

STOCK PARISH COUNCIL

Clerk – Lorraine Green

Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.

Tel. No. 07757 114952

Website: www.stock.org.uk/council

MINUTES OF THE MEETING HELD ON MONDAY 29TH JUNE 2009 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs. Millernas, Woodward, Phillips, Hawkes, Finch, Rilstone and Otter*
In The Chair: *Cllr. Dixon*
Minute Secretary: *Lorraine Green*
Also Present: *1 Member of the Public and Chelmsford Borough Cllr. Ian Grundy*

		ACTION
2226.	APOLOGIES FOR ABSENCE. Cllr. Johnson did not attend the meeting.	
2227.	MINUTES OF THE MEETINGS HELD ON 23RD APRIL 2009 AND 1ST JUNE 2009. The Minutes of the Meetings, having been previously circulated, were then duly signed as a true record of events.	
2228.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Cllrs. Otter and Dixon declared an interest in Village Design Statement. Cllr. Phillips advised that he was a member of the Heritage Society.	
2229.	POLICE MATTERS. Cllr. Millernas had spoken to PCSO Fleming who had apologised for not attending the meeting. Other than a couple of burglaries PCSO Fleming had nothing to report.	
2230.	MATTERS ARISING FROM THE MINUTES. Speed Indicator Signs – A discussion was held and two more suitable sites were discussed. Suggestions made were as you come into the village from Downham Road/Mill Road and as you turn out of Common Road into Mill Road. The Chairman advised that in the future the Parish Council would look to buy another Speed Indicator Device. It was agreed that a site visit should be arranged with Highways to discuss the matter further. Clerk to contact Highways and circulate dates to Councillors. Broken Strut Under the Seat by the School - Clerk had written to the contractor. The Chairman advised that the seat was beyond repair. Clerk to follow matter up. Appointment of Village Hall Representative – Cllr. Phillips advised that he does not want to be Deputy Village Hall Representative. The Chairman and Cllr. Otter thanked Cllr. Phillips for all the hard work he had carried out in that area. Play Activity Weekends – The Play Day was held on 27 th June at the Village Hall. The Clerk had not received any feedback. Annual Just Bin It Campaign – Clerk had contacted Highways asking them to provide her with an approximate date when the verges/hedgerow would be cut every year. No reply received to-date. Parish Sports Programme – The event will be held on Monday 3 rd August 2009 between 1.00pm and 3.00pm. The skateboard park will be visiting the village on the 11 th August between 11am and 4pm in the Village Hall Car Park. Ditches needing clearing out around village - Cllr. Woodward advised that the matter was in hand.	CLERK CLERK CLERK

