

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 18TH OCTOBER 2010 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs. Millernas, Johnson, Phillips, Woodward, Hawkes, Finch, Rilstone and Otter*
Minute Secretary: *Lorraine Green*
In The Chair: *Cllr. Dixon*
Also Present: *4 Members of the Public and CBC Cllr. Ian Grundy*

		ACTION
2447.	DEMOCRATIC TIME. A parishioner, Jenny Berkley, advised that the Heritage Society now has 96 members and that an average of 80 people who have an interest in local history attend the meetings.	
2448.	APOLOGIES FOR ABSENCE. Cllr. Hawkes and PCSO Kay Fleming sent their apologies.	
2449.	MINUTES OF THE MEETING HELD ON 27TH SEPTEMBER 2010. The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.	
2450.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Cllrs. Otter and Dixon declared an interest in Village Design Statement. Cllrs. Phillips and Rilstone advised that they were members of the Heritage Society. Cllr. Phillips was also a volunteer at The Mill.	
2451.	POLICE MATTERS. PCSO Fleming reported to the Clerk that there had been a theft of a motor vehicle in Goatsmoor Lane on 10 th October. There had been a theft of an ornamental animal on the 29 th September in Greenacre Lane. A motor vehicle had been stolen on 2 nd October from Back Lane. None of the items had yet been recovered.	
2452.	MATTERS ARISING FROM THE MINUTES. Speed Indicator Signs – Cllr. Grundy advised that he had spoken to Andrew Vale at CBC regarding the matter. Mr Vale was waiting to get feedback from the company that had supplied the signs. Cllr. Grundy advised that Ramsden Heath also have the same problem as Stock and they are also taking the matter up with CBC. Footway from Post Office to Greenwoods – Julie Ebbage of ECC Highways had advised the Clerk that the earth and vegetation covering half of the footpath would be addressed as part of the new zebra crossing works. Pot Holes – Julie Ebbage of Highways had advised the Clerk that Well Lane and Marigold Lane had been inspected and jobs raised for carriageway repairs to be carried out. Jobs had also been raised for Whites Hill and Furze Lane. The pothole outside The Farthings in The Square has been passed onto the Inspection Team for attention. Verges dug up and the edging churned up in School Lane – Highways dealing with matter. Flooding outside the Almshouses – Highways dealing with matter. Buttsbury Bridge – Nothing further to report. Bad Conditions at Junction of Downham Road/Mill Road – Nothing to report. Overgrown hedges in village – Julie Ebbage of ECC Highways had advised the Clerk that a letter had been sent to Strutt and Parker requesting that they cut back the hedges along Whites Hill which are within their management.	

