></p> <p>Cllr. Woodward had submitted the following report to the Clerk as he could not attend the meeting:-</p> <ol style="list-style-type: none"> <li>I have met Wicksteed and we agreed an alternative lay-out. They have sent a plan and estimate. When I have received the Wicksteed plan, I will pass onto Collinsons Fencing for price. We suggest the flank low fences should be a wooden picket fence, to soften the scene. It was agreed to discuss the matter under Closed Tenders.</li> <li>The Cricket Club requests that the litter bin, adjacent to the cricket pavilion, to be moved nearer to the dog litter bin and parish notice board, as this area needs to be clear. The Parish Council could not see a problem and felt it was a waste of money so therefore rejected the idea.</li> <li>Would you ask the CBC to remove the "give way" road sign that was dumped on our sight screen on the Saturday night of the beer festival. It can be located on the grass in the Common car park. The Clerk advised that she had sent a request to Highways to have the sign removed. Clerk to chase matter.</li> <li>We will have to remove the bough of the oak tree that is overhanging the grass area of the grass, adjacent to the cricket pavilion. It is rotting and dangerous. Cllr. Otter advised that Cllr. Woodward would have to contact the Tree Planning Officer as this is a Conservation Area. Clerk to advise Cllr. Woodward.</li> <li>If someone submits a planning application to CBC, do they still have to seek permission from The Hon. Lord Petre to be allowed to cross the greensward from the road to their property? It was agreed that this was the case.</li> </ol>	<p><b>CLERK</b></p> <p><b>CLERK</b></p>																																												

	<p>6. The copse at the end of the Common is in a severe state of untidiness and is overgrown. As someone pointed out to me, even a place where people might "lurk". Would the SPC agree to tidy this area up again. After all it is the focal part of the village. I have just checked the specification of the village grass cutting schedule and it does state that "strim all round edge of Common to Boundary House". So actually most of it should be done "fortnightly". Unless there has been a change. Sally will know. Cllr. Johnson was unsure.</p> <p>7. There are many residents who place concrete boulders and tree trunks, etc., on the edge of the roadways on the greensward, to alleviate damage from vehicles. What is the ruling on this? Cllr. Johnson advised that it is illegal as objects have to be 3ft from the highway. Clerk to advise Cllr. Woodward that all matters should be referred to Highways.</p> <p>8. The footpath between the Post Office and Greenwoods is in a disgusting state and is very dangerous to pedestrians and all sorts of buggies. This is in need of urgent resurfacing. The Clerk had reported this matter to Highways.</p> <p>9. Is there a latest report concerning extra speed signs? No further information had been received.</p> <p>Cllr. Phillips advised people not to leave their bicycles at Billericay Station as bikes are being stolen. Cllr. Phillips advised that 40 people had attended the History of Stock Talk which had raised £150.00 for CAFOD.</p> <p>Cllr. Rilstone reported that he had driven through running surface water that morning outside The Plantation at the bottom of Mill Road at the junction with Furze Lane. Clerk to report to Highways.</p> <p><b>Tree Warden's Report</b> – Cllr. Woodward had met James McCarthy (trees) on two occasions, once with Graham Smith, Timbertec, and they have sorted all the tree jobs. Graham is sending Cllr. Woodward an estimate. James has done the necessary planning applications.</p> <p><b>Footpath Representative's Report</b> - Cllr. Finch, Dixon and Phillips had a useful meeting with Robert Boulton, District Public Rights of Way Officer of ECC. Mr Boulton has suggested installing White Topped Posts on the path by Broadmore to show the line of the path and to include No Cycling and Dogs on Leads signs on the posts if the owner is happy. Cllr. Dixon will speak to the owner. Mr Boulton has indicated that he will push for either the ford to be reinstated or a bridge put in place where path 45 and 43 meet by Buttsbury, if that is the wish of the Parish Council. Cllr. Finch agreed to speak to the landowner and report to Rob Boulton. The Councillors had walked Footpath 23 and it was agreed that better waymarking was needed through the garden. Mr Boulton had agreed to walk Footpath 26 (Scriveners Farm) again in the Winter due to the problem of water at the bottom of the field. They had looked at the kissing gate at the bottom of the Footpath by the churchyard. Cllr. Finch reported that there is poor waymarking on Footpaths 37 and 39. Cllr. Dixon had advised the Clerk that regarding the width of paths, these should be 1m across fields or 1.5m around field edges. Cllr. Johnson reported that the hedge on Footpath 33 is growing very thick and the grass on the pathside is very long. She advised that the path is getting very narrow and difficult to pass. Cllr. Finch to deal with matter.</p> <p><b>Village Hall Report</b> -Cllr. Johnson had attended the meeting. She had previously spoken to John Marrett about the rent of the office and he thought the cost was ridiculous. However at the meeting, the Treasurer decided that the rent is in accordance to any other office rent and that the price being charged is fair. Cllr. Johnson stated that the Parish Council had paid the rent since the hall had opened. The Treasurer stated that the Parish Council had asked for the office before the Village Hall had been built. Cllr. Johnson denied this and advised that the Parish Council had asked for office accommodation and that the plans had never been seen. The Treasurer advised that since the Parish Council have put up the new parking sign the Village Hall do not receive any revenue from any organisation using the Village Hall car park. If the Village Hall lost the revenue that the Parish Council contributes it would affect them. Cllr. Johnson advised the Committee that the Parish Council did not want to increase their Precept and will withdraw if no arrangement is agreed. Cllr. Johnson advised the Committee that the Parish Council had been offered some other accommodation. The Chairman had suggested that the Committee discuss reducing the rent of the office to £500.00 at their next meeting. This was not agreed by the full Committee. The Committee had advised Cllr. Johnson that they have a lot of people looking for space. The Committee were concerned and not happy about the parking sign. Night-time parking is a problem and the Committee are worried about the Beer Festival.</p>	<p><b>CLERK</b></p> <p><b>CLERK</b></p> <p><b>PW</b></p> <p><b>CF</b></p> <p><b>SJ</b></p>
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<p><b>2276.</b></p>	<p><b>DISCUSSION ITEMS.</b></p> <p><b>Essex County Council Community Initiatives Fund Grant</b> – The closing date for applications is 6<sup>th</sup> November 2009. As Cllr. Dixon, Woodward and Grundy are dealing with the matter it was agreed that this would be deferred to the next meeting. The Clerk advised that Highways are also running a Community Initiatives Fund Grant which is separate from the other grant. Cllr. Dixon had suggested to the Clerk that the Parish Council apply for a grant to install the new pedestrian crossing on B1007 by Greenwoods and Bakers Arms Public House. It was agreed to defer the matter until the next meeting.</p> <p><b>Review of Speed Limits in village</b> – After discussion, it was agreed that the Clerk should write to Highways asking for Leather Bottle Hill/Downham Road to be reduced to 40mph from Mill Lane beyond Tetlows. On Ingatestone Road a 30mph speed limit should be implemented within 200 yards of the entrance of South Hill Farm to join the existing 30mph on B1007. Honeypot Lane should be made 30mph. Back Lane and School Lane should be made 20mph as it is a single lane and there is a lot of traffic and children use the road for school. Smallgains Lane should also be reduced to 30mph.</p> <p><b>More Powers to Parish and Town Councils: Including Local Councils in the Sustainable Communities Act</b> - A letter had been received from Steve Shaw, Local Works, c/o Unlock Democracy. He advised that The Sustainable Communities Act is a radical piece of legislation that became law due to a 5 year campaign run by the Local Works coalition, of which the National Association of Local Councils and the Society of Local Council Clerks are leading members. The Act sets up a ‘bottom up’ process whereby citizens and their councils can drive government action to promote or protect thriving communities. The Act has the potential to devolve powers down to local level, allow local people to have more say over how public money is spent in their area and even change primary legislation on things like planning rules. But in the final days of the Act being passed Local Councils were omitted from the process by Whitehall officials. Local Works is now campaigning for an amendment Bill to the original Act that will not only formally include Local Councils in the process, but will also give them new powers in that process. Mr Shaw was urging Parish Councils to write to their MP asking them to ‘Please sign Early Day Motion No. 1545 in support of the Sustainable Communities Act Amendment Bill.’, and also urged individual Parish and Town Councillors to write to their MPs in a similar. Cllr. Otter stated that this is a pressure group and she would like to leave it alone as the Parish Council have the Parish Charter on-going. It was agreed to ignore the letter.</p>	<p><b>ALL</b></p> <p><b>CLERK</b></p>
<p><b>2277.</b></p>	<p><b>RISK ASSESSMENT.</b></p> <p>Nothing to report. Cllr. Millernas requested that Cllr. Phillips E-mail all Councillors with a copy of the Risk Assessment each month to ensure that nothing is being missed.</p>	<p><b>CP</b></p>