	<p>Special Expenses Working Group - A meeting is being held on 21st July at CBC - Chairman and Cllr. Otter to attend.</p> <p>Annual Inspection of Play Equipment –Cllrs. Dixon and Woodward to deal with the matters raised in the inspection.</p> <p>Broadband connection in Village Hall – Geoff Tully had spoken to the Clerk and was currently making enquiries regarding broadband.</p> <p>Piece of wood missing from the noticeboard post in Swan Lane – The Clerk had left a message for Bob Hale but she was still waiting for him to return the call.</p> <p>Renovation of the brick bus shelter - Cllr. Otter had circulated the Essex County Council Bus Shelter Grant information to all Councillors. Cllr. Otter reported that a tile was missing. It was agreed that estimates to renovate the shelter should be obtained and then a grant applied for.</p> <p>Potential Sportsfield – The Chairman advised that there is a potential opportunity for the Parish Council to acquire recreational facilities in the village. It is a reasonable sized plot but there will be costs involved. Due to the vendors’ request, the exact location is not yet public knowledge. It was agreed that the matter would be discussed at a closed meeting.</p>	<p>CLERK</p> <p>CLERK/JD</p> <p>ALL</p>
2232.	<p>GENERAL CORRESPONDENCE.</p> <p>The following letters were read out:-</p> <p>a) Claire Jackson advised that she had contacted Moat regarding the cutting of the trees on the road of Back Lane behind Fosters Close and they are sure it was not carried out by Moat contractors. Whoever is trimming this hedge which has previously damaged Miss Jackson’s property is also trimming the hedges around the field opposite and past Fosters Close down to the end of Back Lane. Miss Jackson asked whether anyone could investigate or shed any light on this matter. Clerk to advise Miss Jackson to contact Highways.</p> <p>b) Graham Livings of Highways had advised that there will be a temporary road closure in Great Prestons Lane from Tuesday 7th July to Friday 10th July whilst carriageway repairs are carried out. The road will be closed from its junction with Downham Road in an easterly direction for an approximate distance of 614m to the extent of the highway. No alternative route will be provided due to this being a no through road. Clerk had arranged advertising.</p> <p>c) Mr Hedges of Brookmans Road reporting the condition of the carriageway and verges in Brookmans Road. The carriageway has deteriorated and has had no maintenance for years and is now full of potholes. The grass verges are shameful. The verges have been this way since EDF channeled through them and Mr Hedges entrance drive and have never repaired them. Mr Hedges suggested putting posts in to stop the situation exacerbating. Clerk to write to Mr Hedges advising what action the Parish Council have already taken. CBC Cllr. Grundy agreed to take the matter up with Highways. The Chairman urged Councillors to report highway matters via the ECC website.</p> <p>d) Jackie Lane regarding the Neighbourhood Environmental Action Team (Neat) Initiatives. Mrs Lane was asking for nominations for the Environmental Awards 2009 by Friday 17th July. Mrs Lane also asked for suggestions of areas within the parish to be considered for the bulb planting scheme. It was agreed that the Parish Council would like bulbs planted and Clerk will advise Jackie Lane of locations in due course. There were no nominations for the Awards.</p> <p>e) Invitation from RCCE to the AGM and Essex Village of the Year Awards Presentation on Thursday 9th July 2009. No Councillors to attend. Clerk to advise.</p> <p>f) Gemma Prigmore of Essex County Council advised that Stock Lane would be temporarily closed for a distance of 20 metres either side of Buttsbury Bridge whilst brick parapet repair works are carried out on the Bridge. The closure is scheduled to commence on 21st July 2009 to 14th August 2009. The alternative route will be via Ingatestone Road – B1007 Stock Road – A12 – B1002 Roman Road – Stock Lane and vice versa. Clerk to advertise and send copies to Roger Watling for website and Stock Press for magazine.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK/IG</p> <p>CLERK</p> <p>CLERK</p>