<p>Play Area Annual Inspection –Chairman and Cllr. Woodward dealing with matter.</p> <p>Grass Verges at top of Whites Hill – Nothing to report.</p> <p>Overgrown footpath and bad lighting on the footpath between Dakyn Drive and Cambridge Close - Nothing to report.</p> <p>Dredging of Pond – Cllr. Johnson had advised Paul Williams of Blackwater Landscapes to get in touch with CBC Park Services. Mr Williams had pulled out the weed so that the water flows better to the sluice and had decided to wait until the Spring to do any further work.</p> <p>Potential Youth Club – The Chairman advised that the ladies wanting to run the Youth Club would be invited to the next meeting to discuss the matter further. Clerk to add as an Agenda item.</p> <p>Missing 30mph sign by Mill Cottage in Mill Road – Julie Ebbage of Highways had advised the Clerk that she had now raised a job for the missing 30mph repeater signs. It may take a while for this work to be completed as a minimum order value of £300.00 has to be placed. Therefore Ms. Ebbage needs to find similar work in the area before the order can be passed to the Contractor.</p> <p>Village Sign – To be discussed under closed tenders.</p> <p>Parking in the High Street and The Square – Nothing further to report.</p> <p>Dog Bin for Well Lane end of the footpath - Clerk had advised CBC Environmental of the installation.</p> <p>Signs for the Play Area – Cllr. Woodward advised that the signs had been put up. Clerk to remove item from Agenda.</p> <p>Parking at Hereward Meadow – Nothing further to report. Clerk to chase matter.</p> <p>Tree Planting Initiative - Cllrs. Woodward and Johnson to organise.</p> <p>CHP Walkabout – CBC and ECC dealing with matters. Clerk to remove item from Agenda.</p> <p>Post knocked over on the Northern side of The Paddocks and missing posts at Compass Green - Julie Ebbage of Highways had advised the Clerk that a job has now been raised for replacement bollards outside The Paddocks and Compass Green. Ms. Ebbage had contacted Mr Marrett and advised him that the bollards are going back outside Compass Green to prevent blocking of the drive.</p> <p>Erecting a sign in the village square advising parishioners that there is parking in the Village Hall Car Park – Clerk to remove item from Agenda.</p> <p>Brian Goodwin, Village Agents Manager, of RCCE regarding June Project V3 Summary Report – Mr Goodwin had advised the Clerk that the service was introduced into Stock in mid May this year. To the end of September the Village Agents service has 20 customers in the Parish of Stock. This has resulted in 25 activities and 11 referrals to partner organisations. Clerk to remove item from Agenda.</p> <p>Drainage in Common Lane - Roger Watling had enquired what was happening about the missing drain in Common Lane that Highways had agreed to fix. Clerk to remind Highways that the matter is outstanding.</p> <p>Damaged sign opposite Harnetts in Smallgains Lane and sign missing in Smallgains Lane opposite Marigolds Lane - Julie Ebbage of Highways advised the Clerk that she had passed the information to CBC for action.</p> <p>Three public warning signs obliterated by vegetation in Smallgains Lane - Julie Ebbage of Highways is currently trying to trace the landowners to cut back the offending boundary hedges.</p> <p>Benches on The Common – Cllr. Woodward advised that the benches had now been installed and both the people who had donated them had been informed. Cllr. Woodward had asked Mr Clark to replace the wood on the bench on the common that has rotted.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>PW/SJ</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>
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	<p>Terrible state of Pond at the back of The Cock Public House and Austen Drive – Cllr. Grundy advised that he had taken out the floating items from the pond and also reported that one of the fence panels was broken. The owner of The Cock Inn had advised that they do not have any responsibility for the maintenance of the pond. Cllr. Millernas advised that he understood that various neighbours were responsible for the pond and that one owner had given him abuse when he tried to talk to them about the matter. It was reported that the owner of 15 Cambridge Close and the landlord of The Cock are responsible for the maintenance of the pond. It was agreed that the Clerk should write to Enterprise Inns and the owner of 15 Cambridge Close advising that the Parish Council believes as owners of the property that they are responsible for the maintenance of the pond. Clerk to copy the letter to Paul Brooks at CBC.</p> <p>Street light opposite the Hoop not working - Clerk had reported matter to Highways.</p> <p>Broken branch on footpath at bottom of Dakyn Drive – Highways had now arranged for the tree works to be carried out.</p>	CLERK
2453.	<p>GENERAL CORRESPONDENCE.</p> <p>The following letters were read out:-</p> <ul style="list-style-type: none"> a) Mrs Radley reporting that the new road surface has not had any calming measures on cars she has seen entering the village from the A12 end. A majority of cars ignore the 30mph speed sign as they come into the village. Mrs Radley enquired whether when the crossing is installed whether it would be possible to have it on a raised surface like a speed bump as this would slow cars down. Mrs Radley also enquired whether it was necessary to have four changes of speed limit from the A12 to Stock. The Chairman had asked the Clerk to send a copy of the E-mail to Highways for their comment. It was agreed that the Clerk should ask Highways if they intend to put buff colour anti-skid road surface on the existing zebra crossing and on the new one. Clerk to write back to Mrs Radley advising that the Parish Council had contacted Highways regarding the crossing. As regards the variation of speed limits this is part of the ECC Highways Speed Limit Policy. The Parish Council have argued this matter before but have had no response. b) Lynn Roberts, Street Naming Officer, at CBC advising that the development site at Willow Brook Cottage had been allocated the postal address of Willow Brook. c) Rachel Hill of 1st Stock Beavers enquiring whether there were any suitable places that crocuses could be planted around the village or village hall. Mrs Hill was planning a purple themed evening to raise money for polio injections. This event would be held in the Spring term. It was agreed that this was a lovely project. It was agreed that the War Memorial would be a good site and that the Clerk should advise Mrs Hill to liaise with Cllr. Johnson over the project. d) Communities and Local Government regarding the Consultation on Proposed Changes to the Code of Recommended Practice on Local Authority Publicity. Closing date for comments 10th November. The Parish Council had no comments to make. e) Neil Sumner inviting the Parish Council to a Living Landscapes Meeting at 4pm on 18th November 2010 in the Education Room at Norsey Wood. Cllr. Millernas agreed to attend. f) RCCE inviting the Parish Council to Essex Village Shops and Pubs Day at 10am on 4th November 2010 at Danbury Village Hall. Nobody wished to attend. g) Chelmsford Citizens Advice Bureau inviting the Parish Council to attend their AGM at Hylands House on 9th November 2010 at 5.30pm. Nobody wished to attend. 	<p>CLERK</p> <p>CLERK/SJ</p> <p>CLERK</p> <p>JM</p>
2454.	<p>PLANNING MATTERS.</p> <p><u>Applications</u></p> <p>Application No. 10/01535/FUL. Amendment to permission 09/01456/FUL (Construction of linked pool house and first floor rear extension.) to include addition of rear solar panels and single storey rear extension.</p> <p>Location: 21 Mill Road, Stock.</p> <p>Applicant: Mr A. Raeburn.</p> <p>The Parish Council commented that the development is in the Conservation Area and particularly</p>	CLERK