2278.	<p><b>DATE OF NEXT MEETING.</b></p> <p>The next Meeting of the Parish Council will be on Monday 19<sup>th</sup> October 2009 at 7.30pm in the Village Hall and the next Planning Meeting will be held on Monday 9<sup>th</sup> November in the Rectory Hall.</p>	
2279.	<p><b>CLOSED MEETING FOR OPENING TENDERS.</b></p> <p>The tenders for the cleaning of the War Memorial were discussed. It was agreed that the quotations were excessive and that the Clerk should ask Bob Hale to quote to put in a new post and sadolin all posts. The work needed to be carried out by the Memorial Service on 8<sup>th</sup> November. The Clerk was given permission to accept the quotation if it was under £150.00.</p> <p>Mr Williams of Blackwater Landscapes had advised that the tree opposite the cricket pavilion has split in half and there is a considerable chunk of the tree on the ground. Mr Williams thinks it should be cleared away as soon as possible before winter sets in and kills the rest of the tree. Mr Williams had submitted a quotation of £225.00. It was agreed that the Clerk should ask Cllr. Woodward to organise.</p> <p>Wicksteed Leisure had submitted their quotation to change the layout of the play equipment. After discussion it was agreed that the quotation was excessive and that the matter would be discussed with Cllr. Woodward at the next meeting.</p>	<p><b>CLERK</b></p> <p><b>CLERK/PW</b></p> <p><b>PW</b></p>

**The Chairman thanked everyone for coming; the meeting closed at 9.35pm.**

Signed (CHAIRMAN).....DATE.....