2233.	<p>PLANNING MATTERS. <u>Applications</u></p> <p>Application No. 09/00809/FUL. Provision of hard standing for 3 / 4 vehicles. Location: Land At The Almshouse, Stock Road, Stock. Applicant: Tweedy’s Charity. The Parish Council had no comments to make.</p> <p>Application No. 09/00739/FUL. Replacement two storey detached house and detached garage block. Location: 2 High Trees, Stock. Applicant: Mr & Mrs P & F Tillett. The Parish Council had no comments to make.</p> <p>Application No. 09/00801/CAC. Demolition of house and garage. Location: 2 High Trees, Stock. Applicant: Mr & Mrs P & F Tillett. The Parish Council had no comments to make.</p> <p>Application No. 09/00545/FUL. Retention of 8 tennis court floodlights. Location: Cornerfield, Mill Road, Stock. Applicant: Mr Clive Nation. The Parish Council commented that they do not like night blight. If the planners are minded to approve this application could the Parish Council suggest a limit of times to no later than 11pm.</p> <p>Application No. 07/01860/AOD/3.Condition 8 – Scheme of Planting; Condition 9 - Landscape Management Plan; Condition 16 – Design Stage Assessment; Condition 17 – No dwelling in the development shall be occupied until a copy of the post construction review report with the final code certificate. Location: Former 52 Well Lane, Stock. Applicant: Dean Cooper. TO BE NOTED.</p> <p>Application No. 08/02093/AOD/1.Condition 3 – Change to windows; 4 – Sample materials. Location: Ardbrae, Leather Bottle Hill, Stock. Applicant: Mr N Goodwin. TO BE NOTED.</p> <p><u>Chelmsford Borough Council Planning Decisions</u></p> <p>Application No. 09/00529/FUL. Replacement double garage. Erection of detached greenhouse to rear and construction of railings and gates to the front of the property. Location: The Gables, Mill Lane, Stock. Applicant: Mr L Collins. Refused.</p> <p>Application No. 09/00541/FUL. Change of use to allow rear part of existing building to be used for the production of frozen ready meals and cakes. Front part of site to remain as A1 (Delicatessen). Location: 16 Mill Road, Stock. Applicant: Mr Philip Stacey. Approved.</p> <p>Application No. 09/00544/FUL. Two storey side extension with two side dormer windows to create rooms in roof. Location: 2 Hereward Mount, Stock. Applicant: Mr D James. Approved.</p> <p>Application No. 09/00292/FUL. Demolition of existing property and erection of 2 no. 4 bedroom detached chalet style dwellings with integral garages (1 double and 1 single). Location: 16 Mill Lane, Stock. Applicant: Mr & Mrs M Rose. Approved Subject to Unilateral Undertaking Under S106.</p> <p>Application No. 09/00370/FUL. Demolition of existing dwelling and erection of 2 no. new dwellings with garages. Location: 87 Mill Road, Stock. Applicant: Mr Steve Wheelhouse. Approved Subject to Unilateral Undertaking Under S106.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>
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<p>2234.</p>	<p>FINANCE.</p> <p>Audit of Accounts for 2008/09.</p> <p>The Clerk had submitted the accounts to the Audit Commission.</p> <p>Cheques to be Signed - The following cheques were approved for payment and signed:</p> <table border="0"> <tr> <td>101459</td> <td>£ 18.00</td> <td>Mr John Dixon</td> <td>Compost for Trees</td> </tr> <tr> <td>101460</td> <td>£ 15.00</td> <td>Essex Playing Fields Association</td> <td>Course Fee for Cllr. Woodward</td> </tr> <tr> <td>101461</td> <td>£1,147.99</td> <td>Mrs L.J. Green</td> <td>Salary 01.06.09 – 30.06.09</td> </tr> <tr> <td>101462</td> <td>£ 518.45</td> <td>Inland Revenue Only</td> <td>PAYE and N.I.</td> </tr> </table>	101459	£ 18.00	Mr John Dixon	Compost for Trees	101460	£ 15.00	Essex Playing Fields Association	Course Fee for Cllr. Woodward	101461	£1,147.99	Mrs L.J. Green	Salary 01.06.09 – 30.06.09	101462	£ 518.45	Inland Revenue Only	PAYE and N.I.	
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	<p>101463 £ 430.00 Mr P.H. Williams Grass Cutting May 101464 £ 180.00 Mr P.H. Williams Grass Cutting Churchyard 101465 £ 24.60 Mr Peter Woodward Sportsfield Survey 101466 £ 55.00 RCCE Annual Subscription Renewal 101467 £ 108.71 Mrs L.J. Green Expenses 101468 £ 55.00 Chelmsford Borough Council Whitsun Parish Programme</p> <p>Transfer of Funds – A transfer of £3,000.00 was transferred on the 23rd June 2009 from the Base Rate Tracker Account to Current Account.</p> <p>Risk Assessment and Budget Control – The Clerk had circulated proposed revised budget figures that the Chairman had prepared against the approved budget and actual for 2008/09. Clerk to prepare a report of expenditure to-date at next meeting. It was agreed that the Parish Council should monitor expenditure to the proposed revised Budget and deduct £1,000.00 from the bank interest to be received for the year. The Chairman stated that the Parish Council need to think ahead about projects to put in the next Budget and apply for grants where appropriate.</p> <p>Clerk’s Salary - The salary increase had still not been agreed.</p> <p>Re-adoption of Financial Regulations - The Clerk advised that the Regulations should be re-adopted every four years. All Agreed to re-adopt without alteration.</p> <p>Discussion following Minute No. 2144 and ways to cut costs – After discussion, it was agreed that the postal address for correspondence should be changed to the Clerk’s home address. This would reduce the Clerk’s visits to Stock thus saving costs. The Chairman advised that the rental of the office amounted to £1,000.00 per annum and this needed to be seriously looked at. It was agreed that the Clerk should write to the Village Hall Management Committee advising that the Parish Council were looking at costs and could no longer seriously afford to pay the rental on the office. Cllr. Grundy stated that the Parish Council helped to finance the car park. There was no saving in changing halls as they now both charge the same rate. The Chairman stated that the Parish Council needed to look at ways of making cost savings and they should think in advance of what they want to do and what grants are available. The Chairman suggested talking to Greenwoods, The Hoop, Bakers Arms, Post Office etc and ask for donations. For example, ask The Hoop to sponsor some flowers around the Stock Village sign and put up a plaque saying supporting Stock Parish Council sponsored by The Hoop. Another idea was an organisation could sponsor a seat. Cllr. Otter did not support the idea as she felt that the Parish Council should not be beholdent to anyone.</p>	<p>CLERK/JD</p> <p>CLERK</p> <p>CLERK</p>
<p>2235.</p>	<p>COUNCILLOR/CLERK’S REPORTS.</p> <p>Cllr. Finch reported that there is a tree in Mill Lane with a dead branch dangling. The tree is on the boundary of Mill Lane and the football field. Clerk to write to Strutt and Parker requesting that the owners remove the branch as it is danger of falling and injuring somebody.</p> <p>Cllr. Millernas requested that a crossroads sign is positioned at the crossroads of Back Lane/Mill Road as you approach Stock from Billericay. Clerk to contact Highways.</p> <p>Cllr. Millernas reported that the florist is parking their van in Back Lane and cars cannot get past. He had reported the matter to PCSO Fleming who is sorting it out.</p> <p>Cllr. Woodward discussed the fencing around the play equipment with the Parish Council. The Chairman said that he would like to explore further to see if there is anything less obtrusive than the fencing that Cllr. Woodward had sourced. Cllr. Woodward said that the fencing needed to be 100ft long and 3 metres high to create a barrier between the play area and the cricket pitch.</p> <p>Cllr. Woodward reported that Michelle at The Hoop would like to resurrect the old Hoop sign. It was agreed that Cllr. Woodward should advise her to approach the Planning Department as the Public House is in the Conservation Area. The Parish Council agreed that they would not object to the proposal.</p> <p>Cllr. Woodward stated that there had been a nearly fatal accident outside the Village Hall at the weekend due to vehicles being parked in Common Road. Cllr. Woodward stressed that yellow lines were needed on the road. Cllr. Otter said that this needs to be enforced if people are creating offences. It was agreed that Cllr. Millernas would ask PCSO Fleming to speak to The Bakers Arms Public House and ask them to put up a sign notifying their customers to park in the Village Hall car park.</p>	<p>CLERK</p> <p>CLERK</p> <p>JD/PW</p> <p>PW</p> <p>PW</p>