the solar panels should not be visible to any public area.

Application No. 10/01587/FUL. Dropped Kerb.

Location: Little Lattices, 11 High Street, Stock.

Applicant: Ms Christine Makings.

The Parish Council had no comments to make.

CLERK

Chelmsford Borough Council Planning Decisions

Application No. 10/01186/FUL. Two storey rear extension and insertion of first floor side bay window together.

Location: 4 Webster Place, Stock.

Applicant: Mr & Mrs J Lloyd-Gane. **Refused.**

Application No. 10/01265/MAT. Material amendment to permission reference 06/00567/FUL (Conversion and extension of barn to form new dwelling, erection of a new garage, demolition of existing house, garage, shed and outbuildings) to alter height of garage roof.

Location: Elmbrook Farm, Buttsbury, Stock.

Applicant: Mr & Mrs Paul Gibson. **Refused. Gone to Appeal.**

Application No. 10/01359/FUL. Amendment to permission reference 09/00959/FUL (Replacement dwelling) to alter the front porch.

Location: Landry, Whites Hill, Stock.

Applicant: Mr & Mrs Malcolm Day. **Approved.**

Application No. 10/01290/FUL. Retrospective application for change of use of former agricultural units to B1 (office).

Location: Brock Farm, Ingatestone Road, Stock.

Applicant: Mr R Napp. **Approved.**

Application No. 10/01315/FUL. Construction of a one bedroom bungalow with private garden and parking.

Location: Land Adjacent 41 Dakyn Drive, Stock.

Applicant: Mr Carl Hockey. **Approved Unilateral Undertaking S106.**

Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.

Application No. 10/05190/TPO. Oak x 3 (W1 2007/137 T1 - T3 on attached schedule) - boundary with Ship Cottages - crown lift to 3.5m; crown clean

Cherry x 1 (W1 2007/137 T4 on attached schedule) - boundary with Ship Cottages - crown lift to 3.5m; crown clean

Oak x 1 (W1 2007/137 T5 on attached schedule) - boundary with Ship Cottages - remove dead lower limb

Oak x 7 (W1 2007/137 T6 - T12 on attached schedule) - south of unit 2 - fell to ground and remove stump

Holly (W1 2007/137 G1 on attached schedule) - boundary with Ship Cottages - fell to ground and remove stump

Oak (W1 2007/137 G2 on attached schedule) - boundary with Ship Cottages - fell to ground and remove stump

Oak and Field Maple (W1 2007/137 G4 on attached schedule) - adjacent radio base station - crown lift on site side and lightly prune back from site side; prune Maple to clear line post

Sweet Chestnut (W1 2007/137 G5 on attached schedule) - east of unit 5 - fell dead stems.

Location: Temple Wood Industrial Estate, Stock Road, Stock

Applicant: Mr Thomas Frary.