	<p>Cllr. Grundy had reported the overgrown vegetation in Ingatestone Road to Highways. He also reported that there had been a spate of burglaries in Margaretting.</p> <p>The Chairman had reported a couple of trees that were down on footpaths and barbed wire that had been put across stiles to Cllr. Finch to deal with. The Chairman reported that the owner of Scriveners Farm had applied for the footpath going across his meadow to be diverted. He had been told that he can apply but it will take three years before a decision is reached and it will cost approximately £3k. The owner is going to build a fence along the line of the new footpath and put gates in each end so that walkers can still access the existing footpath whilst the application is progressing. Notices will be placed on the gates notifying walkers. The Chairman had suggested to the owner that he planted laurels instead of putting up a 6ft fence.</p> <p>Tree Warden's Report – Nothing to report.</p> <p>Village Hall Report – Nothing to report.</p> <p>Village in Bloom Competition – Nothing to report.</p> <p>Passenger Transport Representative's Report – Nothing to report.</p> <p>Stock Village Action Plan/Village Design Statement – Nothing to report.</p> <p>Potential Sportsfield – The Chairman advised that the Parish Council has the potential to purchase a piece of land in the village. It is not officially being sold but is if the Parish Council want to purchase it. The Parish Council have got a lot of work to do and there is the question of finance and how to finance the purchase. Grants should be available. The Parish Council were minded to support the purchase and to start investigations.</p>	<p>CF</p> <p>JD/PW</p>
<p>2236.</p>	<p>DISCUSSION ITEMS.</p> <p>The Chairman asked the Councillors to give the Clerk 7 -10 days notice if they wished to discuss a matter that needed to be put on the Agenda.</p>	<p>ALL</p>
<p>2237.</p>	<p>RISK ASSESSMENT.</p> <p>Nothing to report.</p>	
<p>2238.</p>	<p>DATE OF NEXT MEETING.</p> <p>The next Meeting of the Parish Council will be the Planning Meeting on Monday 13th July 2009 at 7.30pm in the Rectory Hall and the Parish Council meeting is on Monday 27th July 2009 at 7.30pm in the Village Hall. Cllr. Woodward sent his apologies for the meeting on the 27th July.</p>	
<p>2239.</p>	<p>CLOSED MEETING FOR OPENING TENDERS.</p> <p>The quotation for the play area fencing was discussed. Cllr. Grundy advised that the Cricket Club may make a grant and the Parish Council could apply for grants.</p>	

The Chairman thanked everyone for coming; the meeting closed at 9.45pm.

Signed (CHAIRMAN).....DATE.....