The Parish Council commented that they had no objection to the maintenance, cleaning and removal of dead trees but would not like to see mature, tall, majestic trees felled. They have an amenity value to screen the highway from the industrial land behind.

CLERK

Application No. 10/05585/CAT. London Plane - front boundary within the curtilage of No 4 -

reduce top height to bring to same height as surrounding native trees, reduce sides to re-balance and shape crown, remaining crown to be trimmed to give clearance to service cables, sever ivy - all cuts to suitable growing points (Suitable growing points are side branches which are at least one third the diameter of the originating branch.)

Location: 4 Stock Lodge, 60 High Street, Stock.

Applicant: Mr Paul Stanley.

The Parish Council had no comments to make.

CLERK

<p>Application No. 10/05213/TPO. Oak x1 (G2 2007/085) – roadside boundary with Whites Hill/adjacent porch – remove two lowest laterals, cutting to branch collar. Location: Gingjoy, 140 Mill Road, Stock. Applicant: Mr Davis. The Parish Council had no comments to make.</p> <p>Application No. 10/05563/CAT. Leylandii - adjacent to front entrance and telegraph pole - fell to ground level - poor specimen. Location: 47 High Street, Stock. Applicant: Miss Pauline Collier. Approved.</p> <p>Application No. 10/05163/TPO. G3 - Oak x 3 (1 x not TPO'd) - western boundary of field - fell to ground level to allow more light and space to larger trees - all marked with orange paint for the avoidance of doubt. Location: Land Adjacent Oak Hall, Goatsmoor Lane, Stock. Applicant: Mr Brian Mortar. Approved.</p> <p>Application No. 10/05567/CAT. Poplar x 4 - roadside boundary - crown reduce by 3 - 4m, cutting to suitable growing points (Suitable growing points are side branches that are at least one third the diameter of the originating branch.); crown clean. Location: Orchard House, Common Road, Stock. Applicant: Jackie Morton. Approved.</p>	<p>CLERK</p>
<p>Focused Change Consultation of the Submission North Chelmsford Area Action Plan (NCAAP) – It was agreed that there were very minor changes which do not affect Stock so the Parish Council had no comments to make.</p>	<p>CLERK</p>
<p>ECC and Southend-on-Sea Borough Council – Joint Waste Development Document Issues and Options Paper (October 2010) Consultation – It was agreed that the documents would be circulated and discussed at the next meeting.</p>	<p>ALL</p>
<p><u>Planning Appeals and Decisions.</u></p>	
<p>Application by Wharf Land Investments Ltd at Land at Temple Farm, Ship Lane, West Hanningfield - The Secretary of State had agreed with the Planning Inspector that planning permission should be granted subject to conditions.</p>	
<p>Catherine Airnes, Planning Technician, at CBC advised that an appeal has been lodged in respect of planning application no. 10/01265/MAT at Elmbrook Farm, Buttsbury. Appeal Ref. APP/W1525/A/10/2138314/WF. Comments to be sent to Planning Inspectorate by 24th November 2010. Clerk to write advising that Parish Council concur with previous comments and ask for a copy of the decision notice.</p>	<p>CLERK</p>
<p><u>Tree Preservation Orders.</u></p>	
<p>Nothing to report.</p>	
<p><u>Planning Correspondence</u></p>	
<p>Bungalow in front of the Windmill in Mill Lane who have cut a vast amount of greensward to make a sweeping driveway - The Clerk had informed CBC Enforcement about the wiring.</p>	
<p>Keith Holmes, Development Manager, at CBC inviting the Parish Council to a Parish Council Meeting on Thursday 11th November at 7pm in the Council Chamber – Cllr. Otter to attend. Clerk to advise CBC.</p>	<p>CLERK</p>
<p>Claire Stuckey, Senior Planning Officer, at CBC had given advance notice of the following Local Development Framework Consultations:-</p>	
<p>Site Allocations Development Plan Document (SADPD) – Proposed Submission Sandon Village Design Statement Supplementary Planning Document Danbury Planning Framework Supplementary Planning Document Great Baddow Village Design Statement Supplementary Planning Document</p>	

	<p>A staffed exhibition for Parish Council representatives will be held on 11th November from 5.30pm – 6.30pm in the Council Chamber which will provide an opportunity for Councillors to find out more and ask Planning Officers any questions about the consultation documents. Two Councillors can attend. Cllr Otter to advise Clerk if she can attend.</p> <p>Andrea Copsey, LDF Programme Officer, at CBC had advised of a Notice of Pre-Hearing Meeting regarding the North Chelmsford Area Action Plan Development Plan Document (DPD). The Secretary of State has appointed Tim Wood of the Planning Inspectorate to conduct the Examination, which will open on Tuesday 11th January 2011. A pre-hearing meeting will be held on Wednesday 24th November at 10am in the Council Chamber to discuss the management of the Examination. Nobody wished to attend.</p> <p><u>Urgent Planning Matters Not On This Agenda</u></p> <p>Nothing to report.</p>	<p>CLERK</p>																
<p>2455.</p>	<p>FINANCE.</p> <p>Audit of Accounts for 2009/10 – The Auditors had signed off the accounts. The only comment they made was that they felt the Fidelity Guarantee should be increased. The Chairman advised that the matter would be looked at when the Budget was discussed to see what balances may be held at the year-end. Notice of Closure to be put on noticeboard. It was agreed that £10.00 should be charged to cover costs if anybody wanted a copy of the accounts.</p> <p>Cheques to be Signed - The following cheques were approved for payment and signed:</p> <table border="0"> <tr> <td>101586</td> <td>£1,192.11</td> <td>Mrs L.J. Green</td> <td>Salary 01.10.10 – 31.10.10</td> </tr> <tr> <td>101587</td> <td>£ 548.07</td> <td>HM Revenue and Customs Only</td> <td>PAYE and N.I.</td> </tr> <tr> <td>101588</td> <td>£ 611.00</td> <td>Mr P.H. Williams</td> <td>Grass Cutting September 2010</td> </tr> <tr> <td>101589</td> <td>£ 38.66</td> <td>Mrs L.J. Green</td> <td>Expenses</td> </tr> </table> <p>Transfer of Funds – On 7th October 2010 £19,000.00 was transferred from Current Account to Base Rate Tracker Account. On 18th October 2010 £2,500.00 was transferred from Base Rate Tracker Account to Current Account.</p> <p>The Clerk advised that the second half Precept amounting to £20,000.00 had been received.</p>	101586	£1,192.11	Mrs L.J. Green	Salary 01.10.10 – 31.10.10	101587	£ 548.07	HM Revenue and Customs Only	PAYE and N.I.	101588	£ 611.00	Mr P.H. Williams	Grass Cutting September 2010	101589	£ 38.66	Mrs L.J. Green	Expenses	<p>CLERK</p>
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<p>2456.</p>	<p>COUNCILLOR/CLERK'S REPORT.</p> <p>Drainage Pipe Mill Road to Whites Hill - The Chairman had advised the Clerk that a drainage pipe had been installed across 2 fields from Mill Road to Whites Hill. As the drain under Whites Hill is blocked any water will flood the lane and all along Madles Lane. The Clerk had reported the matter to Highway who advised that CBC had been advised of the situation as it is private drainage from a new development and would need to be assessed under building control not highways authority. The Chairman had advised Ms. Ebbage that the culvert under Whites Hill in line with the footpath alongside the property known as 'Siljan' is blocked as too is the gully grating on Whites Hill on the other side of the road. The grating cover on Whites Hill outside 'Siljan', opposite the junction with Madles Lane is completely blocked and not even visible. This area is now prone to surface flooding in heavy rain being a low point in all directions. The Chairman had asked Ms. Ebbage to add this to the schedule of works.</p> <p>Cllr. Otter had been invited to attend the Passenger Transport Meeting on 3rd November 2010. The new bus timetable is out and she is not aware of any changes that affect Stock. The Chairman advised that the Parish Council have received a copy of the timetable and it was agreed that it would be put into the library. Cllr. Otter already gets a copy of the timetable. It was agreed that if the library also receives a copy the Parish Council would cancel their copy.</p> <p>Cllr. Grundy reported that 4 Webster Place had been refused by the Planning Committee.</p> <p>Cllr. Grundy advised that CBC were awaiting the outcome of the Government Spending Review on Wednesday.</p> <p>Cllr. Grundy had received a request for the Parish Council to consider putting a small slide in the play area. It was agreed that this was a good idea and that the Clerk would obtain quotations for a small slide and safety surfacing. The Chairman advised that an application for a CIF grant could be made.</p>	<p>CLERK</p> <p>CLERK</p>																

	<p>Cllr. Grundy reported that the Bayleaf Takeaway is due to close in February. There is currently a petition in the village trying to get the takeaway reinstated. Cllr. Grundy advised that the people who have bought the building have got planning permission but the owner does not want an Indian takeaway. Cllrs. Woodward and Grundy agreed to speak to the owner as the building has been a food outlet for many years including a fish and chip shop takeaway.</p> <p>Cllr. Rilstone advised that the Royal British Legion had applied for a road closure for the Remembrance Parade on 14th November 2010. Cllr. Otter stated that she thought the War Memorial looks scruffy. Cllrs. Finch and Rilstone stated that the Royal British Legion were happy with it. Cllr. Johnson said that she thought the Memorial should look weathered. It was agreed that the War Memorial could be tidied up and will be done before the Remembrance Parade.</p> <p>Cllr. Johnson advised that the pot holes in the church car park had been filled.</p> <p>Cllr. Johnson reported that The Square is in a most disgraceful state. Cllr. Grundy advised that he thinks this will be resurfaced in due course.</p> <p>Cllr. Johnson reported that she had been approached by a parishioner, Mr Ward, of Fosters Close and as she refused to answer his questions she had been told she was a useless Councillor. Cllr. Johnson advised that the conifers had been removed.</p> <p>Cllr. Millernas advised that the bollards had been put in last week in Dakyn Drive and Back Lane.</p>	PW/IG
2457.	<p>DISCUSSION ITEMS.</p> <p>Replacement Bus Shelter – Nothing to report.</p> <p>Allotments – There had been no developments.</p> <p>CBC Corporate Grant Aid Scheme – The Chairman advised that the criteria did not seem appropriate for Stock.</p> <p>Stock Library – The Chairman advised that a lot of people are not happy about the proposal and he felt that the Parish Council should pursue the matter for a bit longer and make sure every eventuality is explored. It was felt that the best approach would be to hold a Public Meeting in the next few weeks and all parishioners should be invited and based on the response at that meeting the Parish Council could decide what they should do about purchasing the building. Cllr. Otter felt that an opinion on the condition of the building needed to be sought. It was agreed that the Parish Council need to see if there is a broad consensus in the village that the Parish Council should purchase the building and to ensure that the building is not derelict and pursue the cracks in the building. It was agreed that the Chairman should try and get a Building Surveyor in the village to look at the building and give their opinion for free. The Chairman advised that the ECC Community Initiative Fund grant closes on the 29th October 2010. An average grant of £7,500.00 can be applied for with a maximum of £15,000.00. The Chairman suggested that the Parish Council applied for this grant towards the acquisition of the library and if the public decide they do not want to acquire the building then the Parish Council can withdraw their application. The Chairman read out a letter that he had prepared to send out to all residents regarding the Public Meeting. It was agreed that the Chairman would E-mail the letter to the Clerk to finalise it and then send to Cllr. Grundy to get CBC to print it. Councillors would then hand deliver the letter to all households in the village. Clerk to book a hall for 15th November at 8pm.</p>	ALL/CLERK
2458.	<p>RISK ASSESSMENT.</p> <p>Nothing to report.</p>	
2459.	<p>DATE OF NEXT MEETING.</p> <p>The Planning Meeting will be on Monday 8th November 2010 at 7.30pm in the Village Hall and the main Meeting of the Parish Council will be held on Monday 29th November 2010 at 7.30pm.</p>	
2460.	<p>CLOSED MEETING FOR OPENING TENDERS.</p> <p>Harry Stebbing Workshop had submitted a quotation for the refurbishment of the Village Sign. Cllr. Johnson said that she would ask Mr Pepper if he needed any expenses reimbursed for taking the photographs. It was agreed that the Clerk should accept the quotation and get the sign refurbished.</p>	CLERK

The Chairman thanked everyone for coming; the meeting closed at 9.45pm.

Signed (CHAIRMAN).....DATE